

OFFICIAL PROCEEDINGS

WASHINGTON COUNTY BOARD MEETING

JANUARY 12, 2016

The reconvened and adjourned meeting of the County Board of Washington County, Illinois was held at the Community Center in Nashville, Illinois on January 12, 2016, for the purpose of transacting county business that might come before the Board.

Present and presiding were Chairman David Meyer and Nancy Heseman, County Clerk and Clerk of the Board.

Others present were Mitch Burdick, Jim Dalaviras, Alex Hagland, Linda Tregesser, Dan Bronke, Danny Bradac, Sharon Frederking, Kent Ahlers and Bruce DeLashmit of Bellwether LLC.

Following the Lord's Prayer and the Pledge of Allegiance, Chairman Meyer called the meeting of the Washington County Board to order at 7:00 p.m.

Roll call was taken by Clerk Heseman with 14 members present and 1 absent. Those present were Bening, Brammeier, Muentner, Gill, Lisk, Suedmeyer, Evans, Todd, Kurwicki, Hohlt, Spenner, Ibendahl, Barczewski and Meyer. Absent was Shubert.

Chairman Meyer asked if there were any corrections to the minutes from the December meetings. With no corrections, a motion was made by Hohlt and seconded by Evans to approve the minutes as presented. Motion carried.

At this time, Chairman Meyer turned the meeting over to Suedmeyer. Suedmeyer introduced Bruce DeLashmit of Bellwether LLC. Bruce explained the purpose of his company, and a feasibility study for county fees. His proposal was to do a study in 3 departments; County Clerk/Recorder, Sheriff Department and Court Security. County fees are ruled by the maximum rate per the Statutes, unless feasibility studies is done by an outside firm. The purpose of increasing fees is for be able to pay for these services by the people who are using them verses using the tax payers tax money. If he can start on the project on January 27 or 28, 2016, he will waive \$500.00 making the cost of this study \$12,000.00. There will be no charge to the county if they are unable to get a 5 times return on the \$12,000.00 fee. **(See Exhibit A)** A motion was made by Ibendahl and seconded by Hohlt to engage into this service. Motion carried with 11 ayes and 3 nay votes. Those voting nay were Todd, Lisk and Kurwicki.

Mitch Burdick, County Engineer, brought before the Board **(RESOLUTION TO REPAIR A FAILED STRUCTURE)** on TR 66, McKinley Road, Oakdale Township. **(See Exhibit B)** Evans stated the Road & Bridge committee did review this and ask for the Board approval. A motion was made by Gill and seconded by Lisk to approve the Resolution as presented. Motion carried.

Mark Styninger, Washington County Coroner entered the meeting at 7:30.

The Claims Against the County Report was presented to the Board for approval.

TO THE CHAIRMAN AND MEMBERS OF THE BOARD: YOUR COMMITTEE ON JANUARY 11, 2016 EXAMINED ALL CLAIMS PRESENTED AND RECOMMENDS PAYMENT TO THE FOLLOWING AND THE CLERK BE DIRECTED TO ISSUE ORDER ON THE COUNTY TREASURER TO THE CLAIMANTS FOR THE AMOUNT ALLOWED. **(See Exhibit C)** A motion was made by Evans and seconded by Muentner to accept the claims as presented. Roll call vote was taken with 14 ayes and 0 nays. Motion carried.

Suedmeyer reported the Treasurer's Report was not ready for the meeting tonight, therefore, will be mailed out to the county board members at a later date.

The State's Attorney Monthly Report was presented to the Board for approval. **(See Exhibit D)** A motion was made by Spenner and seconded by Kurwicki to accept the report as presented. Motion carried.

The County Clerk and Recorder's Monthly Report was presented to the Board for approval. **(See Exhibit E)** A motion was made by Gill and seconded by Brammeier to accept the report as presented. Motion carried.

The Sheriff's Monthly Report was presented to the Board for approval. **(See Exhibit F)** A motion was made by Lisk and seconded by Bening to accept the report as presented. Motion carried.

The Emergency Ambulance and Rescue Service Monthly Report was presented to the Board for approval. **(Exhibit G)** A motion was made by Hohlt and seconded by Gill to accept the report as presented.

There was no zoning this month.

