

Monthly Cleaning Schedule - Facilities

Area	Cleaning Task
Carpets	Steam clean or shampoo, at minimum every 3 months
Ceilings	Wash
Chairs	
Dining Tables	Remove gum from table bottoms
Display cabinets, non-food	
Drains	
Dry storage areas	
Employee areas	
Fans	
Floors	Strip and reseal every 6 months
Garbage cans	
Grease traps	Pump out and clean
Hoods	Clean and degrease hood system, at minimum every 3 months
HVAC System	Check filters
Light fixtures	Clean shields and fixtures
Office areas	
Self-service condiment areas	
Self-service serviceware areas	
Upholstery	Steam clean or shampoo, at minimum every 3 months
Walls	Wash all walls