

OFFICIAL PROCEEDINGS
WASHINGTON COUNTY BOARD MEETING
SEPTEMBER 13, 2022

The reconvened and adjourned meeting of the County Board of Washington County, Illinois was held at the Washington County Courthouse Nashville, Illinois on September 13, 2022 for the purpose of transacting county business that might come before the Board.

Present and presiding were Chairman David Meyer and Shari Hempen, County Clerk & Clerk of the Board.

Others present were, Judge Emge, Dan Janowski-State's Attorney, Kiefer Heiman-Highway Supervisor, Ross Schultze, John Felchli-Ambulance Administrator, Matt Bierman-EMA Administrator, Elizabeth Simonton-Health Dept. Administrator, Janessa Rymer-911 Coordinator, Debby Sticker-Okawville Times, Charles Guffey-Nashville News

Following the Lord's Prayer and the Pledge of Allegiance, Chairman Meyer called the meeting of the Washington County Board to order at 7:05 p.m.

Roll Call was taken by Clerk Hempen with 13 Board members present. Those present were Hohlt, Shemonic, Small, Suedmeyer, Unverfehrt, Barczewski, Bening, Brammeier, Meyer, Lamczyk, Ibendahl, Karg and Todd. Absent was Klingenberg and Muentner.

Chairman Meyer asked if there were any corrections to the minutes of the County Board Meeting on August 9, 2022 with no corrections or additions, a motion was made by Small and seconded by Shemonic to approve the minutes as presented. Motion carried. Chairman Meyer asked if there were any corrections to the minutes of the Special County Board meeting held on August 30, 2022, with no corrections or additions, a motion was made by Karg and seconded by Suedmeyer to approve the minutes as presented. Motion carried.

Elizabeth Simonton, Health Department Administrator appeared before the board to present her December 2021-May 2022 Department Activity report. Informational only. **(Exhibit "A")** She told the board that her department is no longer doing contact tracing they are focusing on highest risks instead of numbers. They are having clinics 2 or 3 days a week for Covid shots and boosters. Simonton is working on her local assessment of needs for the County, this has to be certified every 5 years in order for them to receive money from the State of Illinois.

Muentner enters the meeting at 7:15 pm

Judge Dan Emge appeared before the board to make a request for the Probation Dept. As of September 13, 2022 the county no longer has a probation officer. Maggie Bradac who held that position took a position with the State of Illinois in the Pre-trial Division. Judge Emge explained that St. Clair County is the resident county for probation officers for Washington, Monroe, Perry and Randolph Counties. The probation officers for those Counties are employees of St. Clair County. The home county makes payments to St. Clair for the fringe benefits for their employees, and the State of Illinois reimburses the salary of the employees 100 %. St. Clair County does not want to hire anymore probation officers outside of St. Clair County. Judge Emge says we cannot operate until December 5, 2022 without a probation officer. That is when the new Judicial Circuit starts. Judge Emge is asking the board to approve adding Maggie's replacement on the county's payroll until December 5th. The county received a refund for fringe benefits paid for Maggie, so those would pay for the new hire's and the state will reimburse the county for the salary, which usually takes 4 to 5 months. The Chief Judge of the Circuit is in charge of hiring the replacement, the county can recommend someone, but the Chief Judge has the say so as to who is hired. There will need to be an agreement that the county will abide by the compensation plan set by the State of Illinois. The board made a motion to allow Judge Emge and the State's Attorney to move forward with the agreement and when it is completed there will be a special meeting to approve the agreement and move forward with replacing Maggie. A motion was made by Gary Suedmeyer to move forward and authorize Judge Emge and the State's Attorney to proceed on the

implementation on hiring a probation officer and come back to a Special Board meeting to approve it. The motion was seconded by Ibendahl. Motion carried.

Kiefer Heiman, County Engineer, brought before the Board **(RESOLUTION #2022-27)** The Washington County Board proposes to improve County Highway 10 (FAS 836) by resurfacing and various guardrail and drainage improvements from the Village of Elkton west to IL-153 in Washington County IL. County Highway 10 from Oakdale to Elkton which is scheduled for May of 2023 and From Elkton to Highway 153 scheduled for the summer of 2023. A motion was made by Brammeier and seconded by Shemonic. Motion carried. **(See Exhibit "B")**

He also handed out County upcoming road projects for 2023 and 2024-2028 (Informational only) **(See Exhibit "C")**

The Claims against the County Report was presented to the Board for approval by Ibendahl. TO THE CHAIRMAN AND MEMBERS OF THE BOARD: YOUR COMMITTEE ON September 12, 2022 EXAMINED ALL CLAIMS PRESENTED AND RECOMMENDS PAYMENT TO THE FOLLOWING AND THE CLERK BE DIRECTED TO ISSUE ORDER ON THE COUNTY TREASURER TO THE CLAIMANTS FOR THE AMOUNTS ALLOWED. **(See Exhibit D)** Motion was made by Ibendahl and seconded by Small to accept the report as presented. Roll call vote was taken with 14 ayes and 1 absent. Motion carried. A motion was made by Ibendahl and seconded by Brammeier to make restitution to the County Board's Per Diems. Motion carried.

