

**OFFICIAL PROCEEDINGS**  
**WASHINGTON COUNTY BOARD MEETING**  
**May 14, 2024**

The reconvened and adjourned meeting of the County Board of Washington County, Illinois was held at the Washington County Courthouse Nashville, Illinois on Tuesday, May 14, 2024 for the purpose of transacting county business that might come before the Board.

Present and presiding were Chairman David Meyer and Shari Hempen, County Clerk and Clerk of the Board.

Roll Call was taken by County Clerk Hempen with 13 members present. Those present were, Bening, Brammeier, Bronke, Ibendahl, Hohlt, Karg, Klingenberg, Meyer, Shemonic, Small, Suedmeyer, Todd, Unverfehrt. Absent was Lamczyk and, Muentner.

Others present were Dan Janowski-State's Attorney, Matt Bierman – EMA, Darrah Sabo – EMA, John Felchli-Ambulance Administrator, Sheriff Ross Schultz, Todd Marver-Washington County News, Jim Weeke – Board of Review, Wes Moore, Craig Finke, Andy Kirchner, Elisha Hamilton – Dispatch Coordinator, Deputy Levi Foremen, and Deputy Hunter Harriman

Following the Lord's Prayer and the Pledge of Allegiance, Chairman Meyer called the meeting of the Washington County Board to order at 7:03 p.m.

Board member Rodney Small introduced Elisha Hamilton as the new Dispatch Coordinator for the County.

Chairman Meyer asked if there were any additions or corrections to the minutes of the County Board Meeting held on April 9, 2024. With no additions or corrections, a motion was made by Klingenberg seconded by Karg to approve the minutes as presented. Motion carried.

Jim Weeke, Chairman of the Washington County Board of Review told the Board that the Assessor's office mailed out more than 24,000 individual assessment notices. The Board of Review addressed 56 of them. He also told the board that the Assessor's office is ran very well.

Kiefer Heiman - Highway Engineer could not be present for the meeting and handed out a report for the Board.  
**(See Exhibit A)** Informational only

**The Claims against the County Report** was presented to the Board for approval by Ibendahl. TO THE CHAIRMAN AND MEMBERS OF THE BOARD: YOUR COMMITTEE MET ON May 13, 2024 EXAMINED ALL CLAIMS PRESENTED AND RECOMMENDS PAYMENT TO THE FOLLOWING AND THE CLERK BE DIRECTED TO ISSUE ORDER ON THE COUNTY TREASURER TO THE CLAIMANTS FOR THE AMOUNTS ALLOWED. Ibendahl added a Johnson control bill to the claims **(See Exhibit B)**. Ibendahl made a motion to accept the report as presented Unverfehrt seconded the motion. Roll call vote was taken with 13 ayes, 2 absent. Motion carried. Ibendahl told the board that it was a big month because of a large payment to Johannes construction for the Ambulance facility.

A motion was made by Ibendahl seconded by Suedmeyer to make restitution to the County Board's Per Diems. Motion carried.

**The State's Attorney Monthly Report** Janowski appeared before the Board to present his monthly report for approval. **(See Exhibit C)** A motion was made by Small seconded by Klingenberg to accept the report as presented. Motion carried. Janowski said his office is fully staffed. With the grant funding received from the State, Janowski's

office has a new firm management system. It is the same system that the Circuit Clerk's office uses. The 2 systems will tie into each other and make things more streamlined.

**The County Clerk and Recorder's Monthly Report** Clerk Hempen presented her report to the Board for approval. **(See Exhibit D)** A motion was made by Shemonic seconded by Hohlt to approve the report as presented. Motion carried. Hempen told the board that her office received an IVRS grant totaling \$11,085.53. This grant can only be used for Voter registration, we used it for our Voter Registration license fee and postage from last year's voter purge.

**The Sheriff's Monthly Report (See Exhibit E)** Sheriff Schultz appeared before the board to present his monthly report. A motion was made by Bening seconded by Brammeier to accept the report as presented. Motion carried. Please see the informational handout for items pertaining to his office **(See Exhibit F)**

**The Ambulance Monthly Report (See Exhibit G)** Felchlia appeared before the board to present his report for approval. A motion was made by Todd seconded by Karg to approve the report as presented. Motion carried. Felchlia told the board he had 2 full time positions open. Seven applicants applied, one position was filled today and the other one will be filled on Friday.

Intergovernmental Agreement with the Illinois Department of Health and Family Services and the County **(See Exhibit H)** was presented to the Board for approval and a signature from the County Board chairman. This will allow us to join the Emergency Medical transport program. This agreement is a federally funded Medicaid program. It is only for municipal EMS services. A motion was made by Small to enter into the agreement seconded by Shemonic. Roll call vote was taken with 13 ayes and no nays.

**The Treasurer's Monthly Cash Flow Statement and Budgetary status Reports for Period ending 04/30/2024 (See Exhibits I & J).** A motion was made by Brammeier seconded by Suedmeyer to accept the report as presented subject to audit review. Motion carried.

ARPA Fund monthly recap (Informational Only) **(See Exhibit K).**

**Zoning Application #Z002-24 (Ordinance #2024-22) (See Exhibit L)** an application was presented by Kenneth Gill requesting an amendment to the Washington county Zoning Ordinance (map) changing the Zone District Classification on 2 of 37.99 acres in: A part of the Southeast Quarter of the Northwest Quarter lying east of the east line of the Illinois Central Railroad right of way of Section 3, Township 3 South, Range 1 West and continued. A motion was made by Bronke seconded by Karg motion carried. Roll call vote was taken with 13 ayes and no nays.

**Zoning Application #Z003-24 (Ordinance #2024-23) (See Exhibit M)** an application was presented by Heather Kreke requesting an amendment to the Washington county Zoning Ordinance (map) changing the Zone District Classification on 2 of 37.99 acres in: That part of the Northwest Quarter of the Southeast Quarter Section 24, Township 3 South, Range 3 West and continued. A motion was made by seconded by Karg motion carried. Roll call vote was taken with 13 ayes and no nays.

A motion was made by Small seconded by Shemonic to approve the employment contract for the new Dispatch Coordinator, Elisha Hamilton. **(See Exhibit N).** Motion carried.

A motion was made by Todd to approve the salary increase for the full time Ambulance Employees, **(See Exhibit O)** seconded by Karg. The only change to the Memorandum of Understanding that was dated December 1, 2022 were the salaries of the full-time employees. Chairman Meyer asked Todd to research the items that were discussed at previous meetings regarding the MOU. Motion carried.

## **COMMITTEE REPORTS:**

**Ambulance-** 2 meeting

**Animal Control-** No meeting

**Cemetery-** No meeting

**Claims against the County-** 1 meeting

**Sheriff's/Communications/Drug Task-** 1 meeting

A motion was made by Unverfehrt on behalf of the Communications committee, for the board's permission to seek bids for a new radio system. He told the board that the system is obsolete and parts are not available. In the past they have had to get parts from Perry County to fix it. When bidding is complete, they will bring the information back to the board for approval. The motion was seconded by Brammeier. Motion carried.

**County Buildings-** 1 meeting

A request was made to hold concerts on the Courthouse lawn for the month of June. Suedmeyer made a motion to allow the concerts seconded by Klingenberg. Motion carried.

**County Health Department-** 1 meeting

Chairman Meyer informed the board that Elizabeth Simonton the Health Department administrator will be moving onto another job, her last day is June 12<sup>th</sup>. Her position is being advertised for. We wish her well.

**Education-** No meeting

**Enterprise Zone (Centralia) -** No meeting

**Enterprise Zone (Nashville) -** No meeting

**Environmental, EMA & Zoning-** 2 meetings

EMA Administrator Matt Bierman asked the board to consider purchasing a Mobile Command Center. **(See Exhibit P)** He has been looking since last year for a used one, he found one and the finance committee authorized Bierman to go look at it. Bierman told the board that it is 30 years old and in good shape. It will replace the old bus that is out at the highway department. This bus is twice as long as the old bus. He negotiated it down to \$75,000. They will deliver it to Mt. Vernon and replace the (8) 6-volt batteries in it. They will move the radios over from the old bus to the new command center. Bierman estimated \$5,000 to \$6,000 to put new technical equipment in it and put logos on it. The tires are a couple years old and it has a generator in it. Todd asked if there was grant money available to pay for this? There is no grant money for it, Bierman stated. Brammeier asked if he could find anything newer than a 30-year-old bus. Bierman told the board that good used ones are almost as expensive as new ones. Bronke stated that the committee is all for it. Bronke made a motion to purchase the mobile command center, Karg seconded the motion. Motion carried. Roll call vote was requested with 9 ayes and 4 nays. Voting nay was Small, Bening, Klingenberg and Meyer.

**Finance, Claims & Economic Development-** 3 meetings

Suedmeyer requested we go into executive session under 2C-6 Sale of county property after the rest of the committee reports are given.

**Insurance-** No meeting

**Legislative-** No meeting

**Personnel, Policy & Appointments-** 1 meeting

Ibendahl made 2 appointments.

Re-appoint Alan Dahnke to the Board of Review motion was made by Ibendahl seconded by Small. Motion carried  
Appoint Gera Sims to fill Kevin Huge's unexpired term on the Irvington Fire Board. A motion was made by Ibendahl seconded by Unverfehrt. Motion carried.

Ibendahl presented an Ordinance to set the salaries for the Circuit Clerk and Coroner for December 1, 2024 until December 1, 2027 **(See Exhibit Q)**. The State's Attorney's salary is set by the state and the coroner gets 50 % of the elected officials raise. motion was made by Ibendahl seconded by Klingenberg. Motion carried. Roll call vote was requested with 13 ayes and no nays.

**Planning Commission-** No meeting

Brammeier informed the board that Linda Tragesser is retiring and Rebecca Kinision is replacing her. Linda will stay on as a consultant until the end of the year.

**Road & Bridge-**1 meeting

**Safety-** 1 meeting

**Solid Waste-** No meeting. On April 20 the recycle truck was at the Nashville Community Center, Brammeier told the board it was a full truck.

**South Central IL. Growth Alliance-** No meeting

**911-** 1 meeting

**911/Communications-** 6 meetings

**Contract Negotiations – FOP** no meeting

**Contract Negotiations – IBEW** no meeting

Chairman Meyer asked for any comments from the public.

Andy Kirchner addressed the Board on behalf of his family farm estate and Craig Finke adjacent property owner. Kirchner and Finke are trying to sell some real estate for commercial development in Washington county. These are the surface rights; however, they cannot move forward until the subsurface rights namely the coal rights are part of the deal. Negotiations with the Washington County Board Finance committee the last few months, have advanced quite a bit. Kirchner told the board that Craig and himself are here tonight to respectfully ask the full board to strongly consider debating and coming to a relatively equitable and agreeable solution on this matter so we can move forward with the sale of their property. Kirchner said he didn't want to go into any details because members of the Finance Committee will be briefing the rest of the board on this. He wanted to make a point so that the Board would strongly consider moving forward on this in a fair and equitable manner. Kirchner and Finke would like to move forward with the sale of the land for commercial development.

Suedmeyer made a motion to go into executive session under 2C-6 sale of County property seconded by Brammeier, Suedmeyer requested State's Attorney Janowski to stay. He also requested that the public go downstairs to the lobby while the board is in executive session. Roll call vote was taken with 13 ayes no nays. Entered executive session at 8:09 p.m.

A motion was made by Shemonic seconded by Ibendahl to go back into regular session. Motion carried resumed regular session at 9:12 p.m.

A motion was made by Suedmeyer seconded by Unverfehrt to table the Sale of Washington County Coal rights until the next scheduled or Special Board meeting. Motion carried. Todd made a no motion.

A motion was made by Hohlt seconded by Bening to approve payment of monthly utility expenses and payroll expenses. Motion carried.

The next regularly scheduled meeting will be June 11, 2024 at 7:00 p.m.

A motion was made by Karg and seconded by Hohlt to adjourn the meeting. Motion carried. The meeting of the Washington County Board adjourned at 9:15 p.m.

Shari Hempen, Washington County Clerk and Clerk of the Board

**WASHINGTON COUNTY BOARD**

101 E. St. Louis St., Nashville, IL. 62263

COUNTY BOARD MEETING:

7:00 P.M May 14, 2024

**AGENDA**

1. Prayer and Pledge
2. Call to Order
3. Roll Call
4. Acknowledgment of Guests
5. Approval of the March 12, 2024 County Board Minutes
6. Board of Review Chairman – Jim Weeke
7. Highway Department: No Resolutions
8. Claims against the County
9. Approve County Board Expenses
10. State's Attorney's Monthly Report
11. County Clerk and Recorder's Monthly Report
12. Sheriff's Monthly Report
13. Emergency Ambulance & Rescue Service Monthly Report
14. Intergovernmental Agreement with Illinois Department of Health and Family Services
15. Treasurer's Monthly Cash Flow & Budgetary Status Report
16. ARPA Fund monthly recap (Informational Only)
17. Zoning:
  - #Z002-24 Ordinance to amend Zoning Map – Kenneth Gill
  - #Z003-24 Ordinance to amend Zoning Map – Heather Kreke
18. Approve Dispatch Administrator's Contract for Elisha Hamilton
19. Approve the salary increase for full time Ambulance Employees
20. Committee Reports:
  - Building:**  
Request for concerts on the Courthouse lawn
  - Communications/Drug Task:**  
Permission for committee to seek bids for upgrading Dispatch/911 radio system
  - EMA:**  
Consider purchase of Mobile Command Center
  - Finance:**  
Sale of Washington County Coal rights in sections 31 and 32 Hoyleton Township
  - Personnel, Policy & Appointments:**  
Re-appoint Allan Dahnke to the Washington County Board of Review  
Gera Sims to replace Kevin Huger's unexpired term on the Irvington Fire Board  
Set Salaries for the Circuit Clerk and Coroner for Term December 1, 2024 – November 30, 2028
21. Approve Monthly Utility Expenses, and Payroll Expenses
22. Opportunity for the General Public to address the County Board
23. Adjournment

Agenda items may be re-arranged during the meeting at the Board's discretion.

**Washington County Highway Dept.**  
**Report to the Washington County Board**  
*May 2024 County Board Meeting*

Members of the Board,

The County Highway Dept is placing shoulder on CH 21 (Oakdale North). We plan on placing shoulder on CH 24 (Hoyleton North) and CH13 (Okawville South) in the coming months.

The below are our 2024 Oiling Dates:

June 11<sup>th</sup> – Oil & Chip CH 7 from the Posen “T” intersection to North Carolina Road.

June 12<sup>th</sup> – Oil & Chip CH 7 from US-51 to North Carolina Road.

July 9<sup>th</sup> - Oil & Chip CH 17 from Posen “T” to Montana Road

July 10<sup>th</sup>- Oil & Chip CH 17 from Connecticut Road to Montana Road.

July 11<sup>th</sup> Oil & Chip CH17 from Dubois Blacktop to the Posen “T”.

Spring front slope mowing will begin in short order. We will be starting in the SW corner of the county, move to the NW, then NE, and finish in the SE.

Report of Committee

STATE OF ILLINOIS     )  
                                      )  
WASHINGTON COUNTY    )

Nashville, Illinois

May 1st, 2024

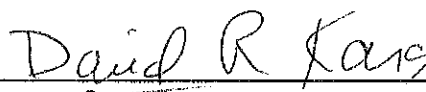
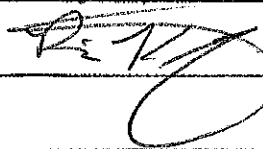
Mr Chairman, Ladies and Gentlemen of the County Board:

Your committee to who was referred the claims against the County Highway  
Department for the month of April 2024 would beg leave to submit the  
following report on the matter before them. That claims as shown on the  
attached sheets in the following total amount be approve for payment.

|                      |               |
|----------------------|---------------|
| County Highway Fund  | \$75,095.41   |
| County Bridge Fund   | \$17,510.29   |
| County Matching Fund | \$0.00        |
| County MFT Fund      | \$42,512.34   |
| Road District Fund   | \$85,637.24   |
| Township Bridge Fund | <u>\$0.00</u> |
| Total                | \$220,755.28  |

All of which is respectfully submitted.

