

WASHINGTON COUNTY BOARD MEETING  
TUESDAY AUGUST 11, 2015  
7:00 P.M.

PRAYER AND PLEDGE  
CALL TO ORDER  
ROLL CALL  
ACKNOWLEDGMENT OF GUESTS  
APPROVAL OF MINUTES

PERSONS TO APPEAR

Rick Greten - Zoning 7:30 P.M.  
John Felchlia – Ambulance Administrator 7:45 P.M.

1. HIGHWAY DEPT:- RESOLUTION
  - A. Resolution To Approve 50/50 Drainage Project For Johannesburg Road District On Todd Road
2. CLAIMS AGAINST COUNTY COMMITTEE
3. STATES ATTORNEY'S MONTHLY REPORT
4. COUNTY CLERK & RECORDER'S MONTHLY REPORT
5. SHERIFF'S MONTHLY REPORT
6. EMERGENCY AMBULANCE & RESCUE SERVICE MONTHLY REPORT
7. ZONING:
  - A. Plat: Kolweier Subdivision
  - B. Plat: Gale Subdivision

COMMITTEE REPORTS:

BUILDING COMMITTEE:

1. Courthouse Renovation
  - (A) Change Orders: Korte & Luitjohan
    - 2<sup>nd</sup> Floor Window Trim
    - Paint Windows
    - Changes to concrete/sidewalks
    - Credits
    - Other Change Orders
  - (B) McDonough-Whitlow Contract
    - Review/Update Contract with McDonough-Whitlow/Eggemeyer
    - Additional Compensation for Change Orders
2. Special Meeting for Color Selection

\*OPPORTUNITY FOR THE GENERAL PUBLIC TO ADDRESS THE BOARD\*

## OFFICIAL PROCEEDINGS OF THE WASHINGTON COUNTY BOARD MEETING

AUGUST 11, 2015

The reconvened and adjourned meeting of the County Board of Washington County, Illinois was held at the Community Center in Nashville, Illinois on August 11, 2015 for the purpose of transacting county business that might come before the board.

Present and presiding were Chairman David Meyer and Nancy Heseman, County Clerk and Clerk of the Board.

Others present were Linda Tragesser, Mitch Burdick, Rick Greten, Jim Dalaviras, Heath Hooks, Ron Braun, Alex Hagland, John Felchlia, Toni & Bill from McDonough – Whitlow.

Following the Lord's Prayer and the Pledge of Allegiance, Chairman Meyer called the meeting of the Washington County Board to order at 7:00 p.m.

Roll Call was taken by Clerk Heseman with 13 members present and 2 absent. Those present were Kurwicky, Hohlt, Spenner, Shubert, Bening, Barczewski, Brammeier, Muentner, Gill, Lisk, Todd, Suedmeyer and Meyer. Absent were Ibendahl & Evans.

Chairman Meyer asked if there were any corrections to the minutes of the regular scheduled meeting on July 14, 2015. With no corrections, a motion was made by Kurwicky and seconded by Hohlt to accept the minutes as presented. Motion carried.

Chairman Meyer asked if there were any corrections to the minutes of the Special County Board meeting on August 3, 2015. With no corrections, a motion was made by Spenner and seconded by Muentner to accept the minutes as presented. Motion carried.

Mitch Burdick, County Engineer, addressed the Board with 1 **resolution** to be approved by the County Board. **(See Exhibit A)** A Resolution to repair failing drainage structure consisting of a culvert on TR34, Todd Road, Johannsburg Road District was presented to the Board. A motion was made Brammeier and seconded by Shubert to accept resolution as presented. Motion carried.

**The Claims against the County Report** was presented to the Board for approval.

TO THE CHAIRMAN AND MEMBERS OF THE BOARD: YOUR COMMITTEE ON AUGUST 10, 2015, EXAMINED ALL CLAIMS PRESENTED AND RECOMMENDS PAYMENT TO THE FOLLOWING AND THE CLERK BE DIRECTED TO ISSUE ORDERS ON THE COUNTY TREASURER TO THE CLAIMANTS FOR THE AMOUNTS ALLOWED. **(See Exhibit B)** A motion was made by Kurwicky and seconded by Gill to accept the report as presented. Roll call vote was taken with 13 ayes and 0 nays. Motion carried.

