

WASHINGTON COUNTY, ILLINOIS
ZONING OFFICE

RETURN TO: ZONING ADMINISTRATOR 125 W. St. Louis Street, Nashville IL, 62263
Phone: 327-4800, ext. 345 Fax: 618-327-7281 Email: Krystal.althoff@washingtonco.illinois.gov

**APPLICATION FOR
SPECIAL USE PERMIT**

ZONING BOARD OF APPEALS

Submit with \$150 fee
payable to the Washington
County Treasurer by the
1st Thursday of the month

(Do not write in this space—for office use only)

Date set for hearing: _____ Special Permit Application. # _____

Notice published on: _____ Permanent Parcel # (s) _____

Newspaper(s): _____ Zone District Classification: _____
_____ Fee Paid: \$ _____ Pub. Cost Pd. \$ _____

PUD Advisory Report from
Planning Commission dated: _____

Recommendation of Zoning Board
of Appeals dated _____

- ☐ Deny
☐ Approve
☐ Approve with modification

Date Filed: _____
Action by County Board on _____

- ☐ Denied
☐ Approved
☐ Approved with modification

Permit Issued _____

INSTRUCTIONS TO APPLICANTS:

A Special Use Permit allows developments listed in Article 5 of the Revised Zoning Ordinance which have been designated 'special uses'. Some uses may require a Special Use 'Permit even though they are not listed under 'special uses'. These may be Planned Unit Development (PUD), public service uses, and other uses which, although generally considered desirable or compatible with other uses in the zoning district in which they may be permitted, require special review. This review is performed by the Zoning Board of Appeals at a public hearing. For PUD's, an Advisory Report from the Washington County Planning Commission is required prior to the scheduling of a public hearing by the Zoning Board of Appeals.

A notice of the hearing must be published in a newspaper of general circulation in the local area at least 15 days prior to the hearing date. The Zoning Administrator must notify adjoining land owners by letter concerning the proposed special use. The applicant and/or his or her duly-authorized agent must appear at the hearing and present his/her case to the Zoning Board of Appeals. Following the hearing the Zoning Board of Appeals will forward their Advisory Report and recommendation to the County Board for final action.

The applicant should be able to show, by a site plan and documentary evidence, that the proposed development will be in harmony with the general purpose and intent of the Revised Zoning Ordinance and will not be injurious to the neighborhood or otherwise detrimental to the public welfare.

All information requested below, a site plan as described on the attached sheet, existing topography or the property and proposed finished grade, and a development schedule providing reasonable guarantee for the completion of the construction must be provided before a hearing will be scheduled. Applicants are encouraged to visit the Office of the Zoning Administrator for any assistance in completing this application.

Date: _____

1. Name of Applicant: _____ Phone: _____
Address: _____

2. Property Interest of Applicant:

☐ Owner ☐ Contract Purchaser ☐ Lessee ☐ Other: _____

3. Name of Owner(s) (If other than applicant): _____ Phone: _____
Address: _____

4. Location of Property:
Address (if one exists): _____

Legal Description: _____

5. Property (☐) is (☐) is not within 1 1/2 miles of the corporate limits of any municipality.

If yes, name that municipality: _____

6. Present Use of Property: _____

7. Type of Development for which Special Use is requested: [Note: Applications for Special Use Permit for Planned Unit Development (PUD) must be accompanied by the Advisory Report of the Washington County Planning Commission as provided for in Section 6-2 and 6-3 of the Revised Zoning Ordinance.]

8. *I certify that all of the above statements, and statements contained in any papers or plans submitted herewith, are true and accurate. I consent to the entry in or upon the premises described in this application by any authorized officials of Washington County for the purpose of inspecting, or of posting, maintaining, and removing such Notices as may be required by law.*