  
Chairman

  
  
Claims Committee



| Vendor Number | Vendor Name                    | Inv/PO Number  | Claim Number | Invoice Date | Due Date | G/L Date | Liq. ? | Comm Bank System   | Operator       |
|---------------|--------------------------------|----------------|--------------|--------------|----------|----------|--------|--|----------------|
| 2773          | ADVANCED CORRECTIONAL HEALTHCA | RINV-000930    |              | 05/01/24     | 05/14/24 | 05/14/24 | N      | WASHINGTON CO SHERIFF - ON-SITE MEDICAL SERVICES                     |                |
|               | 001 05-505.43                  |                |              |              |          |          |        | INMATE MEDICAL NEEDS   |                |
|               |                                |                |              |              |          |          |        | Gross Invoice Amount   | 3,854.09       |
|               |                                |                |              |              |          |          |        | Net Invoice Amount   | 3,854.09       |
| 3500          | AMAZON CAPITAL SERVICES        | 1KJF-3KPH-3MID |              | 04/10/24     | 05/14/24 | 05/14/24 | N      | 01   | 04/22/24 DONNA |
|               | 001 13-513.60                  |                |              |              |          |          |        | ACCT #A1QEC9EMW9266H, SHERIFF DEPT - HVAC AIR FILTERS                | 2943           |
|               |                                |                |              |              |          |          |        | Gross Invoice Amount   | 194.94         |
|               |                                |                |              |              |          |          |        | Net Invoice Amount   | 194.94         |
| 3500          | AMAZON CAPITAL SERVICES        | 1VW3-VN6G-4VCW |              | 02/15/24     | 05/14/24 | 05/14/24 | N      |  | 05/08/24 DONNA |
|               | 001 23-505.31                  |                |              |              |          |          |        | ACCT #A1QEC9EMW9266H, COMMUNICATIONS - ELECTRONIC WIRES, STAPLER     | 2943           |
|               |                                |                |              |              |          |          |        | Gross Invoice Amount   | 77.30          |
|               |                                |                |              |              |          |          |        | Net Invoice Amount   | 77.30          |
| 3500          | AMAZON CAPITAL SERVICES        | 1M7T-1JFW-4WED |              | 02/15/24     | 05/14/24 | 05/14/24 | N      |  | 05/08/24 DONNA |
|               | 001 23-505.31                  |                |              |              |          |          |        | ACCT #A1QEC9EMW9266H, COMMUNICATIONS - LYSOL WIPES                   | 2943           |
|               |                                |                |              |              |          |          |        | Gross Invoice Amount   | 14.97          |
|               |                                |                |              |              |          |          |        | Net Invoice Amount   | 14.97          |
| 3500          | AMAZON CAPITAL SERVICES        | 1VLJ-IN6M-C9M9 |              | 04/03/24     | 05/14/24 | 05/14/24 | N      |  | 05/08/24 DONNA |
|               | 001 05-505.31                  |                |              |              |          |          |        | ACCT #A1QEC9EMW9266H, SHERIFF DEPT - MONITOR MOUNT, RECORD/ACCT BOOK | 2943           |
|               |                                |                |              |              |          |          |        | Gross Invoice Amount   | 107.79         |
|               |                                |                |              |              |          |          |        | Net Invoice Amount   | 107.79         |
| 3500          | AMAZON CAPITAL SERVICES        | 1JRI-N1QG-CQHV |              | 04/03/24     | 05/14/24 | 05/14/24 | N      |  | 05/08/24 DONNA |
|               | 001 05-505.31                  |                |              |              |          |          |        | ACCT #A1QEC9EMW9266H, SHERIFF DEPT - FILE CABINET                    | 2943           |
|               |                                |                |              |              |          |          |        | Gross Invoice Amount   | 159.00         |
|               |                                |                |              |              |          |          |        | Net Invoice Amount   | 159.00         |
| 3500          | AMAZON CAPITAL SERVICES        | 1TPT-CN7D-1AYC |              | 04/02/24     | 05/14/24 | 05/14/24 | N      |  | 05/08/24 DONNA |
|               | 001 05-505.42                  |                |              |              |          |          |        | ACCT #A1QEC9EMW9266H, SHERIFF DEPT - SHOWER HOOKS                    | 2943           |
|               |                                |                |              |              |          |          |        | Gross Invoice Amount   | 44.97          |
|               |                                |                |              |              |          |          |        | Net Invoice Amount   | 44.97          |
| 3500          | AMAZON CAPITAL SERVICES        | 1XDP-GPVM-37H3 |              | 04/09/24     | 05/14/24 | 05/14/24 | N      |  | 05/08/24 DONNA |
|               | 001 05-505.45                  |                |              |              |          |          |        | ACCT #A1QEC9EMW9266H, SHERIFF DEPT - LABELS                          | 2943           |
|               |                                |                |              |              |          |          |        | Gross Invoice Amount   | 47.90          |
|               |                                |                |              |              |          |          |        | Net Invoice Amount   | 47.90          |
| 3500          | AMAZON CAPITAL SERVICES        | 194Q-T31W-K147 |              | 04/12/24     | 05/14/24 | 05/14/24 | N      |  | 05/08/24 DONNA |
|               | 001 05-505.45                  |                |              |              |          |          |        | ACCT #A1QEC9EMW9266H, SHERIFF DEPT - BATTERIES                       | 2943           |
|               |                                |                |              |              |          |          |        | Gross Invoice Amount   | 185.92         |
|               |                                |                |              |              |          |          |        | Net Invoice Amount   | 185.92         |

**STATE'S ATTORNEY'S REPORT**

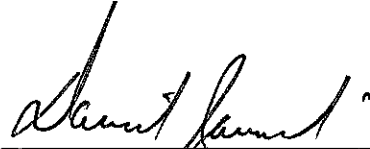
To: Circuit Court and Washington County Board, Washington County, Illinois.

The State's Attorney of Washington County, Illinois, respectfully submits the following report of fees paid to him from April 1, 2024, to April 30, 2024.

I further report that the foregoing fees were paid by me to Natalie Lynch, Washington County Treasurer

**REPORT OF FEES COLLECTED AND PAID**

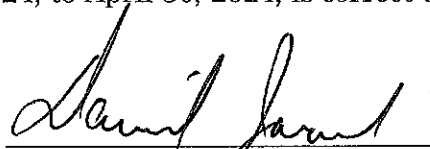
|   |             |
|---|-------------|
| April 2024 – State's Attorney General Fund:         | \$ 663.65   |
| April 2024 – State's Attorney Drug Prevention Fund: | \$19,715.00 |
| April 2024 – State's Attorney Automation Fund:      | \$ 122.00   |
| April 2024 -- Restitution Received:                 | \$ 378.89   |



Daniel R. Janowski  
Washington County State's Attorney  
Washington County Judicial Center  
125 E. Elm St., Nashville, IL 62263  
(618) 327-4800 ext. 320

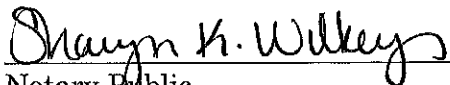
State of Illinois                    )  
  ) ss.  
County of Washington         )

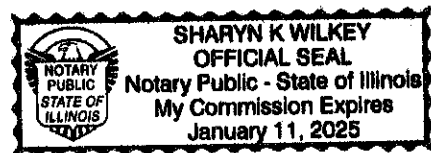
I, Daniel R. Janowski, State's Attorney for Washington County being first duly sworn on oath, depose and say that the foregoing report of receipts and disbursements of the Office of the State's Attorney from April 1, 2024, to April 30, 2024, is correct to the best of my knowledge and belief.



Daniel R. Janowski

Subscribed and sworn to before me this 13 day of May, 2024.

  
Notary Public



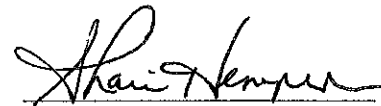
**WASHINGTON COUNTY CLERK & RECORDER  
REPORT OF COLLECTIONS  
COLLECTION FOR THE PERIOD 4/1/2024-4/30/2024**

**APRIL 2024:**

**Beginning Balances:** \$ 2,087.34  
**Fees Collected:** 41,097.95  
**Total** \$ 43,185.29

**DISBURSEMENTS:**

|                           |           |                    |
|---------------------------|-----------|--------------------|
| Tax Redemptions           | \$        | 9,930.49           |
| Tax Redemptions Interest  |           | 789.75             |
| Revenue Stamps            |           | 9,000.00           |
| Laredo Usage Fee          |           | 1,083.58           |
| Take Notice/Petition Fees |           | 39.00              |
| <b>Disbursements</b>      | <b>\$</b> | <b>20,842.82</b>   |
| <b>Balance:</b>           |           | <b>\$22,342.47</b> |

  
SHARI HEMPEN  
CLERK/RECORDER  
WASHINGTON COUNTY

MARCH 31, 2024

WASHINGTON COUNTY TREASURER:

(G.I.S. ASSESSOR FUND) \$ 3,720.00

(G. I.S. RECORDER FUND) 186.00

ILLINOIS DEPT OF REVENUE:

(R.H.S.P. - \$18.00 PER 184 DOC) 3,312.00

IL DEPT. OF PUBLIC HEALTH

(\$4.00 SURCHARGE DEATH CERT) 68.00

STATE TREASURER, IL DOMESTIC VIOLENCE

(MARRIAGE LICENSE SURCHARGE) 25.00

NATALIE LYNCH, WASHINGTON COUNTY TREASURER:

(RECORDER AUTO FUND) 1,488.00

NATALIE LYNCH, WASHINGTON CO TREASURER:

(DOCUMENT STORAGE FEES) 558.00

(FEE'S COLLECTED) 10,898.13

**TOTAL** \$20,255.13

**TOTAL DISBURSEMENT \$41,097.95**

*Remaining Balance Tax Redemption #130068: \$458.16*

*Tax Redemption #130041: \$207.91*

*Tax Redemption #140063: \$275.41*

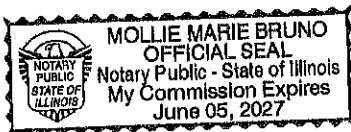
*Tax Redemption#2014-000054: \$927.26*

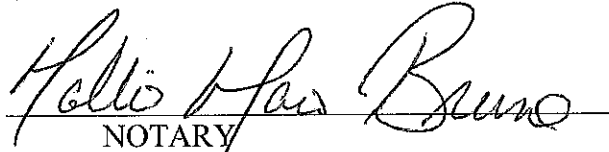
*Tax Redemption#2014-000058: \$218.60*

*Total remaining balance \$2,087.34*

**TOTAL DISBURSEMENTS FOR THE MONTH OF APRIL, 2024.**

**SUBSCRIBED AND SWORN TO BEFORE ME THIS 1<sup>st</sup> DAY OF MAY 2024.**



  
NOTARY



# WASHINGTON COUNTY SHERIFF'S OFFICE



ROSS SCHULTZE

SHERIFF

I, SHERIFF SCHULTZE, SHERIFF OF WASHINGTON COUNTY STATES THAT THE FOLLOWING IS A TRUE AND COMPLETE EARNINGS OF THE SHERIFF'S OFFICE FOR THE MONTH OF APRIL 2024.

|  |            |
|--|------------|
| FEES EARNED  | \$ 607.00  |
| FEES COLLECTED AND PAID<br>TO THE COUNTY TREASURER | \$ 1511.76 |
| DIETING PRISONERS                                  | \$ 3785.92 |
| SERVICE CALLS/PATROL MILEAGE                       | \$ 7177.60 |

COUNTY INMATES..... 8

FEDERAL INMATES..... 0

CRIMINAL ARRESTS .....10

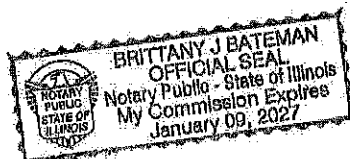
TRAFFIC ARRESTS..... 52

WARNINGS..... 63

SHERIFF ROSS SCHULTZE

I, Brittany J Bateman ATTEST THAT THE ABOVE SIGNATURE IS THAT OF ROSS SCHULTZE, SHERIFF OF WASHINGTON COUNTY AND WAS SIGNED IN MY PRESENCE THIS 13<sup>th</sup> DAY OF May 2024.

Brittany J Bateman  
NOTARY



## County Board Meeting

May 14<sup>th</sup>, 2024

- License Plate Readers were installed all the deputies vehicles.
- Dpts using body cams and new in car cameras
- Hired FT Corrections Officer Hunter Harriman. He has prior CO experience, he worked DOC in Missouri.
- Hired PT Corrections Officer Ryllin Brehm
- Have one FT opening for a Corrections Officer
- Chief Deputy Berry took the full-time Okawville Police Chief position. His last day as Chief Deputy is May 23<sup>rd</sup>, he will start as the Okawville Police Chief on May 28<sup>th</sup>.
- Sgt. Carroll is being promoted to Chief Deputy on May 24<sup>th</sup>.
- We have two FT Dpt openings as of now, and after Chief Deputy Joe Berry leaves, we will have three FT Dpt openings.
- Dpt. Brent Klingeman graduated from the police academy on Apr. 26<sup>th</sup>
- Robert Brittingham will graduate from the K9 academy on May 17<sup>th</sup>.
- Adrianna Taft was voted our 2024 – 2025 Illinois Sheriff's Association Scholarship winner.
- National Correctional Officers Week was May 5 – 11 2024.
- Brittany Moeser is still missing out of Clarmin.
- Dpt. Stephen Lemons successfully completed Drone Training and obtained his Part 107 FFA Drone Pilot License.
- Sheriff's Office is looking to accept any donations from citizens for the purchase of a department drone for county wide use.
- Custodians Kale and Drew have been making progress with getting the Sheriff's Office painted.