Nancy Heseman, County Clerk & Recorder appeared before the Board to give them an update on the past year.

Mark Styninger, County Coroner, appeared before the Board and gave his 2015 annual report. **(See Exhibit H)** He highlighted the fact that out of the 5 traffic fatalities 4 were due to texting while driving, and only 1 was alcohol related. He plans to meet with law enforcement to enforce the no texting and driving law, and do some awareness classes.

Sharon Frederking, Washington County Health Administrator, appeared before the Board to present her activity report (December 2014-November 30, 2015). **(See Exhibit I)** It was noted that the Health Department does visit the inmates in the county jail, which reflexes in a savings to the county.

At this time, Chairman Meyer called for committee reports.

Personnel, Policy & Appointments:

Suedmeyer presented the following name to the Board to be considered for re-appointment.

A motion was made by Suedmeyer and seconded by Spenner to re-appoint the following names to the following board:

Joyce Sheridan Nashville-Washington County Enterprise Zone 1/12/16-12/31/18

County Buildings:

Suedmeyer informed the Board he had no change orders this month. Furnishings have been picked out by the office holders for each of their offices and it is within the budgeted amount. The County Board will need to address what kind of furnishings they will want for their conference room, board office and what kind of chairs. The office holders plan to will keep the price of their chairs under \$200.00 per chair.

Enterprise Zone (Centralia):

Meyer reported there were no meetings but they did re-apply and the application has been submitted.

Contract Negotiations:

Brammeier informed the Board that the FOP will be printing the new contract books and county will receive theirs as soon as they are done.

Meyer asked if anyone had any questions they would like to address the County Building Committee with at this time. Suedmeyer informed it looks like the offices in the Community Building will be able to move back to the Courthouse the end of March, but will continue renting the Community Center until the end of April.

A motion was made by Evans and seconded by Hohlt to pay all bills, payroll, overtime, utilities and insurance.

A motion was made by Kurwicki and seconded by Muentner to adjourn until the February 9, 2016 at 7:00 p.m. at the Community Center in the Birthday Room. Motion carried. The meeting of the Washington County Board adjourned.

Nancy Heseman

Washington County Clerk & Clerk of the Board

WASHINGTON COUNTY BOARD MEETING

TUESDAY JANUARY 12, 2016

7:00 P.M.

PRAYER AND PLEDGE
CALL TO ORDER
ROLL CALL
ACKNOWLEDGMENT OF GUESTS
APPROVAL OF MINUTES

PERSONS TO APPEAR

Nancy Heseman – County Clerk	7:30 P.M.
Mark Styninger – Coroner	7:45 P.M.
Sharon Frederking – Health Dept.	8.00 P.M.

1. HIGHWAY DEPT: RESOLUTIONS:
 - A. Resolution To Appropriate Funds For Drainage Repairs – Oakdale Road District
2. CLAIMS AGAINST COUNTY COMMITTEE
3. STATES ATTORNEY’S MONTHLY REPORT
4. COUNTY CLERK & RECORDER’S MONTHLY REPORT
5. SHERIFF’S MONTHLY REPORT
6. EMERGENCY AMBULANCE & RESCUE SERVICE MONTHLY REPORT
7. ZONING: NONE

COMMITTEE REPORTS:

FINANCE:

1. Feasibility Study For County Fees

BUILDING:

1. Courthouse Renovation
 - A. Change orders
 - B. Courthouse furnishings
2. Jail Maintenance

PERSONNEL, POLICY & APPOINTMENTS:

1. Nashville – Washington County Enterprise Zone

OPPORTUNITY FOR THE GENERAL PUBLIC TO ADDRESS THE BOARD

WASHINGTON COUNTY BOARD MEETINGS
SCHEDULE FOR 2016

JANUARY 12 th	7:00 PM
FEBRUARY 9 th	7:00 PM
MARCH 8 th	7:00 PM
APRIL 12 th	7:00 PM
MAY 10 th	7:00 PM
JUNE 14 th	7:00 PM
JULY 12 th	7:00 PM
AUGUST 9 th	7:00 PM
SEPTEMBER 13 th	7:00 PM
OCTOBER 11 th	7:00 PM
NOVEMBER 15 th	7:00 PM
DECEMBER 13 th	3:00 PM



Bellwether, LLC

Management Services & Consulting

Cost of Service / User Fee Analysis

Bellwether uses detailed cost models to create transparency for the cost of services provided by local government. **Bellwether** supports objective fee management by defining the exact cost of the service provided.