Date: _____ Applicant: _____

Date: _____ Owner: _____

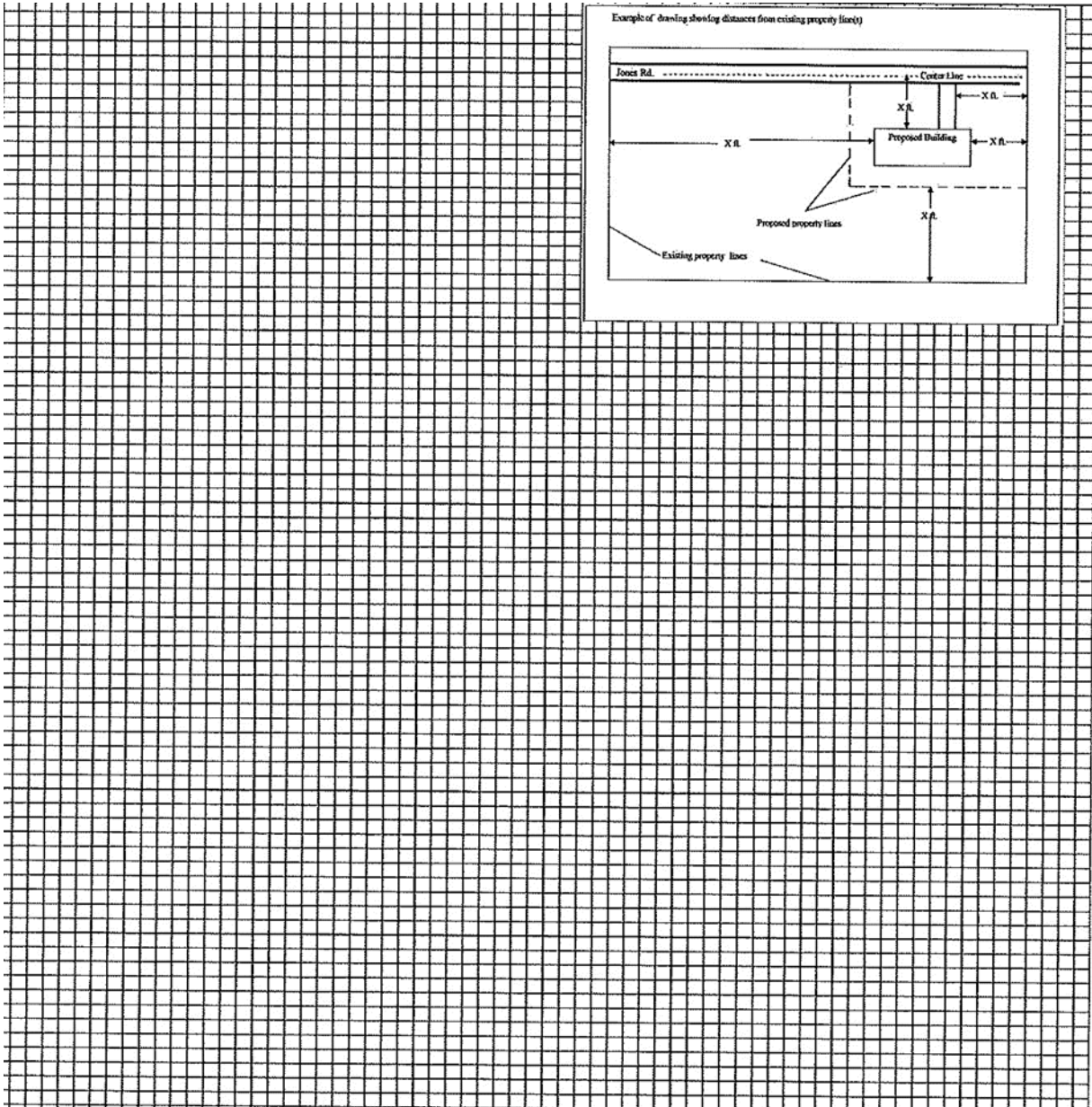
(If other than applicant)

SITE PLAN

A site plan must be attached, or drawn below, at a scale large enough for clarity, and must show the following information:

- A. Indicate existing and proposed structure
- B. Location and dimensions of: Lot, buildings, driveways and address, distance to the address of nearest neighbor, (when determining new '911 ' addresses)
- C. Distance between: Building and the front, side, and rear lot lines; distance between buildings
- D. Location of: Signs, easements, underground utilities, septic tanks, septic fields, water wells, screening, landscaping, etc.
- E. Any additional information as may reasonably be required by the Zoning Administrator and-applicable section of the Zoning Ordinance.

NORTH



SOUTH