**Washington County**  
**Emergency Ambulance and Rescue Service**  
**160 N West Court Nashville, IL**

Phone: (618) 327-3075

Fax: (618) 327-7281

**Monthly Report**

**Receipts/Billing**

|                        |  |
|------------------------|--|
| March Service Fees     | \$ 129,511.48 – <b>5yr Average</b> = \$ 106,437.52 |
| March Income from Fees | \$ 58,584.76 – <b>5yr Average</b> = \$ 56,288.43   |

**Total Expenses**

|                |              |
|----------------|--------------|
| March Bills    | \$ 27,794.67 |
| March Salaries | \$ 82,399.86 |

**Total Calls for FY 2024**

**5yr Average**

|                 |     |   |     |
|-----------------|-----|---|-----|
| December 2023:  | 196 | - | 149 |
| January 2024:   | 172 | - | 148 |
| February 2024:  | 193 | - | 139 |
| March 2024:     | 181 | - | 150 |
| April 2024:     | 183 | - | 150 |
| May 2024:       |     | - |     |
| June 2024:      |     | - |     |
| July 2024:      |     | - |     |
| August 2024:    |     | - |     |
| September 2024: |     | - |     |
| October 2024:   |     | - |     |
| November 2024:  |     | - |     |

**2024 Totals: 925**

6

## 12 MONTH DATE OF SERVICE ANALYSIS

## Primary Payor Mix

6-12 Month Mature Average

| Primary Payor      | % of Trips |
|--------------------|------------|
| Medicare           | 38%        |
| Medicare Advantage | 15%        |
| Insurance          | 17%        |
| Medicaid           | 18%        |
| Medicaid MCO       | 0%         |
| Patient            | 8%         |
| Facility           | 1%         |
| Other Govt. Payers | 1%         |
| TPL                | 2%         |

## Net Collection Percentages

6-12 Month Mature Average

| Primary Payor      | Coll % |
|--------------------|--------|
| Medicare           | 100%   |
| Medicare Advantage | 95%    |
| Insurance          | 81%    |
| Medicaid           | 92%    |
| Medicaid MCO       | 0%     |
| Patient            | 5%     |
| Facility           | 53%    |
| Other Govt. Payers | 82%    |
| TPL                | 66%    |

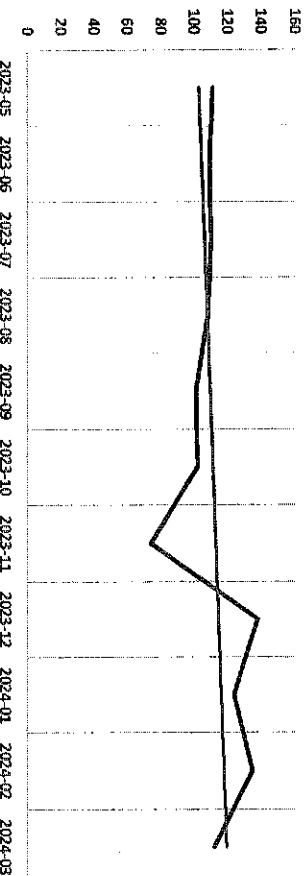
## Cash Per Trip

6-12 Month Mature Average

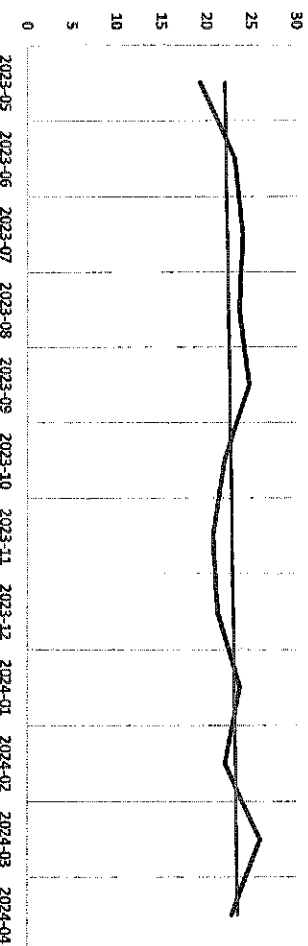
| Primary Payor      | CPT         |
|--------------------|-------------|
| Medicare           | \$ 733.21   |
| Medicare Advantage | \$ 695.56   |
| Insurance          | \$ 935.44   |
| Medicaid           | \$ 456.93   |
| Medicaid MCO       | \$ -        |
| Patient            | \$ 59.48    |
| Facility           | \$ 578.56   |
| Other Govt. Payers | \$ 1,013.05 |
| TPL                | \$ 500.92   |

| DOS     | Trip Count | Gross Charges | Cont Allow | Net Charges  | Rev Adj | Payments   | Write Offs | Refunds | Balance Due | Gross Chg/Trip | Net Chg/Trip | Cash/Trip | Net Coll % |
|---------|------------|---------------|------------|--------------|---------|------------|------------|---------|-------------|----------------|--------------|-----------|------------|
| 2023-05 | 111        | 124,194.15    | 38,233.87  | 85,960.28    | 93.67   | 63,184.03  | 16,874.22  | -       | 5,808.36    | 1,118.87       | 774.42       | 569.23    | 73.5%      |
| 2023-06 | 109        | 131,815.00    | 41,788.12  | 90,026.88    | 116.37  | 79,798.50  | 10,531.53  | -       | (419.62)    | 1,209.31       | 825.93       | 732.10    | 88.6%      |
| 2023-07 | 110        | 130,794.00    | 42,977.63  | 87,816.37    | -       | 77,037.74  | 6,944.73   | -       | 3,833.90    | 1,189.04       | 798.33       | 700.34    | 87.7%      |
| 2023-08 | 108        | 127,944.00    | 46,468.54  | 81,445.46    | 183.83  | 67,586.59  | 10,879.90  | 113.06  | 2,908.20    | 1,184.67       | 754.12       | 624.75    | 82.8%      |
| 2023-09 | 101        | 125,322.00    | 38,433.13  | 86,888.87    | -       | 63,919.73  | 18,762.31  | -       | 4,206.33    | 1,240.81       | 860.29       | 632.87    | 73.6%      |
| 2023-10 | 102        | 123,649.00    | 36,767.91  | 86,881.09    | -       | 68,375.95  | 11,136.14  | -       | 7,369.00    | 1,212.25       | 851.78       | 670.35    | 78.7%      |
| 2023-11 | 74         | 85,004.00     | 27,617.63  | 57,386.37    | -       | 46,112.64  | 4,791.00   | -       | 6,462.73    | 1,148.70       | 775.49       | 623.14    | 80.4%      |
| 2023-12 | 138        | 160,688.00    | 44,570.45  | 116,117.55   | -       | 88,564.59  | 5,182.00   | -       | 22,370.96   | 1,164.41       | 841.43       | 641.77    | 76.3%      |
| 2024-01 | 124        | 149,273.00    | 40,636.99  | 108,636.01   | (3.43)  | 66,092.10  | 1,038.86   | -       | 41,508.48   | 1,203.81       | 876.10       | 593.00    | 60.8%      |
| 2024-02 | 135        | 159,617.04    | 41,248.16  | 118,368.88   | (4.51)  | 67,758.37  | 974.00     | -       | 49,651.02   | 1,182.35       | 876.81       | 501.99    | 57.3%      |
| 2024-03 | 112        | 141,625.00    | 28,734.35  | 112,890.65   | -       | 48,959.01  | 1,098.00   | -       | 65,833.64   | 1,264.51       | 1,007.95     | 410.35    | 40.7%      |
| 2024-04 | 100        | 118,441.00    | 1,146.48   | 117,294.52   | -       | 2,234.51   | -          | -       | 115,060.01  | 1,184.41       | 1,172.95     | 22.35     | 1.9%       |
| Totals  | 1,324      | 1,578,565.19  | 428,653.26 | 1,149,712.93 | 385.93  | 736,533.86 | 88,212.89  | 113.06  | 324,893.51  | 1,192.12       | 868.36       | 566.28    | 64.1%      |

## Trip Count Trend - Excluding Current Month



## Average Loaded Miles



**INTERGOVERNMENTAL AGREEMENT  
BETWEEN  
THE ILLINOIS DEPARTMENT OF HEALTHCARE AND FAMILY SERVICES  
AND  
COUNTY OF WASHINGTON  
2024**

The Illinois Department of Healthcare and Family Services (the "Department" or "HFS") and County of Washington, (Local Government) pursuant to the Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.* (the "IGA Act"), hereby enter into this Intergovernmental Agreement (the "Agreement") in connection with supplemental ambulance rates. HFS and the Local Government are collectively referred to herein as "Parties" or individually as a "Party."

**ARTICLE I  
INTRODUCTION**

1.01 Background. Article XII of the Illinois Public Aid Code, 305 ILCS 5/5 *et seq.* (the "Public Aid Code"), authorizes the Department to make use of, aid and co-operate with State and local governmental agencies, and the IGA Act provides for cooperation between units of government. Local Government operates an emergency ambulance service (Provider) that is enrolled in the Medical Programs (as defined below) and provides Covered Ambulance Services (as defined below) to individuals eligible for benefits under the Medical Programs (as defined below); however, the costs of providing the referenced services is not covered by the fee schedule pursuant to which the Department and its agents pay for such services.

1.02 Purpose. In order to provide greater cost coverage to Provider for Covered Ambulance Services, the Parties enter into this Agreement.

1.03 Definitions

- (a) Agent means Managed Care Organizations and Administrative Services Organizations.
- (b) ALS means Advanced Life Support billed under CPT Code A0427.
- (c) BLS means Basic Life Support billed under CPT Code A0429.
- (d) Base Rate means the fee-schedule rate for Provider on the Department's rate sheet for the Provider as of September 30, 2023.
- (e) Covered Ambulance Services or Services means all ALS and BLS emergency ground ambulance services trips reimbursable under the Illinois Medicaid state plan, provided to beneficiaries of Medical Programs, and does not include mileage or oxygen.
- (f) Interim Rate means the payments to Provider for Covered Ambulance Services in addition to the Base Rate and calculated pursuant to Article III.
- (g) Medical Programs means programs administered by the Department under the Public Aid Code, the Children's Health Insurance Program Act (215 ILCS 106/1 *et seq.*) and the Covering All Kids Health Insurance Act (215 ILCS 170/1 *et seq.*).
- (h) Quarterly Invoice means an Itemized statement provided to the Local Government by the Department regarding the agreed upon transfer amount pursuant to Article II.
- (i) Rate Year means calendar year.

**ARTICLE II**



## INTERGOVERNMENTAL AGREEMENT

Page 2 of 5

### INTERGOVERNMENTAL TRANSFER

2.01 Local Government will transfer to the Department on a quarterly basis an amount equal to 50% of the total Interim Rates, as described in Article III, received by Provider from the Department and its agents for the prior quarter.

2.02 The Department will send a Quarterly Invoice to Local Government for the transfer of 50% of the supplemental payments described in Article III and transfer shall be made within 30 days after the receipt of the Quarterly Invoice by the Local Government.

### ARTICLE III INTERIM RATES FOR SERVICES

3.01 Calculation. The Interim Rate will be determined as follows:

- (a) Department will calculate, using data from each Provider's most recent timely filed approved cost report, Provider's total costs for Covered Ambulance Services.
- (b) Using data from the cost report and the Department's data on Medicaid paid claims for covered ambulance services and provider's charges for those services, the Department will calculate an interim rate for ALS and BLS services that covers the cost above the Base rate for those services.

3.02 Reimbursement. The Department shall pay or cause its agents to pay Interim Rates to Provider for Covered Ambulance Services pursuant to this Article III in addition to payments made at the Provider's Base Rate. The Interim and Base Rates will be added together during claims processing and paid as a single rate.

3.03 Cost Reports. The Department will annually notify Provider of the cost report template to be used and provide instructions and a due date for submission in order for Provider to be eligible for an Interim Rate the next Rate Year.

3.04 Reconciliation. Once the Department has a cost report covering a Rate Year in which Provider received an Interim Rate, it will calculate the actual cost per trip during the Rate Year and determine whether the Interim Rate underpaid or overpaid Provider for the cost of the Services. If Provider was underpaid, the Department will make a further payment to cover costs. If Provider was overpaid, the Department will notify Provider of the net amount due to the Department, taking into account amounts already transferred to the Department pursuant to Article II.

### ARTICLE IV TERM

4.01 Term. This Agreement shall commence January 1, 2024, provided Provider's Cost Report was received by the Department on or before October 2, 2023, and shall continue in subsequent years provided all program requirements are met until otherwise terminated by the Parties.

### ARTICLE V TERMINATION

5.01 Termination on Notice. This Agreement may be terminated by either Party for any or no reason upon thirty (30) days' prior written notice to the other Party.

## INTERGOVERNMENTAL AGREEMENT

Page 3 of 5

5.02 Termination for Cause. In the event either Party breaches this Agreement and fails to cure such breach within ten (10) days' written notice thereof from the non-breaching Party, the non-breaching Party may terminate this Agreement upon written notice to the breaching Party.

5.03 Availability of Appropriation; Sufficiency of Funds. This Agreement is contingent upon and subject to the availability of sufficient funds. The Department may terminate or suspend this Agreement, in whole or in part, without advance notice and without penalty or further payment being required, if (i) sufficient funds for this Agreement have not been appropriated or otherwise made available to the Department by the State or the Federal funding source, (ii) the Governor or the Department reserves funds, or (iii) the Governor or the Department determines that funds will not or may not be available for payment. The Department shall provide notice, in writing, to Provider of any such funding failure and its election to terminate or suspend this Agreement as soon as practicable. Any suspension or termination pursuant to this Section will be effective upon the date of the written notice unless otherwise indicated.

### ARTICLE VI MISCELLANEOUS

6.01 Renewal. This Agreement may be renewed for additional periods by mutual consent of the Parties, expressed in writing and signed by the Parties.

6.02 Amendments. This Agreement may be modified or amended at any time during its term by mutual consent of the Parties, expressed in writing and signed by the Parties.

6.03 Applicable Law and Severability. This Agreement shall be governed in all respects by the laws of the State of Illinois. If any provision of this Agreement shall be held or deemed to be or shall in fact be inoperative or unenforceable as applied in any particular case in any jurisdiction or jurisdictions or in all cases because it conflicts with any other provision or provisions hereof or any constitution, statute, ordinance, rule of law or public policy, or for any reason, such circumstance shall not have the effect of rendering any other provision or provisions contained herein invalid, inoperative or unenforceable to any extent whatsoever. The invalidity of any one or more phrases, sentences, clauses, or sections contained in this Agreement shall not affect the remaining portions of this Agreement or any part thereof. In the event that this Agreement is determined to be invalid by a court of competent jurisdiction, it shall be terminated immediately.

6.04 Records Retention. The Parties shall maintain for a minimum of six (6) years from the later of the date of final payment under this Agreement, or the expiration of this Agreement, adequate books, records and supporting documents to comply with the Illinois State Records Act. If an audit, litigation or other action involving the records is begun before the end of the six-year period, the records shall be retained until all issues arising out of the action are resolved.

6.05 No Personal Liability. No member, official, director, employee or agent of either Party shall be individually or personally liable in connection with this Agreement.

6.06 Assignment; Binding Effect. This Agreement, or any portion thereof, shall not be assigned by any of the Parties without the prior written consent of the other Parties. This Agreement shall inure to the benefit of and shall be binding upon the Parties and their respective successors and permitted assigns.

## INTERGOVERNMENTAL AGREEMENT

Page 4 of 5

6.07 Precedence. In the event there is a conflict between this Agreement and any of the exhibits hereto, this Agreement shall control. In the event there is a conflict between this Agreement and relevant statute(s) or Administrative Rule(s), the relevant statute(s) or rule(s) shall control.

6.08 Entire Agreement. This Agreement constitutes the entire agreement between the Parties; no promises, terms, or conditions not recited, incorporated or referenced herein, including prior agreements or oral discussions, shall be binding upon either Party.

6.09 Notices. All written notices, requests and communications may be made by electronic mail to the e-mail addresses set forth below.

To HFS: [HFS.GEMT@illinois.gov](mailto:HFS.GEMT@illinois.gov)

To Local Government: [ambadmins@washingtontoillinois.gov](mailto:ambadmins@washingtontoillinois.gov)

6.10 Headings. Section and other headings contained in this Agreement are for reference purposes only and are not intended to describe, interpret, define or limit the scope, extent or intent of this Agreement or any provision hereof.

6.11 Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be considered to be one and the same agreement, binding on all Parties hereto, notwithstanding that all Parties are not signatories to the same counterpart. Duplicated signatures, signatures transmitted via facsimile, or signatures contained in a Portable Document Format (PDF) document shall be deemed original for all purposes.

INTERGOVERNMENTAL AGREEMENT

Page 5 of 5

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed by their duly authorized representatives.