The State's Attorney Monthly Report Janowski appeared before the Board to present his monthly report for approval. **(See Exhibit E)** A motion was made by Muentert and seconded by Todd to accept the report as presented. Motion carried.

The County Clerk and Recorder's Monthly Report County Clerk Hempen presented her report to the Board for approval. **(See Exhibit F)**. A motion was made by Brammeier and seconded by Karg to approve the report as presented. Motion carried.

The Sheriff's Monthly Report was presented to the Board for approval **(See Exhibit G)**. A motion was made by Brammeier and seconded by Unverfehrt to approve the report as presented. Motion carried. Todd, Muentert and Shemonic voted no.

The Emergency Ambulance and Rescue Service Monthly Report John Felchlia Ambulance Administrator appeared before the board to present his monthly report for approval. **(See Exhibit H)** Felchlia provided a copy of the proposed Ambulance Fees for 2023 **(INFORMATIONAL ONLY)** **(See Exhibit "I")** the ordinance will be brought before the board at the October 11, 2022 meeting. A motion was made by Small and seconded by Hohlt to approve the report as presented. Motion carried.

The Treasurer's Monthly Cash Flow Statement and Budgetary status Reports for Period ending 8/31/2022 **(See Exhibits J & K)**. A motion was made by Bening and seconded by Barczewski to accept the report as presented subject to audit review. Motion carried. Also included was the ARPA Fund recap (Informational Only) **(See Exhibit L)**. Clerk Hempen read a News Release from the Treasurer's Office concerning Real Estate Tax Bills **(Informational Only)** **(See Exhibit "M")**.

Zoning – #Z009-22(Ordinance 2022-13) to amend Zoning Map **(See Exhibit N)**. Cody Rhine requesting an amendment to the Washington County Zoning Ordinance (map) changing the Zone District Classification from Ag to R-1 on 2.5 acres. A motion was made by Lamczyk to accept the Zoning Board's recommendation seconded by Todd roll call vote was taken with 13 ayes, Ibendahl abstained and no nays 1 absent. Motion carried.

Matt Bierman EMA administrator requested the County Board give him permission to hire a full-time secretary. He presented to the board **(See Exhibit "O")** the projected expenses for a full time EMA worker. The EMA full time assistant will be split between EMA 70 %, Zoning 20 % and Safety 10 %. There are minimum requirements that need

to be obtained within a 1 year. Also included is a list of the duties and responsibilities required. If approved Matt would like this position to start as soon as possible. A motion was made by Hohlt and seconded by Muentner to make the part time EMA secretary a full time position. Motion carried. Todd voted no.

At this time Chairman Meyer called for committee reports

Ambulance- 1 meeting

Animal Control- No meeting

Cemetery- No meeting

Claims against the County- 1 meeting

Communications/Drug Task- 2 joint meetings. 1 with the Finance Committee and 1 with the 911 & Finance Committees

The communication committee would like to establish a position for a Dispatch Supervisor/911 Assistant Coordinator. **(See Exhibit "P")** If the board approves the committee would like to move forward and hopefully have the position filled by December 1, 2022. 911 would reimburse the county 1/3 of the base salary, 1/3 of health benefits, 1/3 of the IMRF and social security. This position will be overseen by the Supervisory Committee comprised of 3 Washington County Communications Committee members, 2 - 911 PSAP (Public Safety Answering Point) Committee members, Sheriff and 911 Coordinator. If the board approves the committee will start advertising and get with the Finance committee to work out the details. They would like to fill the position by December 1, 2022. There will have to be an update to the current Intergovernmental Agreement with 911, Brammeier requested that the voting members of the Supervisory Committee be added to the agreement. Hohlt made a motion to proceed with creating the Washington County Telecommunications Supervisor position by December 1st. Shemonic seconded the motion and asked for a roll call vote. Roll call vote was taken with 14 ayes and 1 absent. Motion carried.