**The State's Attorney Monthly Report** was presented to the Board. **(See Exhibit C)**. A motion was made by Gill and seconded by Shubert to accept the report as presented. Motion carried.

**The County Clerk & Recorder's Monthly Report** was presented to the Board for approval. (See Exhibit D). A motion was made by Lisk and seconded by Bening to accept the report as presented. Motion carried. Clerk Heseman informed the Board that hopefully the taxes will be forwarded to the Treasurer's office so that they will be able to start printing & mailing tax bills by the end of the month.

**The Sheriff's Monthly Report** was presented to the Board for approval. (See Exhibit E) A motion was made by Hohlt and seconded by Todd to accept the report as presented. Motion carried.

**The Emergency Ambulance and Rescue Service Monthly Report** was presented to the Board for approval. (See Exhibit F) A motion was made by Shubert and seconded by Spenner to accept the report as presented. Motion carried.

**Zoning:** Rich Greten presented 2 plats to be approved by the County Board. The Planning Commission had approved the subdivisions.

**Plat: Kolweier Subdivision – (See Exhibit G)** Shubert moved and Barczewski to approve the plat of subdivision as presented. Motion carried.

**Plat: Gale Subdivision – (See Exhibit H)** A motion was made by Barczewski and seconded by Bening to accept the plat of subdivision as presented. Motion carried.

Rick Greten Zoning Administrator presented his yearly report July 2014-July 2015 (See Exhibit I).

John Felchlia, Ambulance Department Administrator, appeared before the Board reporting activities and collections within the ambulance department. They will be hiring 4 new full-time EMS positions. They have received 6 applicants, in house and hopefully, be starting with the new shift rotation September 13, 2015.

At this time, Chairman Meyer called for committee reports.

**Building Committee:** Gary Suedmeyer Chairman of Building Committee, explained some change of order that will be addressed in the near future. Revised Change of Order for Plaza Credit adding an addition credit of \$464.10 for the re-bar. (See Exhibit J) A motion was by Muentner and seconded by Brammeier to accept the Revised Change Order as presented. Motion carried.

**Revised Change of Order – Area of Refuge/Outlets Added (See Exhibit K)** A motion was made by Suedmeyer and seconded by Brammeier to accept the Change Order as presented. Motion carried.

A motion was made by Brammeier and seconded by Hohlt to add \$35,000.00 to the McDonough-Whitlow contract for site observation and change order fees this being based on hourly rates, if McDonough-Whitlow exceeds the additional amount they will need to come back to the board for additional funds. Motion carried. (See Exhibit L)

It was decided to hold a Special Board Meeting on Thursday, August 20, at 7:00 at the Community Center to review color selections, renovation needs and change of orders if necessary. The County Board will meet at the Courthouse at 6:00 to review the progress before the 7:00 meeting.

The Solid Waste Committee reported they held a recycling waste day and it was slower than normal.

A motion was made by Muentner and seconded by Gill to pay all bills, utilities, payroll, overtime and insurance. Motion carried.

A motion was made by Hohlt and seconded by Spenner to adjourn until August 20, 2015 at 7:00 p.m. Motion carried. The meeting of the Washington County Board was adjourned.

Nancy Heseman

Washington County Clerk & Clerk of the Board

**RESOLUTION**

**WHEREAS**, it is necessary to repair a failing drainage structure, consisting of a 36" culvert on TR 34, Todd Road, Johannsburg Road District, located in Section 14, T2S, R5W, and

**WHEREAS**, the Road District Highway Commissioner has petitioned this Board through its Road & Bridge Committee for assistance under 605 ILCS 5/5-501, and

**WHEREAS**, the Committee finds the request to be in order at an estimated replacement cost of \$4,780.00, and

**WHEREAS**, the petitioner has agreed to pay 50% of the final cost as the Road District share for replacing this structure.