LOCAL GOVERNMENT

SIGNATURE David A. Meyer

NAME: David A. Meyer

TITLE: County Board Chairman

DATE: May 14, 2024

ILLINOIS DEPARTMENT OF HEALTHCARE AND FAMILY SERVICES

\_\_\_\_\_  
THERESA EAGLESON  
DIRECTOR

DATE: \_\_\_\_\_

CASH BALANCES AS OF APRIL 30, 2024

Page: 1  
Date: 05/08/24  
Time: 08:27:53

| Account Number | Description                    | Beg Balance  | Receipts     | Disbursements | End Balance  |
|----------------|--------------------------------|--------------|--------------|---------------|--------------|
|                | GENERAL FUND CHECKING          | 524,046.99   | 1,132,021.45 | 912,362.55    | 743,705.89   |
|                | TOTAL FUNDS: GENERAL FUND      | 524,046.99   | 1,132,021.45 | 912,362.55    | 743,705.89   |
|                | GENERAL FUND INVESTMENTS       | 99,124.62    | 853.04       | 0.00          | 99,977.66    |
|                | VETERANS ASSISTANCE BALANCE    | 20,899.19    | 0.00         | 0.00          | 20,899.19    |
|                | DRUG ENF TASK FORCE BALANCE    | 401.43       | 0.00         | 0.00          | 401.43       |
|                | HEALTH DEPARTMENT BALANCE      | 528,578.78   | 5,630.08     | 34,160.98     | 500,047.88   |
|                | WASH CO. EMERG SERVICE BALAN   | 861,192.29   | 58,927.31    | 102,194.55    | 837,925.05   |
|                | IMRF & SOCIAL SECURITY BALAN   | 2,617,860.41 | 106,572.55   | 97,623.04     | 2,626,809.92 |
|                | RECORDER'S AUTOMATION BALANC   | 19,415.79    | 1,135.71     | 0.00          | 20,551.50    |
|                | COUNTY COURT FUND BALANCE      | 314,181.84   | 2,079.65     | 38,634.98     | 277,626.51   |
|                | AUTOMATION BALANCE             | 138,695.06   | 1,930.43     | 0.00          | 140,625.49   |
|                | LAW LIBRARY BALANCE            | 5,715.28     | 365.29       | 0.00          | 6,080.57     |
|                | CHILD SUPPORT BALANCE          | 139,446.90   | 1,815.82     | 0.00          | 141,262.72   |
|                | PROBATION BALANCE              | 226,993.55   | 1,883.39     | 0.00          | 228,876.94   |
|                | I. DUECKER BALANCE             | 2,003.81     | 0.00         | 0.00          | 2,003.81     |
|                | DUI EQUIPMENT BALANCE          | 13,522.44    | 422.05       | 0.00          | 13,944.49    |
|                | EMINENT DOMAIN BALANCE         | 0.00         | 0.00         | 0.00          | 0.00         |
|                | SHERIFF'S DRUG BALANCE         | 50,101.18    | 948.89       | 1,001.79      | 50,048.28    |
|                | TAX SALE AUTOMATION BALANCE    | 36,699.13    | 10.91        | 0.00          | 36,710.04    |
|                | INDEMNITY BALANCE              | 100,861.31   | 42.83        | 0.00          | 100,904.14   |
|                | INHERITANCE BALANCE            | 0.00         | 0.00         | 0.00          | 0.00         |
|                | UNKNOWN HEIRS BALANCE          | 0.00         | 0.00         | 0.00          | 0.00         |
|                | COUNTY HIGHWAY BALANCE         | 1,666,827.74 | 15,275.59    | 59,688.58     | 1,622,414.75 |
|                | COUNTY BRIDGE BALANCE          | 1,186,965.18 | 5,756.63     | 5,422.29      | 1,187,299.52 |
|                | MATCHING FUNDS BALANCE         | 1,249,224.04 | 5,756.63     | 1,162.62      | 1,253,818.05 |
|                | COUNTY MOTOR FUEL TAX BALANCE  | 2,660,257.47 | 40,208.31    | 8,389.83      | 2,692,075.95 |
|                | ROAD DIST MOTOR FUEL BALANCE   | 3,838,776.07 | 107,392.73   | 35,298.23     | 3,910,870.57 |
|                | TOWNSHIP BRIDGE BALANCE        | 150,416.07   | 3.84         | 0.00          | 150,419.91   |
|                | WASH. COUNTY TORT LIABILITY    | 1,141,745.95 | 0.00         | 0.00          | 1,141,745.95 |
|                | SOLID WASTE PROGRAM            | 1,634.73     | 0.00         | 74.70         | 1,560.03     |
|                | STATES ATTORNEY DRUG PREVENT   | 4,859.57     | 2,276.32     | 0.00          | 7,135.89     |
|                | SECURITY FEES FUND             | 9,745.78     | 2,680.68     | 0.00          | 12,426.46    |
|                | SALE IN ERROR FUND             | 130,538.12   | 55.51        | 0.00          | 130,593.63   |
|                | DOCUMENT STORAGE FUND          | 329,012.26   | 2,743.40     | 0.00          | 331,755.66   |
|                | RECORDERS SPECIAL FUND         | 17,508.98    | 141.00       | 0.00          | 17,649.98    |
|                | G.I.S. MAPPING FUND            | 134,107.47   | 2,823.39     | 0.00          | 136,930.86   |
|                | CLERK OPERATIONS ADD-ONS       | 67,700.92    | 646.12       | 0.00          | 68,347.04    |
|                | POLICE VEHICLE FUND            | 5,054.48     | 33.10        | 1,695.00      | 3,392.58     |
|                | WASH CO PET POPULATION         | -497.97      | 40.00        | 0.00          | -457.97      |
|                | CONTROL FUND                   |              |              |               |              |
|                | PRAIRIE STATE REVENUE FUND     | 7,837,813.72 | 0.00         | 778,413.24    | 7,059,400.48 |
|                | DOG AND CAT WELFARE FUND       | 35,918.26    | 9,092.00     | 249.25        | 44,761.01    |
|                | CORONERS FUND                  | 14,546.40    | 400.00       | 0.00          | 14,946.40    |
|                | GENERAL OBLIGATIONS BONDS 2010 | 0.00         | 0.00         | 0.00          | 0.00         |
|                | ELECTRONIC CITATION FUND       | 8,765.59     | 95.63        | 0.00          | 8,861.22     |
|                | DEBT SERVICE FUND              | 74,481.59    | 13,410.03    | 0.00          | 87,891.62    |
|                | STATE'S ATTORNEY AUTOMATION    | 20,647.70    | 129.00       | 0.00          | 20,776.70    |
|                | CO CLERK DOCUMENT STORAGE      | 30,809.00    | 423.00       | 0.00          | 31,232.00    |

# WASHINGTON COUNTY BUDGETARY STATUS

## WASHINGTON COUNTY

Period Ending Date: April 30, 2024

| Fund 001 COUNTY GENERAL FUND |                                | WASHINGTON COUNTY                  |                 |                       |                      |                      |                             |                        |                           |  |  |
|------------------------------|--------------------------------|------------------------------------|-----------------|-----------------------|----------------------|----------------------|-----------------------------|------------------------|---------------------------|--|--|
| Department                   |                                | Period Ending Date: April 30, 2024 |                 |                       |                      |                      |                             |                        |                           |  |  |
| Account Number               | Account Name                   | Previous Actual                    | Original Budget | Adjustments to Budget | Current Total Budget | Month-to-date Actual | Current Year-to-date Actual | Current Budget Balance | Percentage Spent/Received |  |  |
| Fund 001 COUNTY GENERAL FUND |                                |                                    |                 |                       |                      |                      |                             |                        |                           |  |  |
| Fiscal Year 2024             |                                |                                    |                 |                       |                      |                      |                             |                        |                           |  |  |
| Department 00                |                                |                                    |                 |                       |                      |                      |                             |                        |                           |  |  |
| Revenues                     |                                |                                    |                 |                       |                      |                      |                             |                        |                           |  |  |
| 00-401.00                    | COUNTY PROPERTY TAXES          | 2,878,916.88                       | 2,674,001.00    | 0.00                  | 2,674,001.00         | 0.00                 | 79,074.77                   | 2,594,926.23           | 2.96%                     |  |  |
| 00-402.00                    | COUNTY PROPERTY TAXES PRIOR    | 0.00                               | 0.00            | 0.00                  | 0.00                 | 0.00                 | 0.00                        | 0.00                   | 0.00%                     |  |  |
| 00-402.01                    | INT ON PROPERTY TAX -PRIOR YRS | 0.00                               | 0.00            | 0.00                  | 0.00                 | 0.00                 | 0.00                        | 0.00                   | 0.00%                     |  |  |
| 00-403.00                    | INTEREST ON PROPERTY TAXES     | 43,348.80                          | 0.00            | 0.00                  | 0.00                 | 0.00                 | 45,520.92                   | -45,520.92             | 100.00%                   |  |  |
| 00-404.00                    | MOBILE HOME TAX                | 693.17                             | 0.00            | 0.00                  | 0.00                 | 0.00                 | 737.09                      | -737.09                | 100.00%                   |  |  |
| 00-404.01                    | INTEREST ON MOBILE HOME TAX    | 1,284.28                           | 0.00            | 0.00                  | 0.00                 | 0.00                 | 1,900.58                    | -1,900.58              | 100.00%                   |  |  |
| 00-405.00                    | SALES TAX/USE TAX              | 1,021,206.86                       | 1,013,000.00    | 0.00                  | 1,013,000.00         | 69,558.49            | 411,640.05                  | 601,359.95             | 40.64%                    |  |  |
| 00-411.00                    | STATE INCOME TAX               | 998,367.91                         | 1,010,000.00    | 0.00                  | 1,010,000.00         | 96,807.13            | 409,490.52                  | 600,509.48             | 40.54%                    |  |  |
| 00-412.00                    | REPLACEMENT TAX                | 618,216.35                         | 487,611.00      | 0.00                  | 487,611.00           | 31,488.40            | 153,906.72                  | 333,704.28             | 31.56%                    |  |  |
| 00-413.00                    | CORONER GRANT                  | 0.00                               | 0.00            | 0.00                  | 0.00                 | 0.00                 | 0.00                        | 0.00                   | 0.00%                     |  |  |
| 00-413.01                    | ENERGY GRANT                   | 0.00                               | 0.00            | 0.00                  | 0.00                 | 0.00                 | 0.00                        | 0.00                   | 0.00%                     |  |  |
| 00-413.02                    | HAZARD MITIGATION GRANT        | 0.00                               | 0.00            | 0.00                  | 0.00                 | 0.00                 | 0.00                        | 0.00                   | 0.00%                     |  |  |
| 00-413.99                    | GRANT INCOME: COVID RELIEF     | 0.00                               | 0.00            | 0.00                  | 0.00                 | 0.00                 | 0.00                        | 0.00                   | 0.00%                     |  |  |
| 00-414.00                    | PLAT BOOK SALES                | 1,058.00                           | 0.00            | 0.00                  | 0.00                 | 650.00               | 6,742.96                    | -6,742.96              | 100.00%                   |  |  |
| 00-415.00                    | ASSESSORS SALARY REIMBURSEMENT | 30,652.12                          | 31,350.00       | 0.00                  | 31,350.00            | 2,560.42             | 12,802.10                   | 18,547.90              | 40.84%                    |  |  |
| 00-415.01                    | COUNTY BOARD REIMBURSEMENT     | 0.00                               | 0.00            | 0.00                  | 0.00                 | 0.00                 | 0.00                        | 0.00                   | 0.00%                     |  |  |
| 00-416.00                    | STATES ATTY REIMBURSEMENTS     | 132,371.37                         | 122,330.00      | 0.00                  | 122,330.00           | 11,451.24            | 57,256.20                   | 65,073.80              | 46.80%                    |  |  |
| 00-416.01                    | STATES ATTY GRANT ADVOCATE     | 0.00                               | 0.00            | 0.00                  | 0.00                 | 0.00                 | 0.00                        | 0.00                   | 0.00%                     |  |  |
| 00-416.02                    | STATES ATTORNEY DUI PROSECUTOR | 0.00                               | 0.00            | 0.00                  | 0.00                 | 0.00                 | 0.00                        | 0.00                   | 0.00%                     |  |  |

**NATALIE LYNCH**  
**OFFICE OF THE COUNTY TREASURER**  
WASHINGTON COUNTY  
101 E. ST. LOUIS ST.  
NASHVILLE, ILLINOIS 62263  
PHONE: (618)327-4800 EXT 152  
FAX: (618)327-8749  
OFFICE HOURS: 8:00am – 4:00pm

**A R P A FUND RECAP**

|  | Income               | Disbursements |
|--|----------------------|---------------|
| <b>PREVIOUS FUND BALANCE:</b>              | <b>\$ 478,544.60</b> |               |
| (As of MARCH 30, 2024)                     |                      |               |
| <br><b>APRIL 2024 ACTIVITY</b>             |                      |               |
| <u><b>INCOME AND EXPENSES</b></u>          |                      |               |
| Bradford National Bank – Checking Interest | \$ 770.73            |               |
| I D Networks                               |                      | \$ 3,500.00   |

**CURRENT FUND BALANCE: \$ 475,815.33**  
**Cd #37722 \$ 1,500,000.00**  
  
(As of April 30, 2024)      \*\$ 1,975,815.33



# WASHINGTON COUNTY ZONING OFFICE

125 W. St. Louis St.  
Nashville, IL 62263

Phone (618)327-4800 ext. 345  
FAX (618)327-7281

OFFICE HOURS:  
TUES 8:00A.M. - NOON  
THURS 8:00 - 4:00 P.M.

Email : [Matt.bierman@washingtonco.illinois.gov](mailto:Matt.bierman@washingtonco.illinois.gov)

## ORDINANCE TO AMEND ZONING MAP

2024-22

**WHEREAS**, a public hearing was held in the Washington County Courthouse in Nashville, Illinois on April 25<sup>th</sup>, 2024, at 8:00 pm, before the Zoning Board of Appeals and notice of said hearing was duly given; and

**WHEREAS**, an application #Z002-24 was presented by Kenneth Gill requesting an amendment to the Washington County Zoning Ordinance (map) changing the Zone District Classification on 2 of 37.99 acres in:

A part of the Southeast Quarter of the Northwest Quarter  
Lying East of the East line of the Illinois Central Railroad right of way  
of Section 3, Township 3 South, Range 1 West of the Third  
Principle Meridian, Washington County, Illinois

Located at 27320 Maryland Rd

**WHEREAS**, the Zoning Board of Appeals has recommended the   X   Approval,        Denial, the County Board of Washington County   Concur   in the aforesaid findings and recommendations; and

**NOW THEREFORE, BE IT ORDAINED** by the County Board of Washington County, Illinois for a Zoning Map Amendment to change the Zone District Classification of the above-described property from Ag. to R-1 to be   X   Granted        Denied.  
ADOPTED this 14<sup>th</sup> day of May 2024.

Aye   13    
Nay   0    
Abstain   0  

Attest:

Shari Hemper

County Clerk

David A. Meyer

County Board Chairman







## WASHINGTON COUNTY ZONING OFFICE

125 W. St. Louis St.  
Nashville, IL 62263

Phone (618)327-4800 ext. 345  
FAX (618)327-7281

OFFICE HOURS:  
TUES 8:00A.M.- NOON  
THURS 8:00 - 4:00 P.M.

Email : [Matt.bierman@washingtonco.illinois.gov](mailto:Matt.bierman@washingtonco.illinois.gov)

### ADVISORY REPORT/FINDING OF FACT LETTER

#### Zoning Map Amendment

To the Honorable David Meyer and Members of the Washington County Board:

**RE: Case #Z002-24 Kenneth Gill Map amendment**

Your Zoning Board of Appeals submits for your consideration its recommendations on the above cited application for a Zoning map amendment.

The Subject Property

A part of the Southeast Quarter of the Northwest Quarter  
Lying East of the East line of the Illinois Central Railroad right of way  
of Section 3, Township 3 South, Range 1 West of the Third  
Principle Meridian, Washington County, Illinois

Located at 27320 Maryland Rd

Characteristics of the Surrounding Area

timber. With 3 houses within a half mile.

Zoning Map Amendment sought

Requesting that 2.5 acres be rezoned to R-1 to build a house.

The Public Hearing:

After due notice as required by law, the Zoning Board of Appeals held a public hearing on the request for the Zoning Map Amendment cited above on April 25th, 2024, at 8:00 pm in the Washington County Board room. Mr. Gill was present to offer testimony. There were no oral objections on this request for the Zoning Map Amendment. There were no letters of objection read.

Findings of Facts and Recommendations:

After considering the testimony presented at the hearing, the Zoning board of appeals makes the following finding of facts and recommendations:

1. Effect on General Welfare

None

2. Effect on Nearby Property

Will improve the area

3. Effect on Public Facilities, Traffic Circulation and Utilities

None

4. Effect on Nearby Schools, Hospitals, etc.

None

Accordingly, the Zoning Board of Appeals has recommended by a vote of 6 Yes and 0 No that the request for a Zoning Map Amendment be X granted        denied. This is a X positive        negative recommendation.

