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**WASHINGTON COUNTY BOARD OF HEALTH**  
**Thursday, June 5, 2025 @7:00PM**  
**Washington County Health Department**  
**MINUTES**

Present: D. Meyer, G. Fewell, C. Combs, J. Skorczewski, D. Ibendahl

Non-members present: L. Sea

- I. Meeting called to order at 7:10 PM by Meyer.
- II. D. Ibendahl moved/Skorczewski seconded to approve the April 21, 2025 minutes. Motion carried.  
Fewell moved/D. Ibendahl seconded to approve the May 15, 2025 minutes. Motion carried.
- III. Activity Report
  - a. Clinical: There have been 10 IL cases of measles, with one additional possible case today, with the child at Children's Hospital. There has been one case of Rocky Mountain Spotted Fever in the county.
- IV. Old Business
  - a. RN Position: The candidate for the advertised nursing position who originally rescheduled her interview with the Personnel Committee cancelled a second time. A phone message and email offering the job to the first candidate interviewed have not yet been returned. It was suggested that J. Martin call and email her, because she was the one who had been handling the communication with her before. Combs moved/Fewell seconded that she be offered a full-time contract at \$27.00/hr. Motion carried. There was further discussion concerning a possible need to reevaluate RN salaries.
  - b. Generator repair: Some of the parts for the repair have not yet arrived, and the department will be notified by Oakley's when they have come in.
  - c. Credit card update: L. Sea and J. Martin have been approved as authorized signatories for the department credit card through Bradford Bank, with a combined limit of \$5000. The cards should arrive within a week.
- V. New Business:
  - a. Sea discussed her recent medical problems, and the need for surgery at Mayo clinic. Meyer discussed that Sea does not have enough sick days accumulated to continue paying her for her time off.
  - b. Stephanie Buss from the IL Dept. of Health & Human Services had reported that the old grant for family case management no longer exists, and there was a new grant to replace it: Better Birth Outcomes. Sea did not apply for that grant. Fewell investigated and stated that she found that Sea did not receive the original notification, and once late notification was received by the department, what was submitted for the application was incomplete. Sea was off work with a stroke at that time, and D. Lilly submitted the information she thought was needed for the grant. The state is exploring options regarding the 14 counties who were not notified about the grant. There might be an option to partner with neighboring counties.
- VI. Executive Session: Motion to move to closed session by D Ibendahl, second by Skorczewski.
  - a. All present voted aye
  - b. Closed session began at 7:53 p.m.
- VII. Regular session resumed at 8:52 PM
  - a. Fewell explained to L. Sea that she will be offered 30 days unpaid leave, and in addition she still has 1 week paid time off. It will be up to her to accept or reject the offer. After discussion, Sea stated she would accept the offer of 30 days leave without pay in addition to her paid time off days. She is aware she will need to pay for her medical insurance during that time.
  - b. D Ibendahl moved and G Fewell seconded that L. Sea is to be given 30 days unpaid leave in addition to her PLAWA days. Motion carried.
  - c. Fewell and Sea discussed Sea's plans for her medical needs during her time off.
- VIII. Next meeting: TBD
- IX. Skorczewski moved/Combs seconded to adjourn. Motion carried. Meeting adjourned at 9:15 PM.

Catherine Combs,  
Secretary, Board of Health