**NOW, THEREFORE, IT BE RESOLVED**, that the Washington County Board hereby authorizes the appropriation of \$2,390.00, or as much as may be required to provided 50% of this structure's final cost, and that said appropriation is to be paid from the County Bridge Fund.

STATE OF ILLINOIS        )  
  )SS  
WASHINGTON COUNTY )

I, Nancy Haseman, County Clerk in and for said County, in the State aforesaid, and keeper of the records and files thereof, as provided by Statute, do hereby certify that the foregoing is a true, perfect and complete copy of a Resolution adopted by the County Board of Washington County at its regular meeting held in Nashville, Illinois on August 11th, 2015.

**IN TESTIMONY WHEREOF**, I have hereunto set my hand and affixed the seal of said County at my office in Nashville, Illinois in said County this 11th day of August A.D., 2015.



*Nancy Haseman*  
\_\_\_\_\_  
County Clerk

(A)

Report of Committee

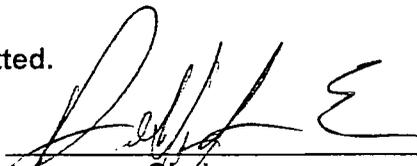
STATE OF ILLINOIS            )  
  )  
WASHINGTON COUNTY        )                    Nashville, Illinois  
  )                    August 5, 2015

Mr Chairman, Ladies and Gentlemen of the County Board:

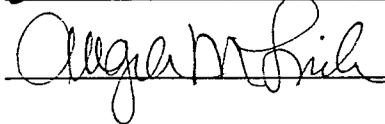
Your committee to who was referred the claims against the County Highway Department for the month of July 2015 would beg leave to submit the following report on the matter before them. That claims as shown on the attached sheets in the following total amount be approve for payment.

County Highway Fund	\$50,633.10
County Bridge Fund	\$0.00
County Matching Fund	\$43,114.62
County MFT Fund	\$93,072.93
Road District Fund	\$227,537.13
Township Bridge Fund	<u>\$0.00</u>
Total	\$414,357.78 ~

All of which is respectfully submitted.

  
\_\_\_\_\_  
Chairman

  
\_\_\_\_\_

  
\_\_\_\_\_

\_\_\_\_\_  
Claims Committee

B

STATE'S ATTORNEY REPORT

I, HEATH H. HOOKS, WASHINGTON COUNTY STATE'S ATTORNEY, STATE THAT  
THE FOLLOWING IS A TRUE AND COMPLETE EARNINGS OF THE WASHINGTON COUNTY  
STATE'S ATTORNEY'S OFFICE FOR THE MONTH OF JULY, 2015.

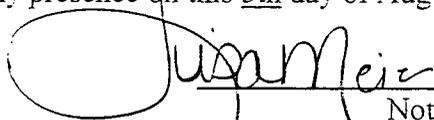
FEES EARNED \$ 709.13

FEES COLLECTED AND PAID  
TO COUNTY TREASURER \$ 709.13



Heath H. Hooks  
Washington County State's Attorney

I, the undersigned, attest that the above signature is that of Heath H. Hooks, Washington County  
State's Attorney, and was signed in my presence on this 5th day of August, 2015.



Notary Public



2



I, DANNY BRADAC, SHERIFF OF WASHINGTON COUNTY STATES THAT THE FOLLOWING IS A TRUE AND COMPLETE EARNINGS OF THE SHERIFF'S OFFICE FOR THE MONTH OF JULY 2015.