Considerations:

None

Respectfully,

A handwritten signature in black ink, appearing to read 'Matt Bierman', with a stylized flourish at the end.

ZONING BOARD OF APPEALS

Matt Bierman Washington County Zoning Administrator



# WASHINGTON COUNTY ZONING OFFICE

125 W. St. Louis St.  
Nashville. IL 62263

Phone (618)327-4800 ext. 345  
FAX (618)327-7281

OFFICE HOURS:  
TUES 8:00A.M. - NOON  
THURS 8:00 - 4:00 P.M.

Email : Matt.bierman@washingtonco.illinois.gov

## ORDINANCE TO AMEND ZONING MAP

2024-23

**WHEREAS**, a public hearing was held in the Washington County Courthouse in Nashville, Illinois on April 25<sup>th</sup>, 2024, at 8:00 pm, before the Zoning Board of Appeals and notice of said hearing was duly given; and

**WHEREAS**, an application #Z003-24 was presented by Heather Kreke requesting an amendment to the Washington County Zoning Ordinance (map) changing the Zone District Classification on 2 of 37.99 acres in:

That part of the Northwest Quarter of the Southeast Quarter  
of Section 24, Township 3 South, Range 3 West of the Third  
Principle Meridian, Washington County, Illinois

Located a 1/3<sup>rd</sup> of a mile West of State Rt 127 on Peirce Rd on South Side.

**WHEREAS**, the Zoning Board of Appeals has recommended the   X   Approval,    Denial, the County Board of Washington County   Concur   in the aforesaid findings and recommendations; and

**NOW THEREFORE, BE IT ORDAINED** by the County Board of Washington County, Illinois for a Zoning Map Amendment to change the Zone District Classification of the above-described property from Ag. to R-1 to be   X   Granted    Denied.  
ADOPTED this 14<sup>th</sup> day of May 2024.

Aye   13    
Nay   6    
Abstain   0  

Attest: Shari Hemper

County Clerk

David A. Meyer

County Board Chairman



M



## WASHINGTON COUNTY ZONING OFFICE

125 W. St. Louis St.  
Nashville, IL 62263

Phone (618)327-4800 ext. 345  
FAX (618)327-7281

OFFICE HOURS:  
TUES 8:00A.M. - NOON  
THURS 8:00 - 4:00 P.M.

Email : [Matt.bierman@washingtonco.illinois.gov](mailto:Matt.bierman@washingtonco.illinois.gov)

### ADVISORY REPORT/FINDING OF FACT LETTER

#### Zoning Map Amendment

To the Honorable David Meyer and Members of the Washington County Board:

**RE: Case #Z003-24 Heather Kreke Map amendment**

Your Zoning Board of Appeals submits for your consideration its recommendations on the above cited application for a Zoning map amendment.

The Subject Property

That part of the Northwest Quarter of the Southeast Quarter  
of Section 24, Township 3 South, Range 3 West of the Third  
Principle Meridian, Washington County, Illinois

Located a 1/3<sup>rd</sup> of a mile West of State Rt 127 on Peirce Rd on South Side.

Characteristics of the Surrounding Area

timber. With 6 houses within a half mile.

Zoning Map Amendment sought

Requesting that 2 acres be rezoned to R-1 to build a house.

The Public Hearing:

After due notice as required by law, the Zoning Board of Appeals held a public hearing on the request for the Zoning Map Amendment cited above on April 25th, 2024, at 8:00 pm in the Washington County Board room. Mrs. Kreke was present to offer testimony. There were no oral objections on this request for the Zoning Map Amendment. There were no letters of objection read.

Findings of Facts and Recommendations:

After considering the testimony presented at the hearing, the Zoning board of appeals makes the following finding of facts and recommendations:

1. Effect on General Welfare

None

2. Effect on Nearby Property

Will improve the area

3. Effect on Public Facilities, Traffic Circulation and Utilities

None

4. Effect on Nearby Schools, Hospitals, etc.

None

Accordingly, the Zoning Board of Appeals has recommended by a vote of 6 Yes and 0 No that the request for a Zoning Map Amendment be X granted \_\_\_\_\_ denied. This is a X positive \_\_\_\_\_ negative recommendation.

Considerations:

None

Respectfully,

A handwritten signature in black ink, appearing to read 'Matt Bierman', followed by a long horizontal line.

ZONING BOARD OF APPEALS

Matt Bierman Washington County Zoning Administrator

**EMPLOYMENT AGREEMENT FOR WASHINGTON COUNTY**  
**PUBLIC COMMUNICATIONS ADMINISTRATOR**

This Agreement is made and entered into by and between Elisha Hamilton (hereinafter referred to as "ADMINISTRATOR") and Washington County, IL (hereinafter referred to as the "COUNTY"). For and in consideration of the mutual covenants and agreements herein contained, the parties hereto agree as follows:

1. **POSITION:** The COUNTY agrees to hire ADMINISTRATOR and ADMINISTRATOR agrees to serve as the Washington County Public Communications Administrator (hereinafter referred to as the "POSITION"). This position is a responsible supervisory and limited administrative work role, in leading an assigned staff or public safety dispatching personnel or in performing public safety dispatching work of comparable responsibility. Duties with this position involve the responsibility for assisting in the assignment and supervision of the personnel engaged in public safety dispatching of specialized nature and participating in such work. The role also includes the design, development and delivery of training material and an onboarding program for personnel. Considerable independent judgment, initiative and understanding must be exercised in interpreting orders, rules, and regulations and in meeting emergency situations.

2. **DUTIES:** The parties agree and understand that the POSITION shall be a full time, salaried, non-union position and that the POSITION's responsibilities shall be any and all duties and requirements necessary to effectuate the responsibilities of the Washington County Communications Department, including but not limited to the following:

**OFFICE MANAGEMENT RESPONSIBILITIES AND DUTIES:**

- Exercise close supervision over the telecommunicators
- Maintain regular office hours from 8:00 am to 4:00 pm on Monday through Friday
- Quality check information entered into all of the information systems
- Perform all necessary payroll duties and coordinate with the COUNTY payroll office
- Oversee office efficiency and performance
- Submit regular monthly reports to the Washington County Joint Communications Committee to include such information as directed by said Joint Committee
- Attend regular monthly meetings of the Washington County Joint Communications Committee and any special meetings thereof as directed

**PERSONNEL RESPONSIBILITIES:**

- Complete all tasks related to employee scheduling, including create shift schedules; direct, coordinate, and review the work plan for assigned

dispatch services and activities; coordinate shift coverage and work flow; assign work activities and projects; monitor work flow; review and evaluate work products, methods, and procedures; meet with staff to identify and resolve problems.

- Execute all required activities concerning the staffing of the Communications Department; recruit employees, hire part-time personnel; post personnel vacancies; interview potential hires; participate in the selection of dispatch personnel; provide or coordinate staff training; work with employees to correct deficiencies; implement discipline and termination procedures
- Submit recommendations for full-time hires to the Washington County Joint Communications Committee
- Oversee employee relations, ethics, and discipline (up to but not including termination of employment) and reporting same to the Washington County Joint Communications Committee
- Verify the credentials, training, and certifications of all employees of the Communications Department
- Maintain complete employee personnel files
- Develop and maintain a robust training and onboarding program, including procedure and policy review and approval;
- Develop and maintain current the training manual and documentation; maintain and update all employee training documents.
- Write and enforce policies and procedures for the Communications Department in accordance with current laws, statutes, and regulations, whether local, state, or federal and provide copies of same (physically or electronically) to the Washington County Joint Communications Committee

#### GENERAL RESPONSIBILITIES:

- Identify opportunities for improving service delivery methods and procedures and inform the Washington County Joint Communications Committee of same
- Identify resource needs and inform the Washington County Joint Communications Committee of same
- Obtain approval from the Washington County Joint Communications Committee prior to implementation of significant changes to systems, software, processes, procedures, equipment, or service delivery
- Present to the Washington County Joint Communications Committee any proposed or desired changes to equipment, software, or systems that might affect operations of any department of the COUNTY or any emergency services agency operating within Washington County
- Implement changes, alterations, additions, and improvements approved by the Washington County Joint Communications Committee or the Washington County Board

- Serve as dispatch liaison to a variety of organizations including the Washington County Sheriff's Office, Illinois Department of Public Health, Illinois State Police, and other various law enforcement entities
- Serve as dispatch liaison to 9-1-1 Coordinator
- Serve as dispatch liaison to the Washington County ETSB
- Coordinate the organization, staffing via electronic scheduling, and operational activities for the Washington County Dispatch; ensure programs and functions are in compliance with state and federal mandates.
- Participate in the development and implementation of goals, objectives, policies, and priorities for assigned functions and operations; recommend and implement resulting policies and procedures.
- Coordinate dispatch activities with those of other divisions and outside agencies and organizations;
- Provide documents, 9-1-1 tapes, policies, and related items in response to FOIA requests and court/attorney subpoenas; provide required information for criminal and internal affairs investigations; make decisions as to the legality of release of reports to various individuals and agencies; appear in court as required.
- Attend and participate in professional group meetings; maintain awareness of new trends and developments in the fields of public safety telecommunications; incorporate new developments and improvements as appropriate into programs.
- Perform related duties as required.
- Assist Communications Department employees in finding courses to keep certifications valid, including CEU's & renewal courses
- Coordinating with 911 Coordinator concerning EMD and IDPH Compliance for agency and dispatchers, including providing proof to 9-1-1 Coordinator and submitting necessary documentation to appropriate agencies

#### ADDITIONAL RESPONSIBILITIES AND DUTIES:

- Assign 9-1-1 addresses, as required by the 9-1-1 Coordinator
- Perform daily phone record updates
- Maintain knowledge of day-to-day operations of 9-1-1 Coordinator's Office
- Assist 9-1-1 Coordinator with daily office activities
- Be "on-call" if the 9-1-1 system/mapping goes down while the 9-1-1 Coordinator is unavailable
- Assist the 9-1-1 Coordinator in maintaining certifications for all telecommunicators and certification for communications room.
- Assist 9-1-1 Coordinator in maintaining department compliance with new and changing laws, policies, and procedures related to the dispatch functions; inform staff of changes in laws and other agency requirements.



- Assist 9-1-1 Coordinator with participation in a variety of committees; research, collect data, and prepare a variety of statistical and written reports as required; prepare and present staff reports and other correspondence as appropriate and necessary to the Washington County Emergency Telephone System Board (ETSB)
- Report to ETSB at regularly scheduled meetings on issues pertaining to the CAD system, and any other equipment owned, maintained, operated, or managed by the Washington County ETSB
- Attend regularly scheduled ETSB meetings

The parties hereto agree and understand that in addition to the office hours referred to herein, ADMINISTRATOR shall be on-call twenty-four (24) hours per day, seven (7) days per week, except during previously scheduled vacations. Under no circumstances shall ADMINISTRATOR receive additional compensation for duties performed at times outside regular office hours, including but not limited to attendance at Washington County Emergency Telephone System Board meetings, Washington County Board meetings, Washington County Board Committee meetings, Washington County Public Communications Joint Committee meetings, and job-related functions completed in connection with the Communications Department or the 9-1-1 system.

Further, it is specifically understood and acknowledged that many duties are time sensitive and that deadlines must be honored. Any failure to perform duties in a timely manner may, at the option of the COUNTY, be considered just cause or inability to fulfill the duties of the POSITION for the purposes of Paragraph 4 herein.

3. COMPENSATION: The salary for the POSITION shall be \$35,391.62 (pro-rated from \$61,650.00) for the term of employment, which shall be from the 22<sup>nd</sup> day of April, 2024, to the 30<sup>th</sup> day of November, 2024, unless otherwise terminated earlier as provided herein, in which case all benefits shall be pro-rated to the final date of employment.

The following days will be paid holidays for ADMINISTRATOR for the term of this Agreement, and ADMINISTRATOR shall receive one (1) regular day's pay for each holiday:

Memorial Day, Independence Day, Labor Day, Columbus Day, Veteran's Day, Thanksgiving Day, Thanksgiving Friday.

Additionally, ADMINISTRATOR shall receive one (1) personal day per year, credited on December 1<sup>st</sup> of each year of employment in the POSITION. ADMINISTRATOR shall be allowed to carry no more than two (2) personal days (16 hours) forward from year to year (said year beginning on December 1), for a total accumulation of three (3) personal days. As of the date of this Agreement, both parties hereto acknowledge that ADMINISTRATOR has accrued no personal days (specifically 0 hours) and shall be credited with one (1) personal day (8 hours) immediately.

ADMINISTRATOR shall be credited with seven (7) working sick days (8 hours each) on May 22, 2024. Thereafter, ADMINISTRATOR shall be credited with ten (10) working sick days (8 hours each) on December 1<sup>st</sup> of each year of her employment in the Position. ADMINISTRATOR shall be allowed to carry no more than two hundred forty (240) unused sick leave days (1,680 hours) forward from year to year (said year beginning on December 1). As of the date of this Agreement, both parties hereto acknowledge that ADMINISTRATOR has accrued and shall be entitled to keep no sick days (specifically 0 hours) of sick leave days. Both parties also acknowledge that no payment will be made to ADMINISTRATOR for sick time remaining at the termination of her employment with the COUNTY, but that any unused sick days not in excess of two hundred forty (240) days will be reported to Illinois Municipal Retirement Fund (IMRF) for credit purposes.

In accordance with the current Washington County Employee policy manual, ADMINISTRATOR shall be awarded 24 hours of PLAWA leave (PL), which may not be used until ninety (90) days after the commencement of her employment. ADMINISTRATOR shall continue to earn future PL in accordance with the PLAWA policy in effect at the time of reference. The parties hereto acknowledge that, as of the date of this AGREEMENT, ADMINISTRATOR has not accrued any PL hours. Once earned, ADMINISTRATOR shall be allowed to carry no more than eighty (80) hours forward from year to year (each of said years beginning on December 1). ADMINISTRATOR shall be paid 1/260 of her salary for each allowed unused PL day (8 hours) that remains at the termination of her employment with the COUNTY. ADMINISTRATOR shall not be permitted to use in excess of eighty (80) PL hours in any given thirty (30) calendar day period without prior approval by the COUNTY. The COUNTY is under no duty to approve a request for more than eighty (80) PL hours in any thirty (30) calendar day period as availability and service to the Citizens of Washington County is of utmost priority.

Additionally, ADMINISTRATOR shall be entitled to IMRF benefits consistent with those offered to Washington County employees at the time of reference.

4. TERMINATION: ADMINISTRATOR shall be subject to a six (6) month probationary period, beginning on April 22, 2024, during which the COUNTY may terminate her employment for any reason. After said probationary period has expired, the County shall be allowed to terminate this contract and shall not be required to continue to employ the ADMINISTRATOR in the event of just cause, dereliction of duty, or the inability of the ADMINISTRATOR to fulfill the duties of the POSITION. The COUNTY in its sole discretion may elect to not renew the contract at its expiration for any cause or for no cause.

ADMINISTRATOR may, at ADMINISTRATOR's option, voluntarily terminate her employment with the BOARD at any time upon reasonable notice given to the COUNTY. However, under no circumstance shall ADMINISTRATOR give less than forty-five (45) days' notice to said COUNTY.

In the event of termination of this Agreement prior to its expiration, all benefits to be paid to ADMINISTRATOR shall be pro-rated to the last date of her Employment in the

Position, except that all days credited to ADMINISTRATOR prior to termination of this Agreement shall be credited in full. Notwithstanding the foregoing, under no circumstance shall the COUNTY pay ADMINISTRATOR for more than three (3) personal days (24 hours), or two hundred (200) PL hours.

5. ADDITIONAL PERMITTED WORK: ADMINISTRATOR may from time to time fill in as a telecommunicator for Washington County as circumstances require. For any hours worked as a telecommunicator outside the regular office hours referred to above (being 8:00 am to 4:00 pm on Monday through Friday), ADMINISTRATOR shall receive a straight hourly compensation of \$29.88 per hour during the term of this Agreement, which amount shall increase in correspondence with the IBEW contract in effect at the time of reference.