County Buildings- 2 joint meetings with the Finance Committee

County Health Department- No meeting

Education- No meeting

Enterprise Zone (Centralia) – No meeting

Enterprise Zone (Nashville) - 1 meeting

Environmental, EMA & Zoning- 3 meetings

Finance, Claims & Economic Development- 2 joint meetings 1 with the Building Committee and 1 with the Communication Committee

Insurance- No meeting

Legislative- No meeting

Personnel, Policy & Appointments: 1 meeting

There were a few corrections to the Washington County Employee Handbook. **(See Exhibit "Q")** Sick days, vacation and personnel days needed clarification. There were a few punctuation changes also. A motion was made by

Suedmeyer and seconded by Small to make the changes to take effect immediately. Motion carried. The County Clerk will notify the office holders of the changes and update it on the website also.

Planning Commission- No meeting

Road & Bridge-1 meeting

Safety- No meeting

Solid Waste- No meeting. Tentative October 22, 2022 Recycle Truck

South Central IL. Growth Alliance- No meeting

911- 1 meeting

A motion was made by Brammeier to add the Okawville Times bill to the monthly claims and seconded by Hohlt to approve payment of monthly utility expenses and payroll expenses. Motion carried.

Chairman Meyer asked for any comments from the public.

Suedmeyer made a motion to go into closed session under 2C2 Union Negotiations, he asked for the State's Attorney to remain. Lamczyk seconded the motion Roll Call vote was taken with 14 ayes and 1 absent.

Entered executive 8:30 p.m.

Entered open session 8:50 p.m.

The next regularly scheduled meeting will be October 11, 2022 at 7:00 p.m.

A motion was made by Brammeier and seconded by Hohlt to adjourn the meeting. Motion carried. The meeting of the Washington County Board adjourned at 8:55 p.m.

Shari Hempen

County Clerk & Clerk of the Board

OFFICIAL PROCEEDINGS
WASHINGTON COUNTY SPECIAL BOARD MEETING
SEPTEMBER 22, 2022

The reconvened and adjourned meeting of the County Board of Washington County, Illinois was held at the Washington County Courthouse Nashville, Illinois on September 22, 2022 for the purpose of transacting county business that might come before the Board.

Present and presiding were Chairman David Meyer and Shari Hempen, County Clerk & Clerk of the Board.

Others present were, Dan Janowski-State's Attorney, Charles Guffey-Nashville News

Following the Lord's Prayer and the Pledge of Allegiance, Chairman Meyer called the meeting of the Washington County Board to order at 7:05 p.m.

Roll Call was taken by Clerk Hempen with 9 Board members present. Those present were Hohlt, Shemonic, Small, Suedmeyer, Barczewski, Bening, Meyer, Lamczyk and Karg. Absent was Unverfehrt, Ibendahl, Klingenberg, Brammeier, Unverfehrt and Muentner.

Unverfehrt and Brammeier entered the meeting at 7:08 pm

Chairman Meyer told the board that we know from last meeting we are here this evening basically pertaining to the court system. Meyer turned it over to State's Attorney Janowski.

Janowski told the Board that an agreement (**SEE EXHIBIT "A"**) had been drafted for a Probation Officer for Washington County due to a vacancy in that position. It would take effect today (September 22, 2022) until December 5th when the 24th Judicial Circuit is created. Washington County will provide compensation and benefits to the newly hired Probation Officer in accordance with the Grade 2 specifications provided in the 20th Judicial Circuit Probation Compensation Standards document attached hereto.

A motion was made by Suedmeyer to create a temporary Probation Officer position for Washington County until such time as the new 24th Judicial Court is in effect. Shemonic seconded that motion Suedmeyer asked for a roll call vote. Roll call vote was taken with 11 ayes and 4 absent. Motion carried.

Suedmeyer made a motion to authorize the County Board Chairman, the State's Attorney, and the Treasurer of Washington County to execute all necessary documents related to the temporary Probation Officer position. Hohlt seconded the motion. Janowski explained the Treasurer is included in the agreement because there are vouchers that have to be completed each month in order to get reimbursements. Suedmeyer asked for a roll call vote. Roll call vote was taken with 11 ayes and 4 absent. Motion Carried.

County plans on hiring immediately to get through the next few months. Suedmeyer told the Board (informational only) that at a recent Finance committee meeting they discussed turning the storage

room in the lower level of the Judicial building into an office for the probation officer. He hadn't had a chance to look into the cost of this.

Chairman Meyer asked for any comments from the public.

The next regularly scheduled meeting will be October 11, 2022 at 7:00 p.m.

A motion was made by Barczewski and seconded by Small to adjourn the meeting. Motion carried. The meeting of the Washington County Board adjourned at 7:15 p.m.

Shari Hempen

County Clerk & Clerk of the Board