FEES EARNED	\$1,032.00
FEES COLLECTED AND PAID TO THE COUNTY TREASURER	\$268.00
DIETING PRISONERS	\$2,727.37
SAL. DUE SHERIFF	\$4,338.46
SERVICE CALLS	\$1,452.00
BALANCE DUE SHERIFF	\$4,338.46

CRIMINAL ARRESTS.....	17
TRAFFIC ARRESTS.....	118
WARNINGS.....	112

  
SHERIFF DANNY BRADAC

I, Paulette Leonard ATTEST THAT THE ABOVE SIGNATURE IS THAT OF DANNY BRADAC, SHERIFF OF WASHINGTON COUNTY AND WAS SIGNED IN MY PRESENCE THIS 10th DAY OF August 2015.

  
NOTARY



E'



WASHINGTON COUNTY  
EMERGENCY AMBULANCE AND RESCUE SERVICE

160 N. WEST COURT STREET NASHVILLE, ILLINOIS 62263

Phone: (618) 327-3075

Fax: (618) 327-7281

**Monthly Report for July 2015**

**Receipts/Billing**

Billed Out	\$ 74,118.70
Collected	\$ 45,946.65
Write Off Amount	\$ 10,895.28
Turned In Amount	\$ 45,946.65

**Total Expenses**

July 2015	\$ 8,347.46
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**Total Calls for 2015**

December 2014:	191
January 2015:	205
February 2015:	171
March 2015:	147
April 2015:	135
May 2015:	144
June 2015:	138
July 2015:	136

<b>2015 Totals:</b>	1267
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- F -







WASHINGTON COUNTY ZONING OFFICE

125 W. St. Louis St.  
Nashville. IL 62263

Phone (618)327-4800 ext. 345  
FAX (618)327-3692

OFFICE HOURS:  
TUES 8:00A.M.- NOON  
THURS 8:00 - 4:00 P.M.

Email : Rick.Greten@washingtonco.illinois.gov

*Sale of Home  
Monday*

Report to the County Board. August 11<sup>th</sup>, 2015

Activities of the Zoning Office (through July, 2015)

<u>2014 through July</u>		<u>2015 through July</u>
Building Permits (Certificates of Compliance)	27	31
Special Use Permits	4	3
Zoning Map Amendments	5	6
Variances	0	1 (1 pending)
Zoning Text Amendments	0	0

Special Use Permits (through July 2015)

001-15	Sauerwein, Kasey	Mobile Home as a residence
002-15	SKI Equipment	Tractor assembly
003-15	Doug Sweet-Verizon	250' Cell tower

Zoning Map Amendments (through July 2015)

001-15	Randall, Jarrett	Ag. to R-1
002-15	Rennegarbe, Gary	Ag. to Commercial
003-15	Miessner, Kevin	Ag. to R-1
004-15	Kurtz, Erin	Ag. to R-1
005-15	Stokey, tom	Ag. to R-1
006-15	Restoff, Greg	Ag. to R-2

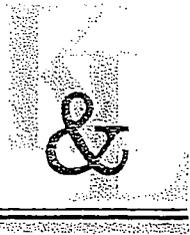
Variances (through July 2015)

001-15	Sauerwein, Kasey	Older mobile home allowed
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Zoning Text Amendments (through July 2015)