6. REPORTS TO COMMITTEE: ADMINISTRATOR shall report all PL days, sick days and personal days used by her to the Washington County Public Communications Joint Committee before each regularly scheduled committee meeting in the form of a spreadsheet. Failure or refusal to accurately report may result in the loss of PL, sick, or personal time.

7. CERTIFICATIONS: While employed in the Position, ADMINISTRATOR shall maintain a valid Illinois Driver's License, and shall maintain all certifications and licenses required by state or federal law or regulation, including but not limited to the following:

- EMD
- EMD-Q
- CPR – Healthcare provider through either American Heart Association or Red Cross
- NIMS – 100, 200, 700, 800
- MABAS dispatch training
- CTO certification

The COUNTY agrees to reimburse ADMINISTRATOR for any reasonable expenses related to the completion of continuing education and training required to maintain any required license or certification, provided that ADMINISTRATOR had received prior approval for any such commitments from the COUNTY or the Washington County Public Communications Joint Committee prior to expending any funds for which she expects reimbursement.

In addition to any required licenses or certifications, the COUNTY agrees to reimburse ADMINISTRATOR for any reasonable expenses related to the completion of optional training and certifications that would benefit the COUNTY, or the Washington County Emergency Telephone System, provided that ADMINISTRATOR had received prior approval for any such commitments from the COUNTY or the Washington County Public Communications Joint Committee prior to expending any funds for which she expects reimbursement.

The COUNTY also agrees to reimburse ADMINISTRATOR for reasonable expenses related to ADMINISTRATOR's participation in meetings of local 9-1-1 Coordinators and INENA conferences, Regional INENA meetings, provided that ADMINISTRATOR had received prior approval for such commitments from the COUNTY or the Washington County Public Communications Joint Committee prior to expending any funds for which she expects reimbursement.

Any reimbursement requested, whether under this Paragraph 7 or Paragraph 10 herein, shall be submitted in accordance with procedures set forth by the COUNTY.

8. MOBILE TELEPHONE: The COUNTY shall provide to ADMINISTRATOR the sum of thirty dollars (\$30.00) per month as reimbursement for mobile telephone service charges.

9. RESIDENCY: It is hereby specifically acknowledged that ADMINISTRATOR is not a resident of Washington County at the time of entering into this Agreement.

10. MILEAGE: ADMINISTRATOR shall be reimbursed for actual mileage traveled in the execution of the duties of the POSITION, except that mileage shall not be paid for travel from ADMINISTRATOR's residence to the Washington County Courthouse, Judicial Building, Communications Department, or any other County Building. Reimbursement shall be made at the current rate approved by Washington County for Washington County Employees.

11. COMPLIANCE: ADMINISTRATOR agrees to abide by all policies (as amended from time to time) enacted by Washington County, whether enacted pursuant to Federal, State or Local law, Resolution or Ordinance. Examples of such policies would be the county employee handbook, safety policies, gift ban policy and prohibitions against drug, tobacco and alcohol use.

Dated this 22<sup>nd</sup> day of April, 2024.

Washington County

By:

David A. Meyer

David Meyer, Chairman  
Washington County Board

Attest: \_\_\_\_\_

Elisha Hamilton

Elisha Hamilton

MEMORANDUM  
OF UNDERSTANDING



Effective December 1, 2022 to  
November 30, 2025

# TABLE OF CONTENTS

|  |         |
|--|---------|
| ARTICLE 1: RECOGNITION                         | PAGE 3  |
| ARTICLE 2: NON-DISCRIMINATION                  | PAGE 3  |
| ARTICLE 3: NO STRIKE/NO LOCKOUT                | PAGE 3  |
| ARTICLE 4: MANAGEMENT RIGHTS                   | PAGE 4  |
| ARTICLE 5: DISCIPLINE AND DISCHARGE            | PAGE 5  |
| ARTICLE 6: SENORITY                            | PAGE 6  |
| ARTICLE 7: HOURS OF WORK                       | PAGE 7  |
| ARTICLE 8: GRIEVANCE PROCEDURE                 | PAGE 8  |
| ARTICLE 9: SAFETY AND HEALTH                   | PAGE 8  |
| ARTICLE 10: EMPLOYEE RIGHTS                    | PAGE 9  |
| ARTICLE 11: MISCELLANEOUS                      | PAGE 9  |
| ARTICLE 12: DRUG AND ALCOHOL TESTING           | PAGE 9  |
| ARTICLE 13: LEAVE OF ABSENCE                   | PAGE 10 |
| ARTICLE 14: VACATION                           | PAGE 10 |
| ARTICLE 15: SICK LEAVE                         | PAGE 10 |
| ARTICLE 16: JURY DUTY                          | PAGE 11 |
| ARTICLE 17: MILITARY SERVICE                   | PAGE 11 |
| ARTICLE 18: SHORT-TERM DISABILITY INJURY LEAVE | PAGE 12 |
| ARTICLE 19: HEALTH CARE                        | PAGE 14 |
| ARTICLE 20: EMPLOYEE ASSISTANCE PROGRAM        | PAGE 15 |
| ARTICLE 21: EMPLOYEE DEVELOPMENT AND TRAINING  | PAGE 15 |
| ARTICLE 22: PRIVACY                            | PAGE 15 |
| ARTICLE 23: WAGES                              | PAGE 15 |
| ARTICLE 24: TERMINATION OF MOU                 | PAGE 17 |



### **PREAMBLE**

This Memorandum of Understanding (MOU), entered into by Washington County, hereinafter referred to as the Employer, and the employees of The Washington County Ambulance, hereinafter referred to as Employee, has its purpose the promotion of harmonious relations between the Employer and the Employees. The establishment of an equitable and peaceful resolution of differences; and the establishment of rates of pay, hours of work and other conditions of employment.

The employees and the County recognize that the most effective service to the residents in a courteous manner is essential to the continued success of the County and the true job security can only be in the County's ability to serve its residents' demands.

The parties further agree that the prior Memorandum of Understanding entered into during December of 2014, hereby rescinded and entirely replaced by this Memorandum of Understanding (MOU).

### **ARTICLE I RECOGNITION**

The Employer recognizes the employees of Washington County Ambulance Employee Group as the sole and exclusive bargaining representative for the purposes of establishing wages, hours and terms and conditions of employment for the Washington County Ambulance Service in the following classifications:

Washington County Ambulance Service employees in the following job classifications:

- County Hospital RN (Per NIA)
- County Hospital LPN
- County Ambulance Medical Technician
- County Ambulance Medical Responder

All other employees of the County of Washington are excluded including those related to:

- County of Washington Ambulance Service

All short term employees, seasonal employees, temporary employees and supervisor as defined by the Illinois Public Labor Relations Act.

### **NON-DISCRIMINATION**

**SECTION 1.** There shall be no discrimination against any employee on the basis of race, gender, sexual orientation, creed, religion, color, marital or parental status, age, national origin, veteran status, disability or political affiliation.

**SECTION 2.** No employee shall be discriminated against, intimidated, restrained, or coerced in the exercise of any rights granted by law or by this MOU.

**SECTION 3.** It is understood that wherever in this MOU employees or jobs are referred to in the masculine gender; it shall be recognized as referring to both male and female.

### **ARTICLE 3**

#### **NO STRIKE, NO LOCKOUT**

**SECTION 1.** During the term of this MOU, neither the employees nor any representative of the employees will call, institute, authorize, participate in, sanction, encourage or ratify any strike, work stoppage, slow-down, speed-up or other concerted refusal to perform duties by any employees or employee group, or the concerted interference with, in whole or in part, the full, faithful and proper performance of the duties of employees.

**SECTION 2.** The employer has the right to discipline, up to and including discharge, those employees for violating the provisions of this article.

**SECTION 3.** During the term of this MOU neither the employer nor its agent for any reason shall authorize, instigate, aid or promote any lockout of employees covered by this MOU.

### **ARTICLE 4**

#### **MANAGEMENT RIGHTS**

**SECTION 1.** It is mutually agreed that the Employer shall have the sole right to determine the manner and extent to which the facilities and equipment it owns, operates and/or occupies shall be operated, services rendered, employment increased or reduced including the right to plan, direct, and control operations, hire, suspend, or discharge and the right to introduce new or improved methods, equipment or facilities.

It is expressly understood that all rights which ordinarily vest in and are exercised by the Employer, except such as are specifically relinquished by the terms of this MOU by the Employer, are reserved and shall continue to remain with the Employer. This shall include, this enumeration being merely illustrative, the right to:

- A. All operations of the County including the right to manage its facilities, equipment and personnel, including forces, including the right to evaluate, hire, promote, discipline or discharge employees;
- B. To hire and use, and transfer employees from one position to another, including overtime;
- C. Lay off due to lack of work;
- D. Promote and demote employees; if an employee is not covered by this MOU; it being understood that an employee shall not be promoted to a position outside the bargaining unit;
- E. Make such operating changes as the Employer necessary for the efficient and economical operation of the facilities and equipment;
- F. Maintain discipline and efficiency;
- G. Hire, promote, demote, transfer, discharge or discipline all persons in positions not covered by this MOU;
- H. Determine the type of services to be rendered, the standard of services offered, the location of work, the assignment of duties within work periods and the methods, processes, and means of operation and manner of conduct and performance of services rendered, and to introduce new or improved methods of operation;
- I. To make, publish and enforce reasonable rules and regulations;



- J. To contract out for goods and services;
- K. To determine its mission and policies, to set forth all standards of services offered to the public and to set the amount of budget to be adopted thereto;
- L. To take any and all reasonable action as may be necessary to carry out the mission of the Employer in situations of civil emergency as may be declared by the Governor of the State of Illinois, the Chairman of the Washington County Board, the Washington County Sheriff, the Director of Washington County Emergency Management Agency, or the Project Medical Director of the HSHS St. Elizabeth's EMS system.
- M. All employees will be subject to random alcohol screening at the County's cost.

## ARTICLE 5 DISCIPLINE and DISCHARGE

**SECTION 1.** The Employer agrees with the Agents of progressive and corrective discipline. Disciplinary action or measures shall include only the following:

- A. Verbal reprimand
- B. Written reprimand
- C. Suspension (notice to be given in writing)
- D. Discharge (notice to be given in writing)

The employer shall not discipline or discharge any post-probationary employee without cause. Discipline shall be imposed as soon as possible after the employer is aware of the event giving rise to the discipline and have a reasonable period of time to investigate the matter. After investigation, if an employee is found to have been derelict in the performance of his/her duties the employee may be disciplined or suspended for the first offense. In any event, the date upon which discipline commences may not exceed forty (40) days after the completion of the disciplinary meeting.

**SECTION 2.** Cause shall be the only basis for discharge, if, at any time, for any reason, an employee is without bona fide cause, as required by state law, for performance of duties of his/her employee, he shall be immediately suspended, without pay, and shall be given thirty (30) calendar days to correct the license problem. If the license problem is not corrected by the employee within thirty (30) calendar days, the employee shall be dismissed.

If the loss of state license is directly related to the employee's job duties, the employee may apply for reinstatement of the license. If the employee is given preference when the Employer fills the vacant position.

**SECTION 3.** It is understood that unexcused absenteeism, excessive tardiness, or the abuse of sick leave constitutes just cause for discipline and it is the intent of the Employer to take corrective action, up to and including discharge. If an employee is disciplined for unexcused absenteeism, excessive tardiness, or the abuse of sick leave, discipline shall not be set aside unless it is proven that it is arbitrary or capricious.

**SECTION 4.** If the Employer has reason to discipline an employee, it shall be done in private.

**SECTION 5.** For discipline involving suspensions and/or discharge, prior to notifying the employee of the contemplated measure of discipline to be imposed, the Employer shall meet with the employee involved and inform him of the reason for such contemplated disciplinary action including any names of witnesses and copies of pertinent documents. Employees shall be entitled to request employee/peer representation. The employee shall be given the opportunity in the meeting to rebut or clarify the reasons for such discipline. Reasonable extensions of time for rebuttal purposes will be allowed upon request and when warranted.

**SECTION 6.** Notwithstanding the language of **SECTION 5** above, the employer may suspend an employee without pay and without notice for a period not to exceed fifteen (15) days, if the employer has probable cause to believe that the employee has committed any patient neglect and/or criminal conduct while on the job.

For purposes of this **ARTICLE 5**, the term "patient neglect" shall mean any action or omission by the employee, which may place any patient in jeopardy.

Not more than fifteen days following the imposition of such an emergency suspension, the employer shall conduct a pre-disciplinary meeting, in the same manner and form as described in **Section 5**, to establish just cause for the disciplinary action.

A decision shall be rendered by the employer no later than twenty-four (24) hours after the disciplinary meeting is concluded. However, the employee and employee representative, upon request, shall be allowed up to twenty-four (24) hours to prepare a rebuttal prior to concluding the pre-disciplinary meeting.

If the employer cannot establish just cause for discipline at the pre-disciplinary meeting, the employee shall immediately be reassigned to his regular duties and he shall be fully compensated for all lost wages and benefits and be made whole for losses incurred by the employee as a result of the emergency suspension.

**SECTION 7.** An employee shall be entitled to the presence of an employee representative at an investigatory interview with the employer and if the employee has reasonable grounds to believe that the interview may result in disciplinary action against him or her.

**SECTION 8.** Any written reprimand or disciplinary action involving absenteeism shall not be used for the purposes of progressive discipline. From the date of the first warning or discipline, one year has passed without the employee receiving an additional written warning or discipline for such offense.

## **ARTICLE 6**

### **SENIORITY**

**SECTION 1.** The term seniority as used in this MOU shall mean:

- A. Length of continuous service
- B. Skill and ability to perform the job.

When the County determines that two employees have relatively equal skill and ability to perform the job, length of continuous service will govern.

**SECTION 2. Probationary Employment.** During their initial twelve (12) months of continuous full-time service (or two hundred forty (240) hours of part-time service for part-time employees) with the County, employees shall be considered to be probationary employees and shall not be entitled, except otherwise expressly provided, to any benefits conferred by this MOU; and such employees may be discharged or disciplined at the discretion of the County for any reason without recourse by the employee. The twelve (12) month probationary period may be extended up to six (6) additional months by mutual agreement of the parties. After completion of such a probationary period, the length of service date of such employees shall be deemed to commence from the date upon which the employee entered the service of the County.

**SECTION 3. Promotional Probationary Period.** An employee who may be returned to his/her former position classification anytime within four (4) months after each promotion due to inability to perform duties and responsibilities of the promoted position classification.

**SECTION 4. Seniority.** A probationary employee shall have no seniority until he/she has completed his/her probationary period. Upon completion of his/her probationary period, he/she will acquire length of service from his/her date of hire.

**SECTION 5. Layoff and Recall.** If the County determines that it is necessary to lay off employees, regular, permanent employees will be given preference in accordance with their seniority as defined in Section 4 and their ability to perform the additional work required without additional training. There shall be no grading in a layoff or recall. Employees shall be recalled in accordance with seniority as defined in Section 4, above.

**SECTION 6. Shift Bidding.** When it becomes necessary to transfer employees from shift to shift or position to position, such transfer shall be offered to the qualified employees on the basis of seniority. If all qualified employees refuse the least senior qualified employee on the shift will be deemed to have accepted the transfer.

**SECTION 7. Loss of Seniority.** Seniority shall be lost and the employee shall be deemed to have been continuously employed shall be considered terminated, and subsequent reemployment shall be deemed to be new employment in the following events:

- A. Voluntary or involuntary retirement;
- B. Discharge for cause;
- C. Absence without leave of absence;
- D. In the event of a layoff, failure to return to work within the time specified by the County of the cause in advance of the layoff, or failure to return to work within the time specified by the County unless good cause for delay is shown, in not less than three (3) calendar days after the commencement of such absence);
- E. Failure to return to work within three (3) work days following the receipt of notice to return to work sent by registered or certified mail to the employee's last known address or following the date of telephone notice to him/her. It shall be the sole responsibility of an employee to keep the County advised as to his current address and telephone number provided that if he should fail to do so, then the three (3) work days shall be deemed to have commenced from the sending of the registered or certified mail or from the date of attempted telephone notice to him/her;
- F. Working for another employer during a leave of absence without specific written permission from the County in advance;
- G. Not performing any work for the County for any reason for a period of six (6) months.