Cost Allocation Planning

Bellwether supports local governments in allocating all costs of indirect services. This information is used in impact analysis, grant management and is a key component of cost-of-service fees. **Bellwether's** knowledge in OMB Indirect Cost Documentation ensures documents required for grant requests are accurate and properly attested.

Information Technology

Bellwether consultants provide technology support ranging from budget based IT strategies, software integration, custom application and online commerce support.

Operations Management Review

Bellwether's Operations Review combines the revenue value of a fee review with the potential savings from changes in department policies, practices and processes. The Operations Review examines both the "Why" and "How" of county operations seeking ways to refocus resources on critical goals.

Bellwether consultants use detailed models define the labor and skills required and the number of staff necessary to provide uninterrupted valued services.

Facilitated Benefits Review

Bellwether consultants' partner with county leadership to critically review healthcare and benefits programs. Then working with strategic partners helps to present "as good or better" alternatives with the goal of preserving employee benefits while reducing expensive.

Benchmarking - Surveys

Bellwether consultants work directly with municipal leaders to identify valuable data and selected survey targets. Our consultants can construct models comparing data points across multiple local governments or survey citizens directly on service usage and value definitions.

11/11

Professional Services Agreement #BW10292015a

This Agreement for Professional Services (the "Agreement") is by and between the Henry County Board, Henry County Illinois, an incorporated body politic in the State of Illinois, with its principle offices located in 101 E. St Louis St, Nashville, IL 62263 (hereinafter the "Client"), and Bellwether, LLC with its principle office at 3006 Gill Street, Suite E, Bloomington, Illinois 61704 (hereinafter the "Consultant").

WHEREAS, Client finds that the Consultant is willing to perform certain work hereinafter described in accordance with the provisions of this Agreement; and

WHEREAS, Client finds that the Consultant is qualified to perform the work, all relevant factors considered, and that such performance will be in the furtherance of Client's business.

NOW THEREFORE, in consideration of the mutual covenants set forth herein and intending to be legally bound, the parties here to agree as follows:

1. **SERVICES** – The Consultant shall provide the following ("Services") to Client as requested by the Henry County Board.
 - 1.1. Perform a Fully Compliant Fee Review of selected areas of County Clerk / Recorder Office.
 - 1.2. Perform a Fully Compliant Fee Review of selected areas of County Sheriff's Department.
 - 1.3. Perform a Fully Compliant Fee Review of selected areas of County Court Security Office.
2. **PAYMENT, INVOICING, AND TERMS**
 - 2.1. Consultant shall be paid a fee of Twelve Thousand Dollars (\$12,000) plus mileage for serviced described in section 1.
 - 2.1.1. Mileage is estimated not to exceed \$500
 - 2.1.2. The mileage fee will be waived in full if the onsite portion of the project is completed on ~~January~~ ~~June~~ 27 or 28, 2016.
 - 2.2. Payment shall be made in two installations.
 - 2.2.1. Eight Thousand Dollars (\$8,000) at contract initiation. (Initial invoice attached)
 - 2.2.2. Four Thousand Dollars (\$4,000) plus mileage to be paid at project completion. (Mileage is estimated not to exceed \$500)
3. **TERM; TERMINATION**
 - 3.1. The initial term of this Agreement is the duration of the project anticipated to be no more than 4 weeks from time of execution of this agreement.
4. **CHANGES**
 - 4.1. Client may, with the approval of the Consultant, issue written directions within the general scope of any Services to be ordered. Such changes (the "Change Order") may be for additional work or the Consultant may be directed to change the direction of the work covered by the Agreement or any Change Order, but no change will be allowed unless agreed to by the Consultant in writing.
5. **STANDARD CARE**
 - 5.1. The Consultant warrants that Services shall be performed by personnel possessing competency consistent with applicable industry standards. No other representation, express or implied, and no warranty or guarantee are included or intended in this Agreement, or in any report, opinion,