None

*FI*



**ReVISED: Change Order**

K&L RFC Quote #  
1507.39

NASHVILLE-WASH CTY COURTHOUSE

KORTE & LUITJOHAN CONTR., INC.  
12052 HIGHLAND RD.  
HIGHLAND, IL 62249  
Phone: (618) 654-9877  
Fax: (618) 654-9778

WASHINGTON COUNTY BOARD  
TO 101 EAST ST LOUIS ST  
NASHVILLE, IL 62263

QUOTE DATE	VALID THRU	FOR	PAGE
6/30/2015	7/29/2015	PLAZA CREDIT	1 of 3

QUANTITY	DESCRIPTION	UNIT PRICE	EXTENDED
1	SIDE WALK REMOVAL 245 SF \$1.79 SF  EQUIPMENT 2 HOURS LABORER 2 HRS	-440.00	-440.00
1	EXCAVATE WALK AND LANDING AREA 9 CY \$ 36.66 CY  EQUIPMENT 1.5 HRS LABOR 1.5 HRS TRUCK 1.5 HRS	-330.00	-330.00
1	EXCAVATE FOOTING/FOUNDATION 2.5 CY \$30.63  EQUIPMENT .5 HRS LABORER .5 HRS	-76.58	-76.58
1	STONE BACK FILL 19.25 CY 10 TON CA-7 \$13.96 CY  MATERIAL 10 TN CA-7 EQUIPMENT .77 HR LABORER .77 HR	-269.00	-269.00
1	FOOTINGS BANK POUR 2.5 CY \$105.79 CY  MATERIAL 2.5 CY LABORER .5 HR CARPENTER .5 HR	-264.48	-264.48
1	FORM WALL 2 TO 4 FT HIGH 240 SF \$5.61  CARPENTER 8 MH LABORER 8 MH FORMS 240 SF	-1,348.53	-1,348.53
1	FORM / STRIP BRICK LEDGE 24 LF \$11.96	-287.00	-287.00

5



ReVISED: Change Order

K&L RFC Quote #  
1507.39

NASHVILLE-WASH CTY COURTHOUSE

KORTE & LUITJOHAN CONTR., INC.  
12052 HIGHLAND RD.  
HIGHLAND, IL 62249  
Phone: (618) 654-9877  
Fax: (618) 654-9778

WASHINGTON COUNTY BOARD  
TO 101 EAST ST LOUIS ST  
NASHVILLE, IL 62263

QUOTE DATE	VALID THRU	FOR	PAGE
6/30/2015	7/29/2015	PLAZA CREDIT	2 of 3

QUANTITY	DESCRIPTION	UNIT PRICE	EXTENDED
	MATERIAL 24 LF CARPENTER 2 MH LABORER 2 MH		
1	POUR WALL 2 TO 4 FT TALL 4.25 CY \$ 126.32  MATERIAL 4.25 CY CARPNETER 1.5 MH LABORER 3 MH	-536.86	-536.86
1	4" WALK, FORM, STRIP, MESH, POUR 768 SF \$4.20  MATERIAL 9 CY CEMENT MASON (2) 9.45 CH LABORER (2) 9.45 CH	-3,226.00	-3,226.00
1	ADA DETECTABLE WARNING 6 SF \$40.66 SF  MATERIAL 6 SF CEMENT MASON 1 MH	-244.00	-244.00
1	SIDE WALK STONE BASE 768 SF \$.72 SF 17 TN  MATERIAL 17 TN EQUIPMENT 2 MH LABORER 2 MH	-559.00	-559.00
1	SET, FORM, POUR CONCRETE STEPS, 1 CY \$1118.00  MATERIAL 1 CY CEMENT MASON 8 MH LABORER 8 MH	-1,118.00	-1,118.00
1	PROVIDE AND INSTALL DRAIN TILE 24 LF \$ 7.69	-184.57	-184.57



Revised: Change Order

K&L RFC Quote # 1507.39

NASHVILLE-WASH CTY COURTHOUSE

KORTE & LUITJOHAN CONTR., INC.
12052 HIGHLAND RD.
HIGHLAND, IL 62249
Phone: (618) 654-9877
Fax: (618) 654-9778

WASHINGTON COUNTY BOARD
TO 101 EAST ST LOUIS ST
NASHVILLE, IL 62263

Table with 4 columns: QUOTE DATE, VALID THRU, FOR, PAGE. Values: 6/30/2015, 7/29/2015, PLAZA CREDIT, 3 of 3

Main table with 4 columns: QUANTITY, DESCRIPTION, UNIT PRICE, EXTENDED. Contains 4 rows of item details including materials and labor.

TOTAL CHANGE ORDER AMOUNT -15,148.64

Handwritten signature/initials

CONTRACTED BY:

Korte & Luitjohan Contractors, Inc.