## ARTICLE 7

### HOURS OF WORK

**SECTION 1.** The work schedule will be based on a modified Kelly Schedule consisting of a nine (9) day cycle of three (3) twenty-four (24) hour shifts scheduled every other day followed by four (4) days off. A record of hours worked by all employees shall be maintained by the County. The Parties will review the schedule annually.

**SECTION 2.** Work schedules are available to employees electronically through the software provided by the Employer. When changes in schedule are necessary for dramatic or operational need, the Employer shall notify the employees and call a meeting with the employees concerning such changes. Such negotiations shall not delay the implementation of any changes.

**SECTION 3.** Employees covered by this MOU shall be paid an one-hour times their regular straight time hourly rate to pay for all authorized hours of work in excess of forty (40) hours in a work week. The workweek shall be defined as seven consecutive days commencing at 00:00 hours on Monday. Paid time off due to sick leave, holidays, vacation or other paid leaves is not to be included as "time worked" in calculating the forty hours per week requirement.

**SECTION 4.** The County reserves the right to require and assign overtime to maintain minimum staffing. The County reserves the right to seek volunteers for overtime or to select specific employees for overtime assignments. The County shall attempt to distribute scheduled overtime assignments to those desiring to work overtime. The employees understand that overtime must be volunteered and it will either be on a voluntary or mandatory basis. The employee also realizes that some employees do not desire to work any voluntary overtime.

## ARTICLE 8

### GRIEVANCE PROCEDURE

**SECTION 1.** Any EMPLOYEE of Washington County Ambulance shall leave his/her position without investigation or file a grievance without first obtaining the consent of the County Administrator. The Administrator's consent shall not be withheld unreasonably. In the event of a grievance, the EMPLOYEE shall always remain in his/her work and file his/her grievance in writing while a grievance shall be filed.

1. The grievance shall be filed on a Grievance form and submitted to the County Administrator.
2. The County Administrator shall attempt to resolve the complaint within five (5) working days.
3. If after five (5) working days the complaint has not resolved the complaint, the grievance shall be forwarded to the Washington County Ambulance Committee Chairman with a summary of the grievance and the County Administrator, and at which time the matter will be taken before the Washington County Ambulance Committee.
4. The Ambulance Committee shall review the complaint and do on or more of the following:

- A. Resolve the complaint by Committee.
- B. Refer the complaint to the Washington County Board for a final and binding resolution of all issues.

AT NO TIME shall EMPLOYEE refer a grievance to the Washington County Board Chairman or Washington County Board Members without going through the proper procedures as stated above.

## **ARTICLE 9**

### **SAFETY AND HEALTH**

**SECTION 1.** The employer shall provide safe, secure, healthful working conditions and shall take actions necessary to minimize the risk of disease or injury to employees. The Employer agrees to comply with applicable federal, state and local health and safety laws and regulations.

**SECTION 2.** All employees shall be entitled to a safe working environment. An Employee who discovers a potential hazardous condition or unsafe equipment must notify the Captain, or the Ambulance Administrator of such hazard immediately after the hazard is discovered. No employee will be disciplined for reporting health and safety issues. However, employees found to have violated company safety policy may be subject to disciplinary action, including termination.

**SECTION 3. Personal Protective Clothing and Equipment:** All personal protective clothing and equipment required by the Employer shall be furnished and maintained by the Employer without cost to the employee.

**SECTION 4. Clothing Allowance:** Effective Annually each full-time employee will be eligible for approved uniform items including but not limited to:

- 2 - short sleeve t-shirts
- 2 - short sleeve polo shirts
- 1 - pullover
- 2 - EMS pants
- 1 - pair of socks

If an employee's uniform becomes damaged in the line of duty, the employee must notify the EMS Chief to have the item replaced.

Employees will receive all County uniforms and property upon termination of employment. The Employer will perform an employee's check the cost of any County issued property that is not replaced within sixty-six (66) hours of the last shift worked.

**SECTION 5.** Should safe and healthy working conditions continue to be a concern, the parties shall convene a joint Labor/Management Committee for the purpose of identifying and correcting unsafe conditions.

### **EMPLOYEE RIGHTS**

**SECTION 1. Employee Investigation:** Employees shall be allowed thirty minutes without loss of pay to investigate and process grievances during their working hours so long as such time does not interfere with operations. If approved by the EMS Chief, employees will further be allowed to participate without loss of pay while on duty, in any committee meetings established by this MOU, as well as meetings concerning modifications of and supplements and successors to this MOU. Any Employee called into a meeting as a witness while off duty will be paid at the appropriate rate for the time participating on any such meeting.

**SECTION 2. Bulletin Board:** The County agrees to furnish bulletin board space and the Employees have the right to post notices of meetings and social gatherings which do not impugn management or pertain to strike or boycott of other employers on the bulletin board furnished by the county.

## **ARTICLE 11**

### **MISCELLANEOUS**

**SECTION 1. Voting Time.** The County shall observe the provisions of State law with respect to voting time. The County may require proof of voting. Any person who absents himself for the purpose of voting and who does not actually attempt to vote in the election shall be subject to discharge.

**SECTION 2. Notice.** Consistent with its right to establish, modify, publish and enforce reasonable rules and regulations as set forth in Article 4, Section 1, the County agrees to provide the Employees with not less than ten (10) days' notice, when new regulations are published or modified and will meet with the employees, if requested, to discuss the rules of the covered employees.

**SECTION 3. Captains.** The County has the ability to appoint Captains of teams. The captain will be appointed by the Administrator based on merit, performance, not necessarily by seniority. The captain will have the ability to assist in training, scheduling and disciplining with the Administrator's discretion. The captain will be allowed to discipline, grant time off or remove an employee from duty.

**SECTION 4. Third Crew.** Ambulance personnel will be paid \$50.00 per call plus applicable hourly rate for all time worked. All time worked in excess of forty hours per week will be paid at an overtime rate. Employees on the third crew will be required to man the station for at least one hour.

## **ARTICLE 12**

### **DRUG AND ALCOHOL TESTING**

**SECTION 1.** The County may continue its current position of requiring drug and alcohol testing of all applicants and of employees upon a random basis, reasonable suspicion or after accidents when an employee shows a lack of good judgment, or lack of coordination or proper reaction. Employees suspected of wrongdoing shall be conducted by a reputable, certified testing laboratory. The same test as otherwise prescribed by the County and the employees, shall apply the standard of a negative test recommended by the National Institute of Drug Abuse. Any employee who refuses to undergo testing, who fails to present to or to take such test, or who attempts to circumvent or falsify the test results, shall be subject to immediate discharge. Any employee injured on the job who is tested when provided above and tests positive for drug or alcohol at the time of the accident shall have his Workers' Compensation benefits reduced or eliminated to the maximum extent permitted by law. Any employee who voluntarily quits or is terminated prior to testing positive shall be eligible for one week treatment before returning to work.

**SECTION 1.** Any employee may be granted leave of absence from his employment for reasons satisfactory to the County including and shall secure such leave of absence in writing in accordance with the County's normal policies. The maximum leave of absence at any one time shall be for ninety (90) calendar days and, upon request, may be extended for two (2) additional thirty (30) day periods. Leaves of absence may be conditioned upon such reasonable requirements as the County may make such as furnishing periodic doctor's reports, calling the County to discuss current status, etc. The shop steward shall be given notice of any grant or extension of a leave of absence.

**SECTION 2.** Any leave taken under the Federal or any other applicable Family and Medical Leave Law may not be extended or otherwise taken in addition to leave under this provision so as to extend the

time away from work. There will be no pyramiding of leave. The County reserves the right to count the time taken under the Federal, or any other applicable Family and Medical Leave Laws, as time taken under this policy and to require employees to substitute available paid time off for FMLA leaves except that employees can elect to hold their available vacation time. The parties recognize the County's responsibility to address the issues raised by the Federal Family and Medical Leave Law and accordingly, the County may adopt and/or modify a Family and Medical Leave Policy that is done so pursuant to and as allowed by the provisions of the Federal Family and Medical Leave Law.

**SECTION 3.** Employees who leave the service of the County to enter the United States Armed Forces, the U.S. Maritime Commission, the National Aeronautics and Space Administration, or compulsory civilian service shall, upon their return, be granted such rights as are provided by applicable federal and state law.

#### ARTICLE 1

**SECTION 1.** When regular, full-time employees are required to perform jury service, they shall immediately notify their supervisor upon receipt of notice of call to such service. This Article shall not be applicable to jury service on more than five (5) work days in any twelve (12) month period. Employees whose jury duty does not require them to be absent an entire duty shall immediately report their availability for work the day to their supervisor. Whenever considered necessary by the County because of operational needs, an employee shall cooperate with County in requesting a postponement of jury service.

#### ARTICLE 15 FUNERAL LEAVE

**SECTION 1.** Funeral leave will be granted consistent with County policy. However, based on the full-time employee's specific schedule, bereavement leave for the loss of the employee's immediate family as listed in the County Employee Handbook, the full-time employee will not be required to work any of the three (3) consecutive days following the death up to and including the date of funeral. Employees will receive a maximum of twenty-four (24) hours of funeral leave pay in any one period. In addition, employees may utilize leave under the Illinois Child Bereavement Law.

#### ARTICLE 16 HOLIDAYS

##### **SECTION 1.** Holidays shall include:

|                            |                     |
|----------------------------|---------------------|
| New Year's Day             | Lincoln's Birthday  |
| Martin Luther King Jr. Day | Memorial Day        |
| President's Day            | Thanksgiving Day    |
| Good Friday                | Thanksgiving Friday |
| Memorial Day               | Christmas Eve       |
| Independence Day           | Christmas Day       |

These holidays shall be paid out at 24 hours of straight time. To be eligible for holiday pay the employee shall work the employee's last workday before the holiday and the first scheduled workday after the holiday unless absence on any of these workdays is for good cause and approved by the Employer.

**ARTICLE 17**  
**VACATIONS**

**SECTION 1.** In accordance with the County's PLAWA policy, full-time employees are awarded forty (40) hours of PLAWA leave (hereinafter PL) at the start of the 12-month period. Part-time employees will be awarded a pro-rata amount of PL at the start of the 12-month period based on the number of hours they typically work in a workweek.

Full and part-time employees hired after the beginning of the 12-month period will be awarded a pro-rata amount of the PL calculated in the preceding paragraph based on the date of hire.

The 12-month period for purposes of calculating PL shall be the calendar year. Employees shall be permitted to use accrued PL beginning on March 10, 2021, ninety (90) days after the commencement of their employment, unless otherwise provided.

County requires employees to provide seven (7) calendar days notice of the employee's intent to take PL. If, however, an employee's need to take PL is not foreseeable, the employee must provide notice as soon as is practicable after the employee is aware of the necessity of taking PL.

County may deny an employee's request to use PL if granting leave would significantly impact business operations. The following is an illustrative (not exhaustive) list of reasons why an employee's use of PL may be denied:

- Staffing would fall below minimum levels necessary to provide effective services;
- Emergency circumstances exist requiring employee attendance;
- Employee's absence would hamper County's ability to meet critical work deadlines or deadlines of other agencies;
- Employee's absence would hamper County's ability to meet critical work deadlines or deadlines of other agencies.

An employee is required to search for or find a replacement worker to cover the absence during which the employee is taking PL. Employees may take PL in increments as small as one hour, unless the employee's work day is less than two (2) hours, in which case the employee's scheduled work day shall be used to determine the amount of PL taken.

An employee is not required to provide a reason of the employee's choice to take PL. Employees are not required to provide County with a reason for taking PL. County will not require an employee to provide documentation or certification of the employee's choice to take PL. Employees may choose whether to use PL under this policy provided they are not in violation of any applicable law.

Employees shall be paid their regular rate of pay while on PL.

At the end of a 12-month period, an employee may carry over accrued, unused PL into the next 12-month period. Employees may not carry over more than 80 hours of unused PL. An employee, however, may not use more than **80** hours of accrued PL in a 12-month period.

At the time of termination of employment, County will pay the employee for accrued but unused PL.

County shall maintain coverage for the employee and the employee's covered family members under any group health plan for the duration of PL at no less than the level and conditions of coverage that would have been provided if the employee had not taken PL.



If an employee is transferred to a separate division, entity, or location, but remains employed by County, the employee is entitled to all PL accrued at the prior division, entity, or location and is entitled to use all PL in accordance with this policy.

If an employee is separated from employment with County, and is rehired within twelve (12) months of separation from County, previously accrued PL that had not been used by the employee shall be reinstated, and the employee shall be entitled to use it at the commencement of reemployment.

Employees may earn additional PL based on the length of service to the County in the following total amount available to the employee on the last day of the year the below years of service are complete:

Years of Employment

Up to 3 full years

3 full years

8 full years

20 years

Earned PL per year

80 hours

120 hours

160 hours

**ARTICLE 18**

**SICK LEAVE and DUTY INJURY LEAVE**

**SECTION 1.** Each full-time employee of the Employer covered by this MOU shall be entitled to accumulate sick leave at the rate of .05 for each actual hour of work.

**SECTION 2.** Employees shall start to accumulate sick leave as of their date of employment. Employees shall be eligible to utilize sick leave absences once they have completed their probationary period. Employees shall not be eligible for any period during which they are on layoff or other unpaid absence which are not within the duration.

**SECTION 3.** Employees who earned sick leave credit shall be allowed to utilize sick leave for the following purposes:

**A. Personal Illness or Disability:**

Any employee who has contracted and incurred an illness or injury from a work-service connected sickness or disability, which renders them unable to perform their job in their position, shall be eligible to receive paid sick leave. This also includes periods during which the employee is under an enforced quarantine in accordance with community health regulations, or restricted due to exposure to a contagious disease in accordance with a doctor's order.

**B. Family Illness or Disability:**

Employees shall be eligible to utilize up to half of their accumulated paid sick leave when there is a sickness or disability involving a human member of their immediate family or household which requires the employees personal care and attendance, provided that requiring the employee to report for work

would cause a serious hardship on the member of the immediate family suffering from the illness or disability.

**C. Maternity, Medical and Extended Duty Injury Leave:**

1. Employees shall be eligible to receive paid sick leave, to the extent they have accrued sick leave credit, for maternity leave (if the employee is in fact unable to work due to pregnancy), approved medical leave, and approved extended duty injury leave.

2. If paid sick leave benefits have been exhausted and an employee unable to work due to pregnancy, illness or disability (documented by a physician's statement) will be granted a leave of absence without pay for up to twelve (12) weeks. To return to work after approved leave, the employee must provide a release from the attending physician and be qualified to perform the duties of the position last held when an employee is unable to return to work at the end of six (6) months, additional leave time may be requested by the employee. Time off under this provision will run concurrently with any available FMLA leave.

**SECTION 4.** The rate of sick leave pay shall be the employee's regular straight time hourly rate of pay in effect for the employee's regular job at the time the sick leave is taken. Sick leave may be taken in six (6) hour increments.

**SECTION 5.** A duty-related sick leave or disability shall not be charged against the amount of sick leave of an employee during which the employee is on approved duty injury leave and eligible for duty injury leave benefits in accordance with applicable law, beginning with the date of injury or date of beginning illness.