RESOLUTION

WHEREAS, it is necessary to repair a failed drainage structure, consisting of a single 48" culvert, on TR 66, McKinley Road, approximately 1/2 mile North of the intersection of McKinley Road and County Highway 16, Township 3 South, Range 4 West, within Section 28 of Oakdale Township, and

WHEREAS, the Road District Highway Commissioner has petitioned this Board through its Road and Bridge Committee for assistance under 605 ILCS 5/5-501, and

WHEREAS, the Washington County Highway Department has researched funding appropriate for this project and finds none available through State or Federal sources, and

WHEREAS, the Committee finds the request to be in order at an estimated project replacement cost of \$4,960.00 (as attached), and

WHEREAS, the petitioner has agreed to pay 50% of the final cost as the Road District share for replacing this structure.

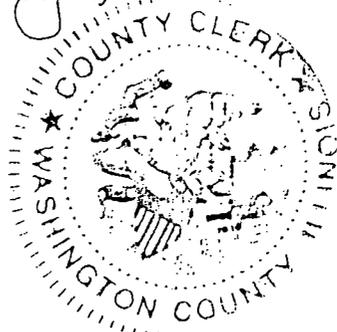
NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board hereby authorizes the appropriation of \$2,480.00, or as much as may be required, to provide 50% of this structure's final cost, and that said appropriation is to be paid from the County Bridge Fund in accordance with 605 ILCS 5/5-501, and

STATE OF ILLINOIS)
)SS
WASHINGTON COUNTY)

I, Nancy Heseman, County Clerk in and for said County, in the State aforesaid, and keeper of the records and files thereof, as provided by Statute, do hereby certify that the foregoing is a true, perfect and complete copy of a Resolution adopted by the County Board of Washington County at its regular meeting held in Nashville, Illinois on January 12, 2016..

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County at my office in Nashville, Illinois in said County this 12th day of January, 2016.
(SEAL)

Nancy Heseman
County Clerk



11 B"

Report of Committee

STATE OF ILLINOIS)
)
WASHINGTON COUNTY)

Nashville, Illinois

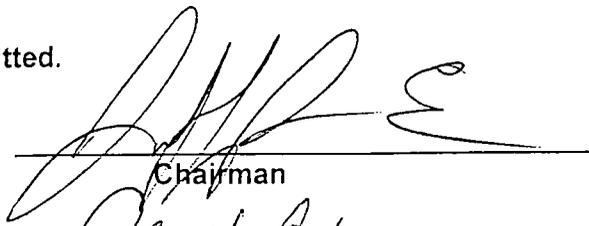
January 7, 2016

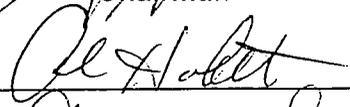
Mr Chairman, Ladies and Gentlemen of the County Board:

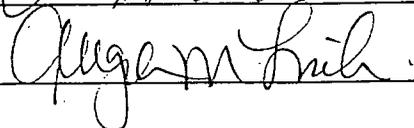
Your committee to who was referred the claims against the County Highway Department for the month of December 2015 would beg leave to submit the following report on the matter before them. That claims as shown on the attached sheets in the following total amount be approve for payment.

County Highway Fund	\$47,196.74
County Bridge Fund	\$42,847.43
County Matching Fund	\$0.00
County MFT Fund	\$11,212.34
Road District Fund	\$0.00
Township Bridge Fund	<u>\$0.00</u>
Total	\$101,256.51

All of which is respectfully submitted.



Chairman




Claims Committee

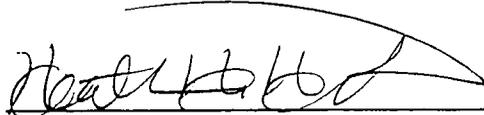
"C"

STATE'S ATTORNEY REPORT

I, HEATH H. HOOKS, WASHINGTON COUNTY STATE'S ATTORNEY, STATE THAT THE FOLLOWING IS A TRUE AND COMPLETE EARNINGS OF THE WASHINGTON COUNTY STATE'S ATTORNEY'S OFFICE FOR THE MONTH OF December, 2015.