Authorized Signature

Robert Meyer 8-10-2015
Title Date

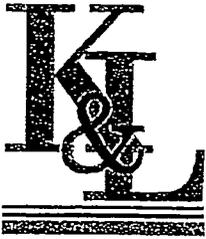
Total: -15,148.64

ACCEPTED BY:

WASHINGTON COUNTY BOARD

Accepted Signature

CH BURNING 8-11-15
Title Date



OK

**REVISED Change Order**

K&L RFC Quote #  
1507.46

NASHVILLE-WASH CTY COURTHOUSE

KORTE & LUITJOHAN CONTR., INC.  
12052 HIGHLAND RD.  
HIGHLAND, IL 62249  
Phone: (618) 654-9877  
Fax: (618) 654-9778

WASHINGTON COUNTY BOARD  
TO 101 EAST ST LOUIS ST  
NASHVILLE, IL 62263

QUOTE DATE	VALID THRU	FOR	PAGE
7/1/2015	7/30/2015	AREA OF REFUGE / OUTLETS ADDED	1 of 1

QUANTITY	DESCRIPTION	UNIT PRICE	EXTENDED
1	INSTALL 7 ADDITIONAL RECEPTACLES INSTALL 3 ISOLATED RECEPTACLES  \$111.40 EA	1,114.00	1,114.00
1	PROVIDE AND INSTALL EQUIPMENT FOR AREA OF REFUGE INCLUDING, CONDUIT, WIRE, CALL BOXES, ANNUNCIATOR PANEL. LABOR CORNELL EQUIPMENT  THIS DOES NOT INCLUDE MONITORING.	9,752.00	9,752.00
1	MARK-UP	1,738.56	1,738.56

TOTAL CHANGE ORDER AMOUNT      12,604.56

*Con*

Total: 12,604.56

CONTRACTED BY:

Korte & Luitjohan Contractors, Inc.

Authorized Signature

*Leo Test Anger*      7-23-2015  
Title      Date

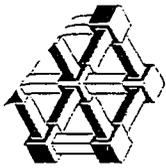
ACCEPTED BY:

WASHINGTON COUNTY BOARD

Accepted Signature

*CH. BURLAND COMB*      8-11-15  
Title      Date

- K



# McDonough-Whitlow, P.C.

Consulting Engineers and Land Surveyors

July 30, 2015

Mr. Gary Suedmeyer  
Washington County Board  
101 East Saint Louis Street  
Nashville, IL 62263

Project: Renovation/Restoration of Existing Washington County Courthouse-Nashville, IL  
Project No.: M-W #13-087a (Construction)

Dear Mr. Suedmeyer:

Attached is the invoice for time through 07/26/2015 for us plus our subconsultant. Each main heading includes the above identifiers (construction administration, site observation, and change orders) as well as an identifier of MW (McDonough-Whitlow) or EAA (Eggemeyer Associates Architects). A copy of our subconsultant's invoice is included as backup for your reference.

Construction administration time is based on percentage complete of our \$55,000.00 lump sum. All site observation and change order work is being documented as such and charged against the contract amount for hourly site observation set aside of \$103,740.00. To date we have \$51,557.77 in Change Order fees and \$31,504.96 in Site Observations fees; therefore, \$19,544.67 remains in the \$103,740.00. Based on the current level of completion of the project (49%), it appears we will not have enough money in Site Observation set aside to cover future change orders and site observation visits. Based on last month's invoice, there is about one month of set aside money remaining.

We have been tracking the change order related work as an additional service beyond site observation and if the site observation set aside is inadequate to handle all change order and site observation work, we will invoice work in excess of the \$103,740.00 based on our hourly rates.

At this point the County Board needs to consider a written approval (per our contract requirements) to allow us to continue hourly invoicing above the \$103,740.00. Since we do not know the exact amount it will take to finish the project, it is up to you if you want to cap the extra amount and require us to notify you prior to exceeding it. We are notifying you at this time to allow the board to have this approval in place so that we do not have a lapse in our services.

If you have any questions or require additional information, please do not hesitate to contact our office.

Sincerely,

Toni M. McDonough, PE, SE  
President  
McDonough-Whitlow, P.C.

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TMM:tak