



WASHINGTON COUNTY SHERIFF'S OFFICE

ORGANIZATIONAL CHART



The Washington County Sheriff's Office serves the citizens of Washington County by providing law enforcement services, criminal investigations, correctional operations, court security, civil process service, warrant service, emergency response, and other public safety services as provided by Illinois law.

The Sheriff is an elected constitutional officer pursuant to Article VII of the Illinois Constitution and is responsible for the administration and operation of the Washington County Sheriff's Office, Washington County Jail, Court Security Division, and related support services.

The Washington County Sheriff's Office is accountable to the citizens of Washington County through the elected office of Sheriff. Fiscal appropriations and budgets for the Sheriff's Office are approved annually by the Washington County Board. The Sheriff is responsible for the administration and operation of the Sheriff's Office in accordance with applicable federal, state, and local laws.

FREEDOM OF INFORMATION ACT (FOIA) OFFICERS

- Sheriff Ross J. Schultze
- Chief Deputy Charles Carroll
- Brittany Bateman, Office Manager
- Sergeant Stephen Siegel, Jail Administrator
- Corporal Tyler Briddick, Jail Corporal

OFFICE LOCATION

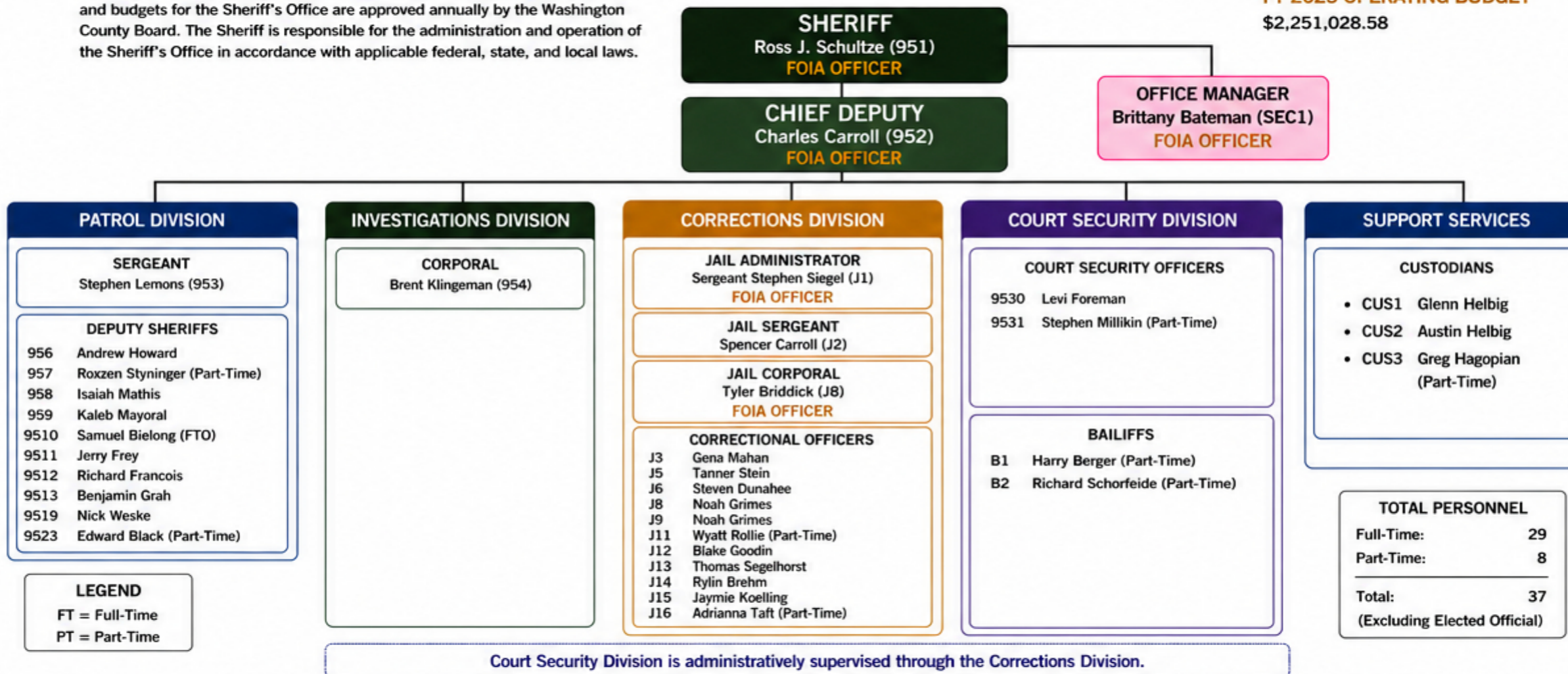
Washington County Sheriff's Office
245 N. Kaskaskia Street
Nashville, Illinois 62263
Phone: (618) 327-4800

PERSONNEL

29 Full-Time Employees
8 Part-Time Employees

FY 2025 OPERATING BUDGET

\$2,251,028.58



LEGEND

FT = Full-Time
PT = Part-Time

FREEDOM OF INFORMATION ACT (FOIA)

Public records may be requested by submitting a written request identifying the specific records sought to:

Freedom of Information Officer
Washington County Sheriff's Office
245 N. Kaskaskia Street
Nashville, Illinois 62263
Phone: (618) 327-4800

FOIA requests must include a description of the record(s) requested.

The Illinois Freedom of Information Act provides that certain records are exempt from inspection and copying, including but not limited to records relating to ongoing criminal investigations, juvenile records, confidential law enforcement information, and records otherwise exempted by state or federal law.

The fee for black and white copies is fifteen cents (\$0.15) per page after the first fifty (50) pages. Additional charges may apply for color copies, oversized documents, electronic media, commercial requests, and voluminous requests as authorized by law.

Requests made for a commercial purpose must disclose that fact in the request.

The Washington County Sheriff's Office will respond to requests within the time limits established by the Illinois Freedom of Information Act.

PUBLIC ACCESS COUNSELOR REVIEW

If a request is denied in whole or in part, the requester may seek review by the Public Access Counselor pursuant to 5 ILCS 140/9.5.

Public Access Counselor
Office of the Illinois Attorney General
500 South 2nd Street
Springfield, Illinois 62706
Phone: (877) 299-3642
Fax: (217) 782-1396
Email: public.access@ilag.gov

A Request for Review must generally be filed within sixty (60) days after the date of a denial.

REFERENCES

- 5 ILCS 140/4
- 5 ILCS 140/9.5
- Article VII, Illinois Constitution