

**WASHINGTON COUNTY, ILLINOIS  
ZONING OFFICE**

RETURN TO: ZONING ADMINISTRATOR 125 W. St. Louis Street, Nashville IL, 62263  
Phone: 327-4800, ext. 345 Fax: 618-327-7281 Email: ltragesser@simapc.com

**APPLICATION FOR  
ZONING AMENDMENT**

ZONING BOARD OF APPEALS

Submit with \$150 fee  
payable to the Washington  
County Treasurer by the  
1<sup>st</sup> Thursday of the month

(Do not write in this space—for office use only)

Date set for hearing: \_\_\_\_\_

Amendment Application # \_\_\_\_\_

Notice published on: \_\_\_\_\_

Permanent Parcel # \_\_\_\_\_

Newspaper(s): \_\_\_\_\_

Present Zoning: \_\_\_\_\_

\_\_\_\_\_

Fee Paid: \$ \_\_\_\_\_ Pub. Cost Pd. \$ \_\_\_\_\_

Recommendation of Zoning Board

Date Filed: \_\_\_\_\_

of Appeals dated \_\_\_\_\_

Action by County Board on \_\_\_\_\_

☐ Deny

☐ Denied

☐ Approve

☐ Approved

☐ Approve with modification (attached)

☐ Approved with modification

Permit Issued \_\_\_\_\_

**INSTRUCTIONS TO APPLICANTS:**

To request a change in either the zoning map or text, this application for a zoning amendment must be completed and a public hearing held by the Zoning Board of Appeals. If the applicant is requesting that his property be rezoned, a site plan must be included with the application showing the information listed on the attached sheet. Normally there are only two primary reasons for a change in zoning: (1) the original zoning was in error; or (2) the character of the area has changed to such an extent as to warrant the rezoning. The burden of providing substantiating evidence rests with the applicant.

A notice of the hearing must be published in a newspaper of general circulation in the local area at least 15 days prior to the hearing date. The Zoning Administrator must notify adjoining land owners by letter concerning the zoning amendment request. The applicant and/or his or her duly-authorized agent **must appear at the hearing** and present his/her case to the Zoning Board of Appeals. Following the hearing the Zoning Board of Appeals will forward their Advisory Report and recommendation to the County Board for final action.

All information requested below must be completed. If applicable, a site plan as described on the attached sheet, existing topography or the property and proposed finished grade, and a development schedule providing reasonable guarantee for the completion of the construction must be provided before a hearing will be scheduled. Applicants are encouraged to visit the Office of the Zoning Administrator for any assistance in completing this application.

- Date: \_\_\_\_\_
1. Name of Applicant: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_
2. Property Interest of Applicant:  
( ) Owner ( ) Contract Purchaser ( ) Lessee ( ) Other \_\_\_\_\_
3. Name of Owner(s) (If other than applicant): \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_
4. An amendment to the Zoning Ordinance is requested as follows: (A) or (B)
- A. **( ) Amendment to Text:**  
It is recommended that Section \_\_\_\_\_ of the Revised Zoning Ordinance be amended as follows: \_\_\_\_\_  
Reason for Amendment: \_\_\_\_\_  
\_\_\_\_\_
- B. **( ) Amendment to Map:**  
It is requested that the property described below and shown on the attached site plan be Rezoned from \_\_\_\_\_ to \_\_\_\_\_  
Address or property number: \_\_\_\_\_  
\_\_\_\_\_
- Legal Description (lot, block, subdivision, or metes and bounds): Submit with form  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- Present use of property: \_\_\_\_\_  
Proposed use of property: \_\_\_\_\_  
Number of acres to be rezoned: \_\_\_\_\_  
Reason for amendment: \_\_\_\_\_  
Property ( ) is ( ) is not within 1 1/2 miles of the corporate limits of any municipality.  
If yes, name that municipality: \_\_\_\_\_
5. *I certify that all of the above statements, and the statements contained in any papers or plans submitted herewith, are true and accurate I consent to the entry in or upon the premises described in this application by any authorized officials of Washington County for the purpose of inspecting, or of posting, maintaining, and removing such Notices as may be required by law.*

Date: \_\_\_\_\_ Applicant: \_\_\_\_\_

Date: \_\_\_\_\_ Owner: \_\_\_\_\_  
(If other than applicant)