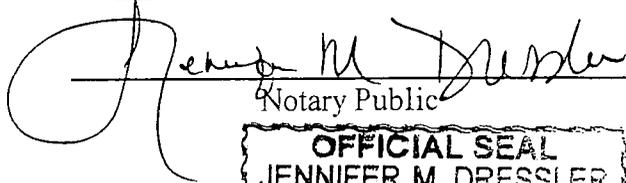
FEEES EARNED \$ 746.00

FEEES COLLECTED AND PAID TO COUNTY TREASURER \$ 746.00

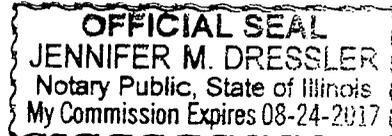


Heath H. Hooks
Washington County State's Attorney

I, the undersigned, attest that the above signature is that of Heath H. Hooks, Washington County State's Attorney, and was signed in my presence on this 8th day of January, 2016.



Notary Public



"D"

WASHINGTON COUNTY CLERK & RECORDER
REPORT OF COLLECTIONS
COLLECTION FOR THE PERIOD 12/01/15-12/30/2015

BEGINNING BALANCE \$52,096.05
DISBURSEMENTS:
Tax Redemptions \$25,534.83
Tax Redemptions Interest 4,871.11
Miscellaneous 8,698.82

Total Disbursements: \$39,104.76

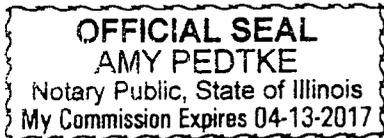
DECEMBER 2015

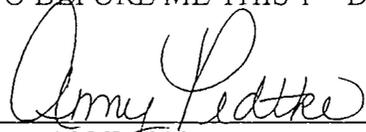

NANCY HESEMAN
CLERK/RECORDER
WASHINGTON COUNTY

DECEMBER 1, 2015
KELLY CAMERON, WASHINGTON COUNTY TREASURER:
 (G.I.S. ASSESSOR FUND) \$ 2,124.00
 (G. I.S. RECORDER FUND) 236.00
ILLINOIS DEPT OF REVENUE:
 (R.H.S.P. - \$9.00 PER 191 DOC) 2,034.00
IL DEPT. OF PUBLIC HEALTH
 (\$4.00 SURCHARGE DEATH CERT) 88.00
STATE TREASURER, IL DOMESTIC VIOLENCE
 (MARRIAGE LICENSE SURCHARGE) 30.00
KELLY CAMERON, WASHINGTON COUNTY TREASURER:
 (RECORDER AUTO FUND) 824.00
 (FEE'S COLLECTED) 7,655.29
TOTAL \$12,991.29

TOTAL DISBURSEMENT \$52,096.05

TOTAL DISBURSEMENTS FOR THE MONTH OF DECEMBER 2015:
SUBSCRIBED AND SWORN TO BEFORE ME THIS 1ST DAY OF JANUARY 2016.





NOTARY

- E -

I, DANNY BRADAC, SHERIFF OF WASHINGTON COUNTY SHATES THAT THE FOLLOWING IS A TRUE AND COMPLETE EARNINGS OF THE SHERIFF'S OFFICE FOR THE MONTH OF DECEMBER 2015

FEES EARNED	\$484.00
FEES COLLECTED AND PAID TO THE COUNTY TREASURER	\$150.00
DIETING PRISONERS	\$1191.09
SAL. DUE SHERIFF	\$4338.46
SERVICE CALLS	\$843.60
BALANCE DUE SHERIFF	\$4338.46

CRIMINAL ARRESTS.....29
TRAFFIC ARRESTS.....38
WARNINGS.....60

Danny Bradac
SHERIFF DANNY BRADAC

I, Paulette Leonard ATTEST THAT THE ABOVE SIGNATURE IS THAT OF DANNY BRADAC, SHERIFF OF WASHINGTON COUNTY AND WAS SIGNED IN MY PRESENCE THIS 8th DAY OF January 2016.

