

**WASHINGTON COUNTY, ILLINOIS
ZONING OFFICE**

RETURN TO: ZONING ADMINISTRATOR 125 W. St. Louis Street, Nashville IL, 62263
Phone: 327-4800, ext. 345 Fax: 618-327-7281 Email: matt.bierman@washingtonco.illinois.gov

**APPLICATION FOR
ZONING AMENDMENT**

ZONING BOARD OF APPEALS

Submit with \$150 fee
payable to the Washington
County Treasurer by the
1st Thursday of the month

(Do not write in this space—for office use only)

Date set for hearing: _____

Amendment Application # _____

Notice published on: _____

Permanent Parcel # _____

Newspaper(s): _____

Present Zoning: _____

Fee Paid: \$ _____ Pub. Cost Pd. \$ _____

Recommendation of Zoning Board

Date Filed: _____

of Appeals dated _____

Action by County Board on _____

- ☐ Deny
☐ Approve
☐ Approve with modification (attached)

- ☐ Denied
☐ Approved
☐ Approved with modification

Permit Issued _____

INSTRUCTIONS TO APPLICANTS:

To request a change in either the zoning map or text, this application for a zoning amendment must be completed and a public hearing held by the Zoning Board of Appeals. If the applicant is requesting that his property be rezoned, a site plan must be included with the application showing the information listed on the attached sheet. Normally there are only two primary reasons for a change in zoning: (1) the original zoning was in error; or (2) the character of the area has changed to such an extent as to warrant the rezoning. The burden of providing substantiating evidence rests with the applicant.

A notice of the hearing must be published in a newspaper of general circulation in the local area at least 15 days prior to the hearing date. The Zoning Administrator must notify adjoining land owners by letter concerning the zoning amendment request. The applicant and/or his or her duly-authorized agent **must appear at the hearing** and present his/her case to the Zoning Board of Appeals. Following the hearing the Zoning Board of Appeals will forward their Advisory Report and recommendation to the County Board for final action.

All information requested below must be completed. If applicable, a site plan as described on the attached sheet, existing topography or the property and proposed finished grade, and a development schedule providing reasonable guarantee for the completion of the construction must be provided before a hearing will be scheduled. Applicants are encouraged to visit the Office of the Zoning Administrator for any assistance in completing this application.

- Date: _____
1. Name of Applicant: _____ Phone: _____
Address: _____

2. Property Interest of Applicant:
() Owner () Contract Purchaser () Lessee () Other _____
3. Name of Owner(s) (If other than applicant): _____ Phone: _____
Address: _____

4. An amendment to the Zoning Ordinance is requested as follows: (A) or (B)
- A. **() Amendment to Text:**
It is recommended that Section _____ of the Revised Zoning Ordinance be amended as follows: _____
Reason for Amendment: _____

- B. **() Amendment to Map:**
It is requested that the property described below and shown on the attached site plan be Rezoned from _____ to _____
Address or property number: _____

- Legal Description (lot, block, subdivision, or metes and bounds): Submit with form

- Present use of property: _____
Proposed use of property: _____
Number of acres to be rezoned: _____
Reason for amendment: _____
Property () is () is not within 1 1/2 miles of the corporate limits of any municipality.
If yes, name that municipality: _____
5. *I certify that all of the above statements, and the statements contained in any papers or plans submitted herewith, are true and accurate I consent to the entry in or upon the premises described in this application by any authorized officials of Washington County for the purpose of inspecting, or of posting, maintaining, and removing such Notices as may be required by law.*

Date: _____ Applicant: _____

Date: _____ Owner: _____
(If other than applicant)