**SECTION 6.** It is the responsibility of each employee requesting paid sick leave to notify their captain. Employees requesting paid sick leave, in accordance with **SECTION 3** (Absence Due to Illness or Disability), must notify or cause notification to be made to their captain at least 30 minutes before the beginning of their work day. Where someone other than the employee is or has been requested to provide the required notification, the employee is responsible for that notification. If an employee becomes sick or ill during the workday, they must notify or cause notification to be made to their captain immediately. In the event no sick leave notification is made prior to the start of the workday, the employee's captain shall determine if the employee's absence without pay and discipline may be imposed. If the employee can later provide and document that it was impossible to make or cause such notification, the employee may be excused from the sick leave notification as outlined above. Employees must notify their captain on the workday that paid sick leave is being requested unless this requirement is expressly waived by the Director of the Ambulance Service.

**SECTION 7.** If the Employer has reasonable grounds to believe sick leave is being abused, including, but not limited to, any instance where an employee has requested vacation or personal leave which was denied in accordance with this MOU and the employee subsequently calls in sick, it may at its discretion require any employee requesting paid sick leave to furnish substantiating evidence or a statement from their attending physician certifying that absence from work was required due to the reason set forth in **SECTION 3** (Sick Leave Utilization Requirements) above. In any case, such certification must be presented whenever sick leave is requested for more than 36 consecutive hours.

If the Employer demands an additional form of proof, different than that was furnished by the employee, and involves cost to the employee, the Employer shall pay the cost of such professional services.

**SECTION 8.** Any employee who is sick or disabled for two (2) regularly scheduled consecutive shifts may be required, at the Employer's discretion, to secure and submit a physician's release certifying that they are fit to return to work. This release must be submitted to the employee's captain before the employee will be permitted to return to work. The Employer may also require, at its discretion, that an employee takes a medical physical as set out in **SECTION 7** above. If the Employer requests a medical physical, he may give the employee leave until the report from the medical physical is received.

**SECTION 9.** Any employee injured or incurring an illness as a result of his County employment, or as a result of contracted work, who is injured or incurs an illness in the course of his employment, and who receives remuneration for loss of time or disability from whatever source, shall forthwith transmit such remuneration to the County through the Treasurer's Office.

**SECTION 10.** Employees shall be allowed to carry over from year to year of any unused sick leave any unused sick leave allowed under this provision and shall retain any unused sick leave up to a cap of nine hundred sixty (960) hours accumulated prior to the effective date of this MOU. Any sick leave remaining at the end of a fiscal year in excess of nine hundred sixty (960) hours will be paid straight-time.

**SECTION 11.** Any employee who has not utilized any sick leave for any consecutive twelve (12) month period shall receive a \$100.00 cash bonus payable in December of each year.

**ARTICLE 19  
HEALTH INSURANCE**

**SECTION 1.** During the term of this MOU, the Employer shall continue to make available to employees and their eligible dependents, the same medical, dental, prescription, and disability, mental and critical illness insurance benefits as provided for other regular, full-time County employees covered by the Employer's medical insurance plan. The Employer reserves the right to make such changes, reductions, modifications, or terminations of its benefits (including the termination of coverage with respect to employee medical insurance not limited to reductions in insurance plans (HMO, PPO, or other managed care plans), or other self-insurance, etc.), so long as the changes are equally applicable to all full-time County employees covered by the Employer's medical insurance plan.

During the term of this MOU, the employee will contribute toward the payment of insurance premiums at the same rate as regular, full-time County employees covered by the Employer's medical insurance plan. The amount of employee premium contributions required under this Article shall be deducted from the employee's regular paychecks.

## **ARTICLE 20**

### **EMPLOYEE/MANAGEMENT MEETINGS**

**SECTION 1.** The Employees or the County may request an employee/management meeting to discuss problems of concern, including conditions tending to cause misunderstandings and problems involving the administration of this MOU.

**SECTION 2.** The party requesting such meeting shall submit an agenda to either the Director of Ambulance Service or the Employee representative, respectively, at least seven (7) calendar days prior to the date of the scheduled meeting. There shall be no obligation to schedule employee/management meetings more than quarterly, except by mutual agreement.

**SECTION 3.** The employee/management meeting shall not be subject to the grievance and arbitration provisions of this MOU. Grievances shall be discussed at such meetings, nor shall proposals be advanced to alter the existing provisions of this MOU.

## **ARTICLE 21**

### **EMPLOYEE DEVELOPMENT AND TRAINING**

**SECTION 1.** Mandated certification classes will be paid by the Ambulance Service including labor time while at the classes as well as mileage to and from the base to training.

Examples: BLS, ACLS, PALS, PHTLS, PALS, or PEPP.

**SECTION 2.** Employer will provide employees access to a learning management system and provides all mandatory annual training required by the Employer and the ability for employees to access continuing education to complete licensure renewal education requirements.

## **ARTICLE 22**

### **PRIVACY**

The Employer shall provide information that is exempt from disclosure under the Freedom of Information Act (5 U.S.C. 552) and pertains to employees, or to matters relating to collective bargaining, to an entity not bound by this MOU. The affected employee(s) shall be notified of any public disclosure request for information pertaining to the employee(s) at least 10 business days prior to the response of the Employer to the request. All affected employee(s) shall receive a copy of the public disclosure request.

Wages beginning December 1, 2022:

Part-Time:

EMT-B shall receive \$20.00/hour

EMT-P shall receive \$22.00/hour

Full-Time:

EMT-B shall receive \$18.00/hour

EMT-P shall receive \$20.00/hour

Wages beginning December 1, 2023:

Part-Time:

EMT-B shall receive \$20.00/hour

EMT-P shall receive \$22.00/hour

Full-Time:

EMT-B shall receive \$18.54/hour

EMT-P shall receive \$20.60/hour

\*The parties hereto understand and agree that these wages are to be paid retroactively from December 1, 2023, to the date of this Memorandum. Any back pay due will be paid on the next paycheck or as soon as possible thereafter.

Wages beginning December 1, 2024:

Part-Time:

EMT-B shall receive \$21.00/hour

EMT-P shall receive \$22.60/hour

Full-Time:

EMT-B shall receive \$19.10/hour

EMT-P shall receive \$21.22/hour

The Parties will meet upon mutual agreement to discuss wages and any changes to compensation. Captains will receive an additional \$4.50/hour and PIO's shall receive an additional \$3.00/hour.

Based on years of service actively working in EMS, the department will recognize longevity with other EMS departments in consideration of overall years of experience. It is the responsibility of the employee to provide documentation with clear and convincing evidence, including, but not limited to, official documents from the Illinois Department of Public Health and/or the National Registry of EMTs and Paramedics for service from previous departments. Pay will begin once proof has been provided and an anniversary date has been determined. The anniversary date will be used for longevity purposes only for this application and will not be considered for seniority purposes.

Upon completion of the following years of service, the department will provide a longevity step:

5 years of service \$ .20 per hour

10 years of service \$ .30 per hour

15 years of service \$ .30 per hour

20 years of service \$ .40 per hour

25 years of service \$ .50 per hour

30 years of service \$ .60 per hour

35 years of service \$ .70 per hour

To accurately calculate longevity, each longevity step shall be added to the next longevity step (for example an employee completes 10 years of service the employee would receive \$.30 per hour step). Upon calculation of any annual COLA raises, the COLA raise shall be calculated on the base, and the longevity step will be added to the base amount. The Captain's stipend shall be added after the step.

The County will recognize the following education and professional development step increases:

CPR Instructor: \$ 0.05 per hour  
ACLS Instructor: \$ 0.05 per hour  
PALS Instructor: \$ 0.05 per hour  
PHTLS/ITLS Instructor: \$ 0.05 per hour

AMLS Instructor: \$ 0.05 per hour  
National Registered EMTP: \$ 0.10 per hour  
EMS Lead Instructor: \$ 0.15 per hour  
Critical Care Paramedic: \$ 0.25 per hour

Education and professional development pay will begin once substantial proof has been provided to the department including, but not limited to, copies of degree certificates, current licenses, and credentials. All professional development credentials must be current and remain current for the employee to continue to receive the step. Professional development credentials will be paid cumulative to the number of recognized current certifications. It is the responsibility of each employee to maintain current professional development credentials in the profile within the scheduling software and the learning management system. The credentials will be audited by the department regularly and if expired professional development credentials are found to be entered with the employee until such time the employee obtains updated credentials and the updated credentials are available for audit in said profiles. It is not the responsibility of the department to notify the employee if this step has been suspended due to expired credentials.

**ARTICLE 24**  
**TERMINATION OF MOU**

**SECTION 1** This MOU shall become effective as of December 1, 2022 and shall remain in effect and effect through November 30, 2025.

IN WITNESS WHEREOF, the parties hereto have signed and executed this and several copies of this MOU.

By: [Signature]  
Chairman of the Board

By: [Signature]  
Employee Representative

Date: 05/21/24

05/21/24

[HOME](#)

[INVENTORY](#)

[CREDIT APP](#)

[WANT TO BUY](#)

[CONTACT US](#)

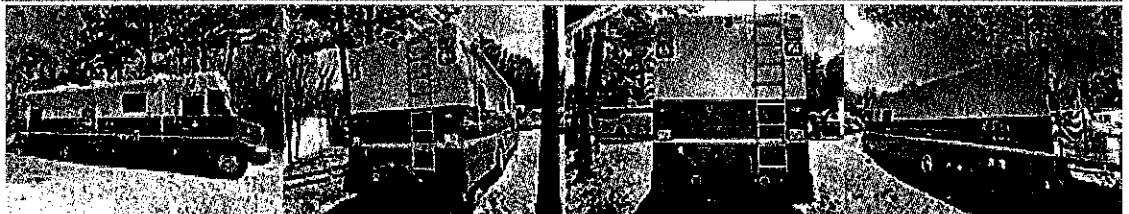


**GEORGIA ELITE TRUCKS**  
(678) 632-7379

[HOME](#) > [TRUCKS FOR SALE](#) > [VANS](#) > [STEP](#) > [CHEVROLET](#) > [P60](#) > 1995



Photos (38)



SHOW ME THE  
**CARFAX**

# 1995 CHEVROLET P60 ☐ Compare

Step Vans Trucks

~~Call for price~~ *Negotiated price Pending Board approval \$75,000.00  
will be delivered to Mt. Vernon Shop. will replace 8 6 volt Batteries*

 Email Seller

Machine Location: 175 Allatoona Dam Rd Cartersville, Georgia 30120 



## Seller Information

Georgia Elite Trucks



Contact: Isaac Gruner

Phone: (678) 632-7370

Marietta, Georgia 30062

 (678) 632-7370 

 WhatsApp 

 Video Chat 

 Contact Us 

## General

|              |                   |
|--------------|-------------------|
| Year         | 1995              |
| Manufacturer | CHEVROLET         |
| Model        | P60               |
| Mileage      | 86,403 mi         |
| VIN          | 1GBL6S1J5SJ114012 |



|             |  |
|-------------|--|
| Condition   | Used   |
| Description | One Owner, Previously Owned By The Georgia State Patrol, Kohler Powered Generator, Pelco Security Camera, Contains Bathroom, Two Separate Rooms, Runs and Drives Excellent, Call for More Info |

## Engine

|                     |             |
|---------------------|-------------|
| Engine Manufacturer | CATERPILLAR |
| Engine Model        | 3116        |
| Engine Arrangement  | IN-LINE     |
| Engine Displacement | 6.6 l       |
| Fuel Type           | Diesel      |
| Turbo               | Yes         |

## Powertrain

|              |           |
|--------------|-----------|
| Transmission | Automatic |
|--------------|-----------|

## Chassis

|                             |                                 |
|-----------------------------|---------------------------------|
| Drive                       | 4x2                             |
| Suspension                  | Spring                          |
| Number of Rear Axles        | Single                          |
| Gross Vehicle Weight Rating | Class 6: 19,501 - 26,000 pounds |
| Gross Vehicle Weight        | 23,000 lb                       |
| Dually                      | Yes                             |

## Interior

|                 |                 |
|-----------------|-----------------|
| Drive Side      | Left Hand Drive |
| Power Steering  | Yes             |
| Custom Interior | Yes             |

## Attachments

|           |     |
|-----------|-----|
| Generator | Yes |
|-----------|-----|

## Exterior

|              |     |
|--------------|-----|
| Custom Paint | Yes |
|--------------|-----|

---

Site Hosted By...TruckPaper.com®

© Copyright by Sandhills Global, Inc. 2024. All rights reserved. Reproduction of material appearing on this Web site is strictly prohibited without written permission. *North Central Truck Paper, Great Lakes Truck Paper, South Central Truck Paper, Western Truck Paper, North Eastern Truck Paper, South Eastern Truck Paper, Mid Atlantic Truck Paper, Mountain West Truck Paper, and Central Truck Paper* are registered trademarks of

Sandhills Global, Inc.

[Copyright & Legal Notice](#) | [Privacy Policy](#)

**WASHINGTON COUNTY ORDINANCE # 2024-24**

**WHEREAS**, Washington County has previously established compensation for Washington County Officials by Ordinance, which appears in the Washington County Code as Section 1-7-2; and

**WHEREAS**, Illinois Public Act 102-0048 and 50 ILCS 145/2(b) require that "the county board shall separately list each stipend an elected officer is expected to receive in addition to the compensation to be paid by the county" in the ordinance that fixes said compensation; and

**WHEREAS**, the stipend referred to in the paragraph above is paid directly from the State of Illinois and not by Washington County; and

**WHEREAS**, Washington County now wishes to amend said Ordinance by revising the established rates of pay and listing the expected stipends for the Coroner, Circuit Clerk, and State's Attorney at least 180 days prior to the beginning of the next term for each of those positions.

**NOW, THEREFORE, IT IS HEREBY ORDAINED** by the Washington County Board that Washington County Code Section 1-7-14 is hereby amended, revised and replaced as follows:

**COUNTY OFFICIALS' SALARIES**

The annual salaries of the following County elected and appointed officials are established and are to be effective on **December 1** of each indicated year:

|                  | <u>2024</u>  | <u>2025</u> | <u>2026</u> | <u>2027</u> | <u>Expected Annual<br/>State Stipend</u> |
|------------------|--|-------------|-------------|-------------|--|
| CIRCUIT CLERK    | \$63,950.00  | \$65,200.00 | \$67,800.00 | \$70,000.00 | \$6,500.00                               |
| TREASURER        | \$63,950.00  | \$65,200.00 | \$ ---      | \$ ---      | \$6,500.00                               |
| ASSESSOR         | \$63,950.00  | \$65,200.00 | \$ ---      | \$ ---      | Not to exceed \$3,000.00                 |
| COUNTY CLERK     | \$63,950.00  | \$65,200.00 | \$ ---      | \$ ---      | \$6,500.00                               |
| SHERIFF          | --80% of State's Attorney's salary as established by the State of Illinois-- |             |             |             | \$6,500.00                               |
| CORONER          | \$31,975.00  | \$32,600.00 | \$33,900.00 | \$35,000.00 | \$6,500.00                               |
| STATE'S ATTORNEY | ----- As established by the State of Illinois -----                          |             |             |             | \$ 0.00                                  |

COUNTY BOARD MEMBER PER DIEM: \$75.00

COUNTY BOARD CHAIRMAN PER DIEM  
FOR COUNTY BOARD MEETING: \$200.00  
FOR COMMITTEE MEETING: \$75.00

The Consideration for per diem and committee payment to County Board members attending meetings in the interest of County business shall be as follows:

(A) County Board meetings;

(B) Committee meetings;

(1) Those County Board committee meetings which are called by the respective committee chairperson pursuant to the Open Meetings Act.

(2) All other committees of which a board member is directed to participate in or serve on at the direction of the County Board Chairman.

**(NOTE: Exceptions for the above committee compensation are specified by State Statute)**

(C) All other meetings in which one will receive compensation shall be authorized in advance or so clarified at the next County Board meeting by the Chairman of the County Board or the County Claims Committee.

This Ordinance enacted by the Washington County Board on the 14 day of May, 2024 by a vote of 13 Ayes and 0 Nays and shall become effective as of December 1, 2024.

David A. Meyer  
David Meyer, Chairman  
Washington County Board

ATTEST:

Shari Hempen  
Shari Hempen,  
Washington County Clerk