Paulette Leonard
NOTARY





WASHINGTON COUNTY
EMERGENCY AMBULANCE AND RESCUE SERVICE

160 N. WEST COURT STREET NASHVILLE, ILLINOIS 62263

Phone: (618) 327-3075

Fax: (618) 327-7281

Monthly Report for Dec 2015

Receipts/Billing

Billed Out	\$ 88,488.40
Collected	\$ 46,140.17
Write Off Amount	\$ 14,848.62
Turned In Amount	\$ 46,140.17

Total Expenses

Dec. 2015	\$ 9,599.00
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Total Calls for 2016

December 2015:	167
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2016 Totals:	167
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116

WASHINGTON COUNTY CORONER'S OFFICE

NASHVILLE, ILLINOIS 62263

Mark S. Styninger, Coroner (618) 314-5229

2015 ANNUAL REPORT

Total Calls Received: 114

Calls Investigated by Coroner or Deputy Coroner: 46

Natural Deaths 101

Accidental Deaths 10

Suicide Deaths 2

Homicide Deaths 1

Undetermined Manner of Death 0

Death Notification for Outside Agency 2

Autopsies Performed 5

Toxicology Tests Performed 12

Inquests Held 0

Cremation Permits Issued 26

*The number of deaths reported do not reflect individuals who were injured in Washington County but died after being transported to a hospital in another county or state.

"H"

WASHINGTON COUNTY HEALTH DEPARTMENT
ACTIVITY REPORT (DECEMBER 2014-NOVEMBER 30, 2015)

FOOD PROGRAM

Inspections/Reinspections 111 (High= 58 , Medium= 43/2 , Low = 3 , Temp= 7 , Misc.= 0)
Food Complaints 8
Complaint Inspections 7
Total Facilities 81
Food Classes Taught 0 (0 Students)

POTABLE WATER PROGRAMS

Well Inspections 11
Well Sealed 0
Permits Issued 11
Well Complaints 0
Private Water Analysis 5
Complaint Inspections 0

PRIVATE SEWAGE PROGRAMS

Permits Issued 42
inspections/Consultations 31
Complaints 11
Complaint Inspections 11

TANNING

Number of Licensed Facilities 1
Number of New Facilities 0
Number of Routine Inspections 0
Complaints 0
Complaint Inspections 0

NUISANCE COMPLAINTS

Number of Complaints 9
Number of Inspections 9

MORTGAGE INSPECTIONS

Number of Inspections 0

BODY ART

Number of Licensed Facilities 0
Number of New Facilitites 0
Number of Routine/New Inspections 0
Complaints 0
Complaint Inspections 0

VECTOR CONTROL Number of One Hour Classes Taught 2 (12 students) Complaints 1

79 mosquito traps set 79 batches tested 0 positive batches

SOLID WASTE 2 Electronic Recycling Collection Conducted Total Weight lbs 15,854 pounds
(only 1 event recorded)

"I"

FAMILY CASE MANAGEMENT

Current Case Load 98 (24 Pregnant 55 Infants 19 Children)
Home Visits 48 (Elizabeth 17 Joyce 31)

WIC

Current Case Load 239

TUBERCULOSIS CONTROL

Skin Test Administered 139
Active TB Cases None
Inactive TB Cases None
LTBI Case None

COMMUNICABLE DISEASE CONTROL/SEXUALLY TRANSMITTED DISEASES

Chlamydia (26) Hepatitis C (10) Hepatitis B (1) Erlichia chaffeensis (1)
Shigellosis (1) Pertussis (2) Salmonellosis (3) Hepatitis A
Streptococcal Disease Invasive Group (1) Spotted Fever Rickettsioses (1) CRE (1)

IMMUNIZATION PROGRAM:

580 VFC Immunizations Given:

DTaP, Td, Tdap, IPV, MMR, Hep B, Hep A, Hib, DTaP/IPV/HIB (Pentacel), Varicella.
Pneumococcal (PCV13), HPV (Gardasil), Meningococcal (MCV4), Rotavirus

1086 Private Stock Immunizations Given:

Hepatitis A Adult 4
Hepatitis B Adult 12
Td Adult 8
Tdap (Adacel) 32
Flu (Seasonal) 1030

OTHER SERVICES:

775

Lab Services:

Lead 31 (State)
PSA Screenings 90
Lipid, CMP, HP, Thyroid Special 285
CMP 16
Lipid 20
CBC 8
TSH 128
T4 Free 51
A1C 51
Vit D 9
Vit B12 5
Prothrombin Time 15
Other tests 66

Vision Screenings 278
Hearing Screenings 305 Jail Services 24 Visits (63 